

UNIVERSITY OF JAMMU

NOTIFICATION 01 OF 2017

DATE:

Subject: UNIVERSITY REGULATIONS

It is notified that the 82nd meeting of the University Council held on 22nd April, 2017 at Raj Bhavan, Jammu approved the following Regulations:-

- I) Adoption of revised Regulations governing Degree of M.Phil/Ph.D in accordance with the UGC MSP Regulations, 2016 (**Annexure-I**), shall replace the existing in **Chapter-LVII & LVIII, Vol-II** of the University Calendar, 2010 (**Resolution No. 82.24**).
- II) Enhancement of University Contribution towards the Non-Teaching Employees Welfare fund as given below shall be incorporated in **Chapter-XXXI, Vol-I** of the University Calendar, 2010 (**Resolution No. 82.28**):

<u>EXISTING</u>	<u>Modified</u>
<u>SOURCE OF FUND</u> 3(iv) For the time being this limit shall be Rs. 3,00,000/- per annum.	<u>SOURCE OF FUND</u> 3(iv) For the time being this limit shall be Rs. 5,00,000/- per annum.

There shall be 10% enhancement in the source of fund every year by the University.

- III) Adoption of Regulations governing the Local Fund of the Guest House, University of Jammu (**Annexure-II**), shall be incorporated as new **Chapter-XXIV(10), Vol-I**, of the University Calendar, 2010 (**Resolution No. 82.29**).

No: Coord/82-UC/Reg/922-1021

Baba Saheb Ambedkar Road,
Jammu (Tawi) - 180 006.

Date: 21/7/2017

(Dr. Meenakshi Kilam)

REGISTRAR

Copy to:

1. Principal Secretary to Hon'ble Governor (Chancellor of the University), Raj Bhavan, Srinagar.

2. Deputy Secretary/Under Secretary/Private Secretary to Hon'ble Governor (Chancellor of the University), Raj Bhavan, Srinagar.
3. Private Secretary to the Hon'ble Chief Minister (Pro-Chancellor) Chief Minister's Secretariat, Srinagar.
4. Financial Commissioner to Planning and Development Dept., J&K Govt., Civil Secretariat, Srinagar.
5. The Private Secretary to the Hon'ble Education Minister, Higher Education Dept., Civil Secretariat, Srinagar.
6. Commissioner Secretary to Govt., Higher Education Department, J&K Govt., Civil Secretariat, Srinagar.
7. Commissioner Secretary to Govt., Finance Dept. (Financial Advisor Universities), Civil Secretariat, Srinagar.
8. All members of the University Council/Syndicate, University of Jammu.
9. Spl. Secretary to Vice-Chancellor, University of Jammu/ Kashmir.
10. Sr. P.A. to Dean Academic Affairs, University of Jammu.
11. Sr. P.A. to Dean Research Studies, University of Jammu.
12. Deans of the Faculties of the University of Jammu.
13. Dean Students Welfare/Placement Cell, University of Jammu.
14. Sr. P.A. Controller of Examinations, University of Jammu/Kashmir.
15. All Rectors/Directors Campuses, University of Jammu.
16. Coordinator Campuses, University of Jammu.
17. Sr. P.A. to Director, CDC/DLL/DDE/DIQA.
18. Sr. P.A. to Joint Registrar (Finance)
19. Principals of all affiliated Colleges of the University.
20. I/c Librarian, Dhanvantri Library, University of Jammu.
21. All Branch Officers of the Registry.
22. Assistant Director, (IT Enabled Services) to upload Notification in University website.
23. Guard file.

REGULATIONS RELATING TO THE PROCEDURE OF ADMISSION TO M.Phil/Ph.D PROGRAMME

Existing Regulation	Proposed Amended Regulation
<p>1. There shall be a combined entrance test for admission to M.Phil/Ph.D Course. The notification inviting applications to appear in the Combine Entrance Test shall be issued by the office of the Dean Research Studies once in a year i.e. in the first week of July. Students desirous of being enrolled as M.Phil or Ph.D candidates will indicate their preference for either of the two courses in the application form. All the candidates eligible under Statutes governing M.Phil/Doctor of Philosophy in various faculties shall apply to appear in the entrance test for admission to Ph.D/M.Phil course in the Departments against notification. The candidates who have appeared in M.A./M.Sc./ 4th semester/final examination may also be considered for appearing in combined entrance test of M.Phil/Ph.D and their case will be considered only if their result is declared at the time of determining the merit. The entrance test will not be required for the <u>exempted candidates including the M.Phil (regular mode). JRF (National Testing Authority), NET/SET/INSPIRE and other exempted teachers, statutory officers and non-vacational officers.</u></p> <p>2. The vacancies for Ph.D shall be determined keeping in view the number of applications pending with the department of the <u>candidates who are M Phil from University of Jammu (regular mode). JRF (National Testing</u></p>	<p>1. There shall be a combined entrance test for admission to M.Phil/Ph.D Course. The notification inviting applications to appear in the Combine Entrance Test shall be issued by the office of the Dean Research Studies once in a year i.e. in the first week of July. Students desirous of being enrolled as M.Phil or Ph.D candidates will indicate their preference for either of the two courses in the application form. All the candidates eligible under Statutes governing M.Phil/Doctor of Philosophy in various faculties shall apply to appear in the entrance test for admission to Ph.D/M.Phil course in the Departments against notification. The candidates who have appeared in M.A./M.Sc./ 4th semester/final examination may also be considered for appearing in combined entrance test of M.Phil/Ph.D and their case will be considered only if their result is declared at the time of determining the merit. The entrance test will not be required for the <u>exempted candidates including the M.Phil with entrance test (regular mode), UGC-CSIR JRF (National Testing Authority), NET/SET/GATE with 80 percentile^{score} and Teacher fellowship holder.</u></p> <p>2. After admission of the candidates under exempted category i.e. <u>M.Phil with entrance test (regular mode), UGC-CSIR JRF (National Testing Authority).</u></p>

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Authority), NET/SET/INSPIRE and other exempted teachers, statutory officers and non-vacational officers and M.Phil from other Universities. This will be preferential sequence to be followed in determining number of vacant seats and other facilities etc. the pending applications of exempted candidates would be considered and adjusted against the available vacancies as per preferential order. After adjusting the exempted candidates, the number of vacancies and specializations in each Department for Ph.D will be communicated by the Head of the Department concerned to the office of Dean Research Studies for the purposes of Combined Entrance Test on or before 15th June every year.

3. Every applicant seeking admission to Ph.D Programme (except those with M.Phil from University of Jammu. JRF (qualified) or those who have qualified NET/SET/SLET/INSPIRE, College Teachers, the Statutory Officers and non-vacational officers of the University having minimum experience of five years, and M.Phil from other Universities (Regular mode)/ College Librarians and PTI's who would like to pursue Ph.D and are/were appointed as per the UGC norms and having requisite qualifications) shall have to undergo entrance test. However, such exempted candidates as mentioned above will have to apply for the enrolment as per the notification of the Department and shall have to complete other requirements for pursuing the said course. Enrolment of such candidates may take

NET/SET/GATE with 80 percentile) and Teacher fellowship holder. the number of vacancies and specializations in each Department for Ph.D will be communicated by the Head of the Department concerned to the office of Dean Research Studies for the purposes of Combined Entrance Test on or before 15th June every year.

3. Every applicant seeking admission to Ph.D Programme (except those with M.Phil from University of Jammu. JRF (qualified) or those who have qualified NET/SET/SLET/ (GATE with 80 percentile.)Teacher fellowship holder and M.Phil with entrance test from other Universities (Regular mode) shall have to undergo entrance test. However, such exempted candidates as mentioned above will have to apply for the enrolment as per the notification of the Department and shall have to complete other requirements for pursuing the said course. Enrolment of such candidates may take place twice in year, once before the entrance test and once before the ensuing of second semester.

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place twice in year, once before the entrance test and once before the ensuing of second semester.

However, GATE has to be qualified after Master Degree with not less than 80 percentile score in GATE.

Further, the order of preference for grant of admission to Ph.D programme shall be as under:

- i) M.Phil. (Freshers)
- ii) JRF (if the number of candidates is more than the number of seats, then the merit will be determined on the basis of the marks secured at the Master Degree level).
- iii) Master Degree with NET/SLET/SET (if the number of candidates is more than the number of seats, then the merit will be determined on the basis of the marks secured at the Master Degree level).

Note:

The candidates who have discontinued studies after their M.Phil programme and are desirous to be admitted to the Ph.D programme shall be given the last preference.

4. The admission for Ph.D Programme for the exempted category of students will be finalized and communicated to the office of DRS on or before June 1st every year.
5. (a) Each Department through DRC shall devise its independent syllabi for Combined Entrance Test which shall be made available to all the desirous eligible candidates on the day of submitting applications.
- (b) The paper shall have the following components:-
 - i. Research Aptitude Component - 50 marks

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23-8-2016

Dr. S. S. S.

ii. Academic Component – 50 marks
(as per Post-Graduate Syllabi of the
University of Jammu)

Research Aptitude questions shall be of descriptive nature and there shall be eight questions in this section. Every candidate shall attempt five questions out of the given eight questions. Each question shall carry 10 marks and the candidate shall answer every question in about 300 words. The section shall cover all the areas/specialization in a particular discipline. In the academic component there shall be 50 multiple choice objective type questions (with four alternative responses) covering the syllabi at the Post-graduate courses of the University of Jammu. Each question shall carry one mark and candidate shall attempt all the 50 questions of this component.

The duration of the test shall be three hours.

(c) The setting of the question paper shall be done as follows:

- i) Model Test Papers shall be prepared by all the members of the DRC of the Teaching Department which shall be handed over to the Convener of the DRC.
- ii) The Convener DRC shall prepare three sets of question papers from the Model Test Papers prepared by the DRC members.

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(as per Post-Graduate Syllabi of the
University of Jammu)

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Dr. J. S. Datta
23-8-2016

<p>iii) Dean Research Studies shall choose one set out of the three for the entrance test to be conducted by the Department.</p> <p>iv) The test shall be conducted within 45 days from the date of issue of notification by the concerned department.</p> <p>v) The Head of the Department shall be responsible for the conduct of the Entrance Test.</p> <p>(d) The conduct and evaluation of the paper shall be done under the overall supervision of the DRC concerned which shall have the authority to involve as many evaluators as it deems proper in view of the specializations of the Department.</p> <p>(e) The merit list of the selected candidates shall be notified within one week from the date of conduct of the entrance test and it shall be calculated as per the criteria given below:</p> <p>i) Academic weightage – 50% of the marks obtained by a candidate at the Post-Graduate Level.</p> <p>ii) Entrance test weightage – 50% of the marks obtained by a candidate in the entrance test conducted by the Department. A candidate shall be required to secure at least 50% marks in the entrance test in aggregate and in each component</p>	<p>iii) Dean Research Studies shall choose one set out of the three for the entrance test to be conducted by the Department.</p> <p>iv) The test shall be conducted within 45 days from the date of issue of notification by the concerned department.</p> <p>v) The Head of the Department shall be responsible for the conduct of the Entrance Test.</p> <p>(d) The conduct and evaluation of the paper shall be done under the overall supervision of the DRC concerned which shall have the authority to involve as many evaluators as it deems proper in view of the specializations of the Department.</p> <p>(e) The merit list of the selected candidates shall be notified within one week from the date of conduct of the entrance test and it shall be calculated as per the criteria given below:</p> <p>i) Academic weightage – 50% of the marks obtained by a candidate at the Post-Graduate level.</p> <p>ii) Entrance test weightage – 50% of the marks obtained by a candidate in the entrance test conducted by the Department. A candidate shall be required to secure at least 50% marks in the entrance test in aggregate and in each component separately.</p>
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iii) Interview – For allotment of the Supervisor of the selected candidates.

6. The selection for admission to Ph.D and M.Phil shall be done on the basis of merit cum given preference of the students. The first rankers if they so opt can be considered for admission to Ph.D subject to availability of seats and the rest can be considered for admission to M.Phil course subject to the availability of seats. However, qualifying the entrance test merely will not entitle the students for admission to Ph.D/M.Phil Course.
7. The candidates who have been declared selected for admission to Ph.D and those exempted candidates who have submitted their application forms in the Departments will have to appear for an interview before the DRC for finalizing the area of research to be undertaken in Ph.D course.
8. After the interview, the result shall be compiled by the DRC and the list of selected candidates for M.Phil and Ph.D programmes shall be notified by the Head of the Department. A copy of the result notification shall be sent to the office of DRS.
9. All the candidates selected for admission to Ph.D Programme may in the first instance be enrolled and registered provisionally. Such enrolled students will be required to undergo a coursework

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9. All the candidates selected for admission to Ph.D Programme may in the first instance be enrolled and registered provisionally. Such enrolled students will be required to undergo a

comprising a minimum of two Papers. Of these one will be Research methodology Paper and the other will be related to the candidate's proposed area of research. If DRC deems it fit, more papers may be added in particular Ph.D programme.

Doctoral Students may be permitted to take courses in related and allied subjects being offered by other Departments of the University.

10. The Course work should be completed in a period of one semester (45 contact hours spread over 90 working days). At the end of one semester the students shall be evaluated and if a student is not able to pass a course with 50% marks he/she shall be allowed to reappear in the examination in the subsequent semester.

11. After the successful completion of the Course Work, the Research Synopsis of the candidates duly approved by the DRC will be presented before the BORS for its approval. On approval of the synopsis, the provisional registration will be confirmed.

12. For the purposes of fellowships, cases of duty leave and deputation, the date of provisional enrolment and registration will be considered as

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11A. The University shall maintain the list of all the Ph.D. registered students on its website on year-wise basis. The list shall include the name of the registered candidate, topic of his/her research, name of his/her supervisor/co-supervisor, date of enrolment/registration.

12. For the purposes of fellowships, cases of duty leave and deputation, the date of provisional enrolment and registration will be considered as

Dear Sir,

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the date of registration. However, in case of fellowships, if a student fails to complete the course work and submit the synopsis after one semester, his/her fellowship will be discontinued till the time his/her registration is ratified by the BORS.

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ANNEXURE-II

REGULATIONS GOVERNING LOCAL FUND OF THE GUEST HOUSE, UNIVERSITY OF JAMMU.

1. **TITLE:-** These rules shall be called the Regulations of the Local Fund of the Guest House, University of Jammu.
2. **EFFECT:-** These regulations shall come into force from the date the same are notified.

3. RECEIPTS OF THE LOCAL FUND:-

The following shall constitute the receipts of the local fund of the guest house.

- 1) Rent Charges
- 2) Payment for usage of lawns of University Guest House.
- 3) 30% maintenance surcharge received on each food bill on account of running the mess.
- 4) Any other payment received on account of damage/breakage etc from the guest.
- 5) Interest on fixed deposit/saving deposits of the local fund.

4. UTILIZATION OF THE FUND

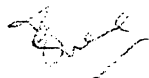
The fund would be utilized for the following purposes:-

- a) Renovation /Repair of the Guest House.
- b) Purchase of items related to the Guest House.
- c) Running cost of the D.G set including diesel charges and repair.
- d) Meeting day to day expenses of the Guest House.
- e) Any other item duly approved by the Vice Chancellor.

5. GOVERNANCE OF THE LOCAL FUND

The local fund of the guest house shall be governed by the local fund committee comprising of the following:-

- 1) Manager, Guest House.
- 2) Member nominated from the faculty.
- 3) Joint Registrar or his nominee.
- 4) Hospitality Officer.



- i) The Manager Guest House shall be competent to accord sanction for the utilization of funds up to Rs 10,000/- with the concurrence of the Local Fund committee after observing financial norms.
- ii) The expenditure out of the Local Fund exceeding Rs 10,000/- at one time shall require the approval of the Vice Chancellor through Budget and Finance section and sanction orders would be issued from the office of the Manager, Guest House.
- iii) The expenditure out of the local fund shall be regulated in accordance with the financial rules as applicable to the expenditure incurred out of the general funds of the University.

6) MAINTENANCE OF ACCOUNTS

- 1) The Manager, Guest House would be authorized to sign the cheques out of the local fund maintained by the guest house.
- 2) The accounts and all the documents pertaining to Guest House shall be maintained by Hospitality Officer or any other official of the Guest House.
- 3) The reconciliation of the local fund of the Guest House of the account operated with J&K Bank shall be made quarterly.
- 4) Surplus money in the local fund which may not be required for routine/ day to day expenditure shall be placed in short/long term fixed deposits.

7) AUDIT

The accounts of the Local Fund shall be subject to regular annual audit.

