



UNIVERSITY OF JAMMU

NOTIFICATION

(11/August/Gen./33)

Based on the recommendations made by the Academic Council at its meeting held on 24.05.2011, the Vice-Chancellor, in anticipation of the approval of the competent authority, is pleased to authorize-

- i) introduction of Honours Course in Commerce at Udhampur Campus and Honours Course in English at Kathua Campus of the University w.e.f. the academic session 2011-12; and
- ii) adoption of the Statutes governing The Three Year B.A./B.Sc./B.Com. (Honours) Course Examination (as given in Annexure).

Sd/-
REGISTRAR

No. F.Acd/II/11/4573-4672

Dated:- 09.08.2011

Copy for information & necessary action to:-

1. Special Secretary to Vice-Chancellor;
2. Sr. P.A. to Registrar/Controller of Examinations;
3. Rector, Bhandarwah Campus/Kathua Campus;
4. Sr P.A. to Joint Registrar (Exams);
5. Confidential Assistant to Controller of Examinations;
6. I/c Deputy Registrar (Exam.UG/Eval.NP/Re-eval./F&Sty/Regn/Accounts);
6. Asstt. Registrar(Conf./Cert./Exam.Conduct)
7. Manager, J&K Bank Ltd, New University Campus; and
8. Content Manager, University Website.

Prasad
Assistant Registrar (Acad)

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CHAPTER-XLII-B

STATUTES GOVERNING THE THREE YEAR B.A./B.SC./B.COM (HONOURS) COURSE EXAMINATION

1. DURATION

The period of instruction for the Three Year B.A./B.Sc./B.Com. etc (Honours) Courses shall extend over three years and the examination shall be held in Six Semesters viz. B.A./B.Sc./B.Com. etc (Honours) Semester I, II, III, IV, V & VI.

2. TOTAL INTAKE FOR THE SESSION 2011-12

Intake Capacity shall be 30, can be extended from time to time by the Competent Authority.

Beside this there is one supernumerary seat each for the candidates belonging to following Categories in University Campus/es:

- i) Orthopedically Handicap/Blind
- ii) Kashmiri Migrants
- iii) Wards of University Employee.

Open & Reserved: Of the total seats, 67% of the seats shall be filled on the basis of merit and the remaining 33% in accordance with the criteria for admission to the various programmes of the University.

Category (i)	Schedule Caste		8%
Category (ii)	a. Sportsmen	4%	
	b. Persons who have excelled in Culture & Literary Activities	2%	6%
Category (iii)	a. Persons who have participated with distinction in NCC activities	2%	
	b. Persons who have participated with distinction in NSS/Bharat Scouts & Guides Activity	2%	4%
Category (iv)	Defence services personnel including Ex-Servicemen and their children who are permanent residents of the State and have had a satisfactory service record.		2%
Category (v)	Candidates belonging to the areas adjoining the Actual Line of Control		2%
Category (vi)	Candidates belonging to Scheduled Tribes (Gujjar, Bakerwals, Gaddies, Balties)		5%
Category (vii)	ST (Resident of the district of Leh & Kargil)		2%
Category (viii)	Candidates belonging to backward area other than that of districts of Leh & Kargil		2%

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than that of districts of Leh & Kargil
 Category (ix) Candidates belonging to Weak and Under privileged classes as notified in SRO by the state from time to time. 2%

Explanation

- 1) In case only one seat is available under category (ii) or category (iii) the same shall be filled on the basis of comparative merit of all the candidates under category (ii) (a) and (b), or category (iii) (a) and (b) put together, as the case may be.
- 2) For determining the number of seats under any reserved category mentioned above, fraction of less than one half shall be ignored and fraction of one half and more shall be treated as one. The benefit of fraction shall be given to each category separately even if it means an overall marginal increase in seats.
- 3) In the event of number of seats available in the University Campus/College being such that representation to all reserved categories is not possible, the University Campus/College will still provide atleast one seat to each reserved category even if it means marginal increase in number of seats.
- 4) In case any of the seats remains vacant in a reserved category for want of eligible candidate, the same will be offered to the candidates of non reserved i.e open merit group.
- 5) To be a beneficiary of reservation, the candidate must be a permanent resident of J&K State except when applying under categories (ii) i.e Sports/Cultural activities and (iii) i.e NCC/NSS/Bharat scouts & Guides activities, for which he must have passed the qualifying examination from a J&K Board of School Education/Schools affiliated to other Boards but located within territorial jurisdiction of University of Jammu.
- 6) The left over seats, if any, on last day of admission, will be filled among the candidates falling immediately next in merit to the last admitted candidate.

Note. The schedule for calculating marks for participation in Sports/NCC/NSS/Cultural and literary activities will be determined on the basis of performance at 10+2 level by the Admission Committee or any other Committee constituted for the purpose.

****Self Financing Seats:** The fee shall be decided by the University/State Govt and shall be notified subsequently.

3. ELIGIBILITY:

The B.A./B.Sc./B.Com. etc (Honours) Course examinations shall be open to a candidate who has passed the Higher Secondary Part-II examination (10+2 Pattern) of the Jammu and Kashmir State Board of School Education or an examination recognised as equivalent thereto, with atleast 50% marks along with papers in the subject in which he/she seeks admission to Honours Course. However, in case of B.Com (Hons) candidates who have not qualified higher Secondary part II examination in Commerce stream are also eligible against 25% of the total seats provided they have 60% of marks in their qualifying examinations.

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MEDIUM OF INSTRUCTION AND EXAMINATION:

The medium of instructions and examination shall be English except for subjects like Hindi, Sanskrit, Dogri, Urdu, Persian, Punjabi etc.

5. CONTINUED ENROLMENT:

Admission of a candidate to III and V Semesters shall be as under:

- (i) **Semester III:** A candidate who has passed 60% subjects (3 papers) of I Semester and has appeared in all the papers prescribed for II Semester.
- (ii) **Semester V:** A candidate who has passed 60% subjects (3 papers) of III Semester and has appeared in all the subjects prescribed for IV Semester.
- (iii) Provided that a student may be eligible for 2nd semester or 3rd semester or 4th semester or 5th Semester or 6th Semester if he/she has completed the minimum attendance requirements in :-
 - a/ Laboratory/Practical Courses; and
 - b/ Non-Laboratory/Practical Courses, as the case may be respectively.

6. MINIMUM ATTENDANCE

Each Semester of the examination shall be open to a student who is of good character and has attended not less than 75% of the periods of the full course of lectures delivered to the class in each of the papers offered and in the case of a candidate intending to appear in a paper involving practicals, of having attended not less than 75% of the period assigned to practical work or Seminars, as the case may be. The minimum number of practical sessions required to be attended by each student in a subject in each Semester examination shall not be less than 45 (each session of 40 minutes) and 15 practical days.

7. CONDONATION OF LECTURES

- (i) The Rector/Director/Principal of the Campus/affiliated College may condone shortage in attendance of a student in each subject upto three lectures in theory and one session in practical in each Semester of Honours examination, as the case may be (*if 75% of the periods assigned to practical work in a subject exceed the minimum irreducible number of practical sessions required under Statutes i.e. 45 (each session of 40 minutes) i.e. 15 practical days in each subject*).

8. INTER-UNIVERSITY MIGRATION

- A) A candidate having remained on the rolls of a University Campus/affiliated College for less than one academic year but before his admission to the Campus/College as an inter-University migration case during the session has attended the corresponding course in that session in any other recognised University for the period not short of that prescribed may be admitted to the course of either Semester III or V by the Rector/Director/Principal of a Campus/affiliated College provided he/she is satisfied that
 - (i) Migration is not being sought to evade the admission requirements of the University;
 - (ii) the courses of study prescribed/pursued by the candidate in the University from which he seeks migration are not materially

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different from the courses prescribed to be pursued in this University;

(iii) the candidate would be in a position to satisfy the attendance and other statutory requirements prescribed by the University for admission to the course and appearance in the examination.

(iv) Seats are available.

(B) A candidate who has passed Semester I & II or III & IV Semester examination/s from any other recognised University may be considered for admission by the Rector/Director/Principal of a University Campus/ affiliated/constituent College to Semester III & V respectively, if the candidate is otherwise eligible.

Provided that such a candidate who has not qualified the Semester I & II or Semester III & IV examinations with the subjects/combination of subjects for which he intends to seek admission to the next higher Semester of this University shall be required to qualify such subject or subjects of the qualifying examination of this University as may be determined by the Vice-Chancellor

The marks obtained in B.A./B.Sc./B.Com. (Honours) Semester I & II or Semester III & IV examinations conducted by another University from which the candidate has migrated shall be taken into account for determining the final result/division (by increasing or reducing the marks in accordance with the maximum marks of the B.A./B.Sc./B.Com. etc (Honours) examination concerned of this University).

9. ATTENDANCE IN LIEU OF PARTICIPATION IN GAMES ETC.

Any candidate who participates in games, cultural and other co-curricular activities as defined below with the prior approval of the Rector/Director/Principal concerned shall, for the purpose of condoning deficiency in attendances incurred by him on account of such participation, be treated as present on all the working days during the days of his absence on such account for a period not exceeding 15 working days in the respective Semester:

- (a) State representation in International/All India Competitions organised by agencies which are recognised by the Board of Sports and Youth Welfare.
- (b) Participation in the Inter-University Competitions held under the auspices of a University or any other recognised Institution as a member of the University team.
- (c) Participation in the Inter-College Competitions organised by the University as a member of the team of participating Institutions.
- (d) Participation in the N.C.C., N.S.S. and National Integration Samiti activities as a member of recognised Institutions.
- (e) Participation in the Coaching Camps/Rehearsals prior to participation as a member of State or University team in the National/All India/ Inter-University Competitions.

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- (f) Participation in the Mountaineering/Hiking/Trekking/Skiing/Rock-Climbing or other such activities organised under the auspices of the State Government/University as a member of the Institution affiliated/recognised by the University.

10. CHOICE AND COMBINATION OF SUBJECTS

Every student for the B.A./B.Sc./B.Com. (Honours) examinations shall be offered subjects/combination of subjects as may be prescribed by the University from time to time.

11. SUBMISSION OF THE EXAMINATION FORM

First semester examination for the B.A./B.Sc./B.Com. (Honours) shall be open to a regular student who having attained the qualifications with the requisite percentage of marks-

- a) has been on the rolls of the University Campuses/Colleges for the prescribed period, immediately preceding the examination;
- b) has been a person of good conduct and has performed the work of the class satisfactorily;
- c) has attended not less than 75% of the lectures and seminars/practicals etc. (as per syllabus) in each course, conducted upto one week before the commencement of the examination.
- d) submits the application on the prescribed form for admission to the examination in accordance with Statutes.

The Second, Third, Fourth, Fifth or Sixth semester examinations shall be open to a student who

- a) has been on the rolls of the University Campus/College during the semester preceding the Second, Third, Fourth, Fifth or Sixth semester Examination, as the case may be;
- b) has been a person of good conduct and has performed the class work satisfactorily;
- c) has attended not less than 75% of the lectures, seminars, project work, etc. (as per syllabus) for each course, conducted upto one week before the commencement of examination.
- d) has passed the First, Second, Third, Fourth or Fifth semester Examination of the University, as the case may be, or is covered under Statutes relating to re-appear category.
- e) submits the application on the prescribed form for admission to the examination in accordance with Statutes.

Application on the prescribed form for admission to each semester examination duly filled in and accompanied by the prescribed fee and the requisite certificates must reach the Controller of Examinations not later than the date fixed for the purpose by the Vice-Chancellor. Whenever the examination form/fee or both of a candidate is/are received in the University office after the last prescribed date, the candidate shall have to pay late fee as notified from time to time:

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Notwithstanding anything contained in these Statutes, the Syndicate of the University shall have the power to exclude any candidate from appearing in any examination, if it is satisfied after enquiry, that such a candidate is not a fit person to be admitted thereto.

12. AUTHORITY FOR PRESCRIPTION OF COURSES OF STUDIES

The Syllabus and Courses of Study for each subject shall be prescribed by the Academic Council. In case where text-books are prescribed, a candidate shall be required not only to show a thorough knowledge of text-books but also to have ability to answer questions of a similar standard set with a view to testing his general knowledge of the subject.

13. DATES OF EXAMINATIONS

There shall be two examinations in an academic year, one at the end of each semester.

The examination for the Semester I, III & V shall ordinarily be held in the month of December/January and for the Second, Fourth and Sixth semesters in the month of May/ June or on such other dates as may be approved by the Vice-Chancellor. The examination of Semester II, IV & VI shall be the internal examination and the question papers for the same shall be supplied to Campus/College by the Controller of Examinations.

There shall be no supplementary examination/s from Semester I to IV. However, in case of re-appear (only upto 2 subjects/papers) in V or VI Semester the candidates shall be eligible for supplementary examination/s.

14. DATES FOR SUBMISSION OF FORMS

Candidates shall fill up their examination forms prescribed by the University for seeking permission to sit in an examination within 45 days from the last date of admission without late fee to the class concerned of the Campus/College. They shall also pay the fees on the dates to be determined by the Rector/Principal of the Campus/Colleges concerned. The forms together with the fee shall be furnished to reach the University Office both in respect of Regular as well as Private (re-appear) candidates, not later than the dates indicated below:

15. EXAMINATION FEES

The examination fees for three-year B.A./B.Sc./B.Com. etc (Honours) Course Examination shall be as notified by the University from time to time.

16. PASS PERCENTAGE

The minimum number of marks required to pass the B.A./B.Sc./B.Com etc (Honours) examinations shall be as follows :-

- (a) 40% marks in the subjects not involving practical separately in the University and internal examinations.
- (b) 40% marks in the subject involving practical separately in the University and internal examinations in both theory and practical.

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EXEMPTION TO RE-APPEAR IN PRACTICAL EXAMINATION ONCE QUALIFIED

A candidate who appears and passes in the practical examination (separately in the internal and the University examination) of a subject but fails to qualify in that subject shall be exempted from appearing in the practical examination of that subject subsequently and the marks obtained by him in the last attempt in which he passed in the practical examination of a subject shall be carried over. Consequently he shall be required to appear in the theory part of that subject at the subsequent examination.

18. RE-APPEAR CATEGORY FOR FAILURES

A candidate who fails in Semester I, II, III, IV, V or VI of B.A./B.Sc./B.Com. (Honours) examinations but has secured pass marks, in a subject or subjects, shall, if he/she so desires, be exempted from appearing in such subject(s) and shall be allowed to appear in the remaining subject(s) in a subsequent examination(s) on payment of prescribed fee on each occasion and if he passes in the subject(s) he/she shall be declared to have passed the examination:

"Provided that the examination shall be completed within seven consecutive chances from the date of his/her passing in one or more subject(s) in the first instance. However, if a candidate does not clear one or more backlog subject(s) in the stipulated time period, he shall be given one mercy chance over and above the chances mentioned above to clear the backlog in the session next to the last chance available under the statutes as per the prevailing courses of studies."

Provided further that whenever the Vice-Chancellor is satisfied by the evidence produced by a candidate that he has missed to avail of any chances available to him for the reasons of illness, detention, death of a near relative or any other cause, the candidate may be allowed to avail of one more chance to complete the examination at the session next to the last chance available under the Statutes.

19. ISSUANCE OF MARKS CERTIFICATE

The candidates shall be supplied marks certificates indicating the marks secured in each subject immediately after the declaration of result of each Semester of examination.

20. DETERMINATION OF DIVISION/DISTINCTIONS ETC.

After a candidate has appeared and passed in all courses of study individually and has also secured the requisite percentage of aggregate marks in the First, Second, Third, Fourth, Fifth and Sixth Semester examinations separately in accordance with the Statutes, he/she shall be declared successful in the B.A./B.Sc./B.Com. etc (Honours) examinations and shall be classified as under:-

- i) First Division with distinction, if he has obtained 75% or more of the aggregate number of marks in all the courses of six semesters;
- ii) First Division, if he has obtained 60% or more but less than 75% of the aggregate number of marks;

(iii) Second Division, if he has obtained 50% or more but less than 60% of the aggregate number of marks;

21. ISSUANCE OF DEGREE

A candidate who is declared to have qualified all the Semester of B.A./B.Sc./B.Com. etc (Honours) examinations shall be awarded a Degree in the faculty concerned under Statutes.

22. NON-ENTITLEMENT FOR AWARDS

No candidate who passes the examination in parts i.e. under the categories of re-appear/private shall be entitled to a scholarship or a prize or medal, if any.

23. PRIVATE CANDIDATE

A candidate who has remained on the rolls of a Campus/ affiliated/constituent College as a regular student for more than two months from the date of classification in the course leading to the examination in which he intends to appear during the academic session preceding the examination, will not be allowed to appear in the examination as a private candidate in that semester.

Provided that in respect of subjects where practical tests are involved such a candidate shall be required to produce a certificate duly signed by the Principal of the affiliated/constituent college concerned to the effect that the candidate has attended minimum irreducible number of practical sessions i.e. not less than 45 lectures (each session of 40 minutes) i.e. 15 practical days, in each practical subject proposed to be offered by him.

24. AUTHORITY TO INTERPRET STATUTES

With a view to removing any difficulty arising out of the application and implementation of these Statutes, the Vice-Chancellor shall be competent to give authoritative interpretation of these Statutes and his interpretation shall be final and binding on all concerned.

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