

**UNIVERSITY OF JAMMU**

**C I R C U L A R**

It is circulated for the information of all the faculty members of the University of Jammu that they shall submit an undertaking as per enclosed proforma in the office of the Deputy Registrar (Accounts), latest by **22.05.2018** to enable the said Branch to release salary (tentative) in their favour for the month of May, 2018 as per new pattern of 7<sup>th</sup> Central Pay Commission.

In case of non-submission of the requisite undertaking from any concerned faculty of the University, his/her salary for the month of May, 2018 shall be released on the pre-revised pattern.

  
**REGISTRAR**  
496/25  
11/5  
11/05/18

**Encl: Proform of undertaking.**

No: Adm/TW/2018/ 496-545  
Dated: 14 /05/2018

**Copy to: -**

1. Spl. Secretary to the Vice-Chancellor, University of Jammu for the kind information of the Worthy Vice-Chancellor please.
2. P. A. to Dean Academic Affairs /Dean Research Studies.
3. Sr. P.A. to Registrar/Controller of Examinations.
4. Director, DDE/ DIQA /DLL/Computer Centre/Physical Education/HRDC /Centre for Studies in Museology & Sheikh Noor-ud-Din-Noorani Museum of Heritage /DSRS/ Centre for History of Culture of Jammu & Ladakh Region/ SHTM/ICccR&HRM/ School of Visual and Performing Arts, Design and Architecture/ Centre for Women's Studies/ Centre for New Literatures, Culture &Communication/SVAPADA/Disaster Management/Centre for IT enabled Services & Management.
5. All Heads/Directors/Rectors of the Teaching Departments of the University/offsite Campuses.
6. Convener, Website Monitoring & Updation Committee for uploading on the University website.
7. All Joint/Deputy /Assistant Registrars
8. Guard file.

## UNDERTAKING

I hereby undertake that in the event of my revised pay having been released in a manner contrary to the provisions of the 7<sup>th</sup> Central Pay Commission, as detected subsequently, any excess payment so made shall be refunded by me to the University, either by adjustment against future payments due to me or otherwise.

**Signature** \_\_\_\_\_

**Name** \_\_\_\_\_

**Emp. No.** \_\_\_\_\_

**Designation** \_\_\_\_\_

**Place of working** \_\_\_\_\_

**Date** \_\_\_\_\_