



Registrar

# University of Jammu

Baba Sahib Ambedker Road, New Campus, University of Jammu, Jammu (J&K)-180006

## CIRCULAR

It has been observed that the files involving financial matters are submitted directly for the approval of the Vice-Chancellor without getting it validated through the Finance Wing of the University.

In view of the above, it is for the information and strict compliance of the all concerned Departments/ Sections that the files involving financial matters must be routed through JR(F) before the same are submitted to the Vice-Chancellor for approval.

  
REGISTRAR

No.: JR(F)/19/342-92  
Dated: 08.01.2019

Copy to:

1. Spl. Secretary to the Vice Chancellor;
2. Sr. P.A. to the Dean Academic Affairs /Dean Research Studies/ Registrar/Controller of Examinations, University of Jammu;
3. Director, DDE/CDC/DLL/DIQA/Physical Education/HRDC/Centre for Studies in Museology & Sheikh Noor-ud-Din-Noorani Museum of Heritage/DSRS/ Centre for History of Culture of Jammu & Ladakh Region/SHTM/ICCCR&HRM/School of Visual and Performing Arts, Design and Architecture/Centre for Women Studies/ Centre for IT Enabled services & Management;
4. All Rectors / Directors of the campuses of the University;
5. Dean Students Welfare/Provosts (Boy's/Girl's Hostels)/Dean Student Placement;
6. All Heads of the Teaching Departments of the University;
7. I/c Administrator, General Zorawar Singh Auditorium;
8. I/c. Librarian, Dhanvantri Library;
9. Sr. P.A. to the Joint Registrar (Finance/Exams);
10. Programme Coordinator, NSS;
11. Medical Officer, UHC;
12. All Wardens of University Hostels;
13. All Dy. Registrars/Assistant Registrars;
14. Executive Engineer/Manager Guest House;
15. President, JUTA/JUOWA/JUNTEU/JUNGEA;
16. Security Officer;
17. All Sections/Guard File;
18. Security Officer;
19. All Sections/Guard File