

UNIVERSITY OF JAMMU ORDER

Based on the recommendations made by the Central Purchase Committee at its meeting held on 26-08-2016 vide Resolution No. 02, the Vice-Chancellor is pleased to approve the lowest rates for the purchase of Stationery items offered by various firms, **as detailed in the Annexure which is available in the Jammu University website www.jammuuniversity.in**, for the current financial year 2016-17, alongwith following terms and conditions:

1. The supplier/s should be bound to make the supply within the stipulated time period as given in the supply order on the basis of the rates approved by the University failing which the firm/s be debarred for the next three years to enter in the University business alongwith 10% amount of the CDR submitted by the firm/dealer/s be deducted as a part of penalty".
2. In case of failure of the supply to whom the order has been placed, the rates of the second highest from the lowest tenderer also be approved to supply the same article/items on the basis of lowest rates quoted by the firm.

No:-Fin./2016-17/ 4771- 4850
Dated: -06/09/2016
Copy to:-

1. Spl. Secy. to the Vice-Chancellor
2. P.S to Dean Academic Affairs
3. Sr. P.A. to Registrar
4. Sr. P.A. to Joint Registrar
5. Sr. P.A. to Controller of Examinations /Director, Colleges Dev. Council
6. Sr. P.A. to Joint Registrar (Examinations).
7. All Rectors/Project Directors of the Campuses of the University
8. Dean Students, Welfare/Provost Hostels
9. All Head of the Teaching Deptts. of the University
10. All Directors of the University
11. Convener, Campuses Beautification
12. PA's to OSD Exams.
13. Convener, Publication Cell
14. I/C Librarian, Dhanvantri Library
15. Programme Coordinator, NSS
16. Chief Medical Officer, Health Centre
17. All Wardens of the University Hostels
18. All Dy. Registrars/Asstt. Registrars
19. Chief Coordinator, SPRU
20. Executive Engineer, UWD
21. Manager Guest House
22. Content Manager, University Website, **alongwith Annexure of 7 pages for uploading the same in the University Website.**
23. Security Officer, University of Jammu
24. All Sections
25. G. file

Abusca
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Assistant Registrar (B&F)
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UNIVERSITY OF JAMMU
FORMS AND STATIONERY / SERVICES

Annexure of Stationery Items for the financial year 2016-17

S. No.	Specifications	M/s Goutam Kripa SomKamal Agencies 42-A, Ext.-1, Khowala Mandir, Trikuta Nagar, Jammu Mob. No. 9419144119	M/s Sahara Super Store, Pacca Danga, Jammu. Mob. No. 9906900876 9419142058	M/s Sudershan Enterprises, 65 Raj Tilak Road, Jammu. Ph. No. 9086540358	M/s Ajanta Paper Mart. Opp. Women Prade Ground, Jammu. Ph. No. 9858483413 9796479902
1	Binding Sheets (front transparent & blue/green back side)	-----	-----		Rs. 210/- per hundred
2	Binding Rings Comb 16mm, 19mm, 22mm & 24mm	-----	Rs. 165 per kg.		-----
3	Correction Fluid (White)	Rs. 17.85per bottle	-----		-----
4	Calculator (Check & Correct) big/small	-----	Citizen CT 512 Rs. 115/- per pc.		-----
5	Calculator (tax & audit)	-----	Rs. 300/- per pc.		-----
6	Carbon paper	-----	Kangroo Rs. 120/- per pkt		-----

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7	Cello Tape 1" 25 mtr. & 50 mtr.	----- -----	Rs. 6/- (25mtr.) -----		----- 50 mtr. Rs. 10/-
8	Cello Tape 2" 25 mtr. & 50 mtr.	----- -----	Rs. 11/- (25mtr.) Rs. 20/- (50 mtr.)		----- 50 mtr. Rs. 20/-
9	Cutter Knife	-----	-----		Big Rs. 16.50 per pc. Small Rs. 6.50 per pc.
10	Duster cloth	-----	-----	-----	Rs. 9.50/- per pc.
11	Dak Pad superior	----- Rs. 21.95 per pc.	-----	-----	-----
12	Envelope 9"x4" (Khakhi with printed)	-----	-----	-----	Rs. 65/- per hundred
13	Envelope 8"x10" (Khakhi with printed)	-----	-----	-----	Rs. 105/- per hundred
14	Envelope 10"x12" (Khakhi with printed)	-----	Rs. 145/- per hundred	Rs. 145/- per hundred	-----
15	Envelop16"x12" (Khakhi with printed)	-----	-----	-----	Rs. 199/- per hundred
16	Envelope 8"x10" (Yellow with printed)	-----	-----	-----	Rs. 152/- per hundred
17	Envelope 10"x12" (Yellow with printed)	-----	-----	-----	Rs. 173/- per hundred
18	Envelop16"x12" (Yellow with printed)	-----	-----	-----	Rs. 270/- per hundred
19	Envelope 11"x5 (Yellow with printed)	-----	-----	-----	Rs. 88/- per hundred

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20	Envelope 11"x5 (White with printed)	-----	-----	-----	Rs. 64/- per hundred
21	Envelope 11"x5 (White)	-----	-----	-----	Rs. 54/- per hundred
22	Envelope 9"x4" (White)	-----	-----	-----	Rs. 44/- per hundred
23	File Cover Ordinary	-----	Rs. 3.08 & Rs. 2.45 per pc.	-----	-----
24	File cover Supeior	-----	Rs. 6.09 & Rs. 5.25 per pc.	-----	-----
25	Flap ordinary	Rs. 6.50 per pc.	-----	-----	-----
26	Flap superior	Rs. 7.65 per pc.	-----	-----	-----
27	Gum 700 ML & 300 ML	-----	700 ML Rs. 38/- -----	-----	----- 300 MLRs. 18/- per bottle
28	Glue stick (8,15 and 25 grms)	(8 gms) Rs. 12.95 (15 gms) Rs. 18.95 (25 gms) Rs. 27.95	----- ----- -----	-----	----- ----- -----
29	Ink Stamp Pad	Rs. 9/- per bottle	-----	-----	-----

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30	Numbering Machine showing date, month, year (big & small)		Rs. 27/- per pc.		
31	Paper clip	-----	-----		Rs. 16.50 per pkt
32	Paper pin packet steel	-----	-----		Rs. 13/- per pkt
33	Paper roll (big/small)	-----	-----		Rs. 18/- per pc. Rs. 8/- per pc.
34	Paper weight	----- Rs. 15.95 per pc.	-----		-----
35	Pin cushion	Rs. 13.95 per pc.	-----		-----
36	Pen Container	-----	-----		Rs. 48/- per pc.
37	Pen cello free flo	Husa Rs. 8.65 per pc. , Cello Rs. 8.65 per pc. & cello Rs. 4.25 per pc.	-----		-----
38	Pen montex (mega top/hy power)	-----	Rs. 7.05 per pc.		-----
39	Pen Luxor V5 Pilot (red, blue, green & black)	Rs. 43.95 per pc.	-----		-----

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40	Pen marker (permanent & White board)	-----	Permanent Rs. 14/- per pc. White boar Rs.12/- per pc.	-----
41	Page maker (sticky pad, Big)	Rs. 19.25 & Rs. 19.45 per pc.	-----	-----
42	Pen Stand (Big/Small)	Big Rs. 325/- per pc. Small -----	-----	Big ----- Small Rs. 190- per pc.
43	Pen holder (jotter)	-----	Rs. 16/- per pc.	-----
44	Pen highlighter	Rs. 11.95 per pc.	-----	-----
45	Pen Uni-ball	-----	-----	Rs. 48 /- per pc.
46	Pen jetter reynold	-----	-----	Rs. 18/- per pkt
47	Punching Machine	-----	Rs. 48/- per pc.	-----
48	Ruled register (Big) (No. of pages)	Rs. 17/- (72 pages) Rs. 25.65 (135 pages) ----- Rs. 19.95 (144 pages) Rs. 34.95 (200 pages)	Rs. 42/- per pc. (300 pages)	-----
49	Ruled register (Small) (No. of pages)	-----	Rs. 30/- per pc. (220 pages)	-----

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50	Record Laces	-----	Rs. 28/- per bundle	-----
51	Refill cello free flo	-----		Rs. 8.50 per pkt
52	Refill Jetter Reynold	-----	- Rs. 8- per pkt.	Rs. 7- per pkt.
53	Refill Jotter (holder)	-----	-----	Rs. 10/- per pkt
54	Refill montex	-----	Rs. 4/- per pc.	Rs. 4/- per pc.
55	Stamp pad (big & small)	Rs. 16.95 per pc. -----	----- -----	----- Rs. 16/- per pc.
56	Stapler machine (big)	-----	Kangroo Rs. 75/- per pc.	-----
57	Stapler machine (small)	-----	Kangroo Rs. 28/- per pc.	Rs. 28/- per pc.
58	Stapler Machine (heavy duty)	-----	-----	Rs. 178/- per pc.
59	Stapler pin pkt. (big)	Rs. 11.45 per pkt.	-----	-----
60	Stapler pin pkt. (small)	-----	Rs. 5/- per pkt	-----
61	Stapler Pin (heavy duty)	-----	-----	Rs. 12/- per pkt
62	Sticky Pad (write notes 3"x3" and 3"x5")	-----	----- Rs. 25/- per pkt	Rs. 20/- -----
63	Tag small superior white	-----	-----	Rs. 18/- per bundle
64	Table Glass size 2' x 3' (5mm)	Rs. 320/-	-----	

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65	Tape dispenser (Big & Small)	Rs. 38/- -----	Big ----- Small Rs. 25/- per pc.		Big ----- Small Rs. 25/- per pc.
66	Table Glass size 2.5' x4' (5mm)	Rs. 425/- per pc.	-----		
67	Window Envelope size 9' x 4'	Rs. 69/- per hundred		-----	-----
68	White file cover superior	-----	Rs. 5/- per pc.	-----	
69	Voucher file	Rs. 10.95 per set.		-----	
	Terms and Conditions	CDR No. 793582 dt. 23-05-2016 Rs. 5000/- of J & K Bank. Rates are FOR University of Jammu.	CDR No. 194574 dt. 18-05-2016 Rs. 5000/- of J & K Bank	1. CDR No. 119338 dt. 18-05-2016 Rs. 5000/- of The Jammu Central Co-operative Bank Ltd. Rates are FOR University of Jammu.	CDR No. 750418 dt. 24-05-2016 Rs. 5000/- of J & K Bank

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