UNIVERSITY OF JAMMU

CIRCULAR

In continuation to this office Circular No. Estab./18/5391-5490 11.06.2018 regarding submission of Application Form-Cum-Nomination Form for Group Personal Accidental Insurance Policy, all the concerned who have not submitted their application-Cum-Nomination Form which was required to be submitted in this office are once again requested to submit the same within five days from the date of issuance of this Circular otherwise in case of any mishappening, the concerned Head/Controlling Officer shall be responsible.

No: Estab/18/18041-19040

Dated: 06-12-18 Copy to:

- 1. Spl. Secretary to the Vice -Chancellor
- 2. Sr.P.A. to the Dean Academic Affairs /Dean Research Studies
- Sr.P.A. to the Registrar/Controller of Examinations
- Director, DDE/CDC/DLL/DIQA//Physical Education/Academic Staff College/ Centre for Studies in Museology & Sheikh Noor-ud-Din-Noorani Museum of Heritage/DSRS/ Centre for History of Culture of Jammu & Ladakh Region/SHTM/ICCCR&HRM/Disaster Management Centre/School of Visual and Performing Arts, Design Architecture/Centre for New Literature, Culture and Communications/Centre for Women Studies/ Centre for IT services & Management/Post M.A. Urdu Professional Course
- 5. All Rectors / Directors of the campuses of the University
- Dean Students Welfare/Provosts (Boy's/Girl's Hostels)/Dean Student Placement
- All Heads of the Teaching Departments of the University
- 8. All the members of the committee
- 9. I/c General Zorawar Singh Auditorium
- 10. I/c. Librarian, Dhanvantri Library
- 11. I/c Computer Centre/University Website
- 12. Sr. P.A. to Joint Registrar (Exams/(CDC/DDE./Finance)
- 13. Programme Coordinator, NSS
- 14. Medical Officer, UHC
- 15. All Wardens of University Hostels
- 16. All Dy. Registrars/Assistant Registrars
- 17. Executive Engineer/Manager Guest House
- 18. President, JUTA/JUNTEU/JUNGEA
- 19. Security Officer
- 20. All Sections
- 21. Guard File