

UNIVERSITY OF JAMMU

NOTIFICATION NO. 2 OF 2011

DATED: 13.06.2011

SUBJECT: UNIVERSITY STATUTES

The Hon'ble Chancellor, in exercise of the powers vested in him under Sub-section (4)(a) of Section 41 of the Kashmir and Jammu Universities Act, 1969, has been pleased to accord his assent to the Statutes approved by the 70th University Council at its meeting held on **15th December, 2010** at Raj Bhavan, Jammu, as given in Annexure to this Notification.

These are notified for the general information.

No: Coord/Statutes/11/3462-3600

Baba Saheb Ambedkar Road,
Jammu (Tawi) – 180 006.

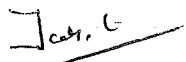
Dated: 13.06.2011


Sd/-
(Dr. P.S. PATHANIA)
REGISTRAR

Copy to:

1. The Principal Secretary to His Excellency the Governor (Chancellor). J&K Govt., Raj Bhavan, Srinagar.
2. The Private Secretary to His Excellency the Governor (Chancellor), J&K Govt., Raj Bhavan, Srinagar.
3. The Principal Secretary to the Hon'ble Chief Minister (Pro-Chancellor) Jammu & Kashmir Govt., Chief Minister's Secretariat, Srinagar.
4. The Private Secretary to the Hon'ble Education Minister, Higher Education Deptt., J&K Govt., Civil Secretariat, Srinagar.
5. Commissioner/ Secretary, Finance (Financial Advisor to Universities), Civil Secretariat, Srinagar.
6. Commissioner/Secretary to Govt. Higher Education Department, J&K Govt., Civil Secretariat, Srinagar.

7. All members of the University Council/Syndicate, University of Jammu.
8. Spl Secretary to Vice-Chancellor, University of Jammu.
9. PPS to Vice-Chancellor, University of Kashmir.
10. P.S. to Dean Academic Affairs, University of Jammu.
11. Deans of the Faculties of the University of Jammu.
12. Dean Students Welfare, University of Jammu.
13. Sr. P.A. to Registrar/Controller of Examinations, University of Jammu/Kashmir.
14. Chief Coordinator, All Campuses of the University.
15. Coordinator, All Campuses of the University.
16. All Rectors/Directors of Campuses.
17. Sr. P.A. Director, Colleges Development Council/Centre of Adult Continuing Education and Extension/Directorate of Distance Education/Physical Education/Computer Centre/ DIQA/ Sr. P.A to Joint Director (CDC)/DDE.
18. Convener, Calendar Review Committee
19. Sr. P.A. to Joint Registrar/ Additional Controller of Examinations.
20. Principals of all affiliated Colleges of the University.
21. I/c Librarian, Dhanvantri Library, University of Jammu.
22. All Branch Officers of the Registry.


Dr. Jatinder Khajuria
Joint Registrar
(I/c Coord.)


 13/6/11 13/5/2011

ANNEXURE TO NOTIFICATION NO. 2 OF 2011 DATED: 13.06.2011

- I. Increase in Admission fee of MBA Course from the academic session 2010-2011, shall be incorporated in Appendix-III of the **University Calendar, 2010, (Vol-II) as approved by the University Council vide Resolution No. 70.03 dated 15.12.2010, given at Annexure-I (page 18 to 18(a).**
- II. Amendment of following Statutes 3, 6(a), (b) & (c) of the set of Statutes governing admission to MBA Programme w.e.f. the academic session 2010-11 in Chapter-LI of the **University Calendar, 2010, (Vol-II) as approved by the University Council vide Resolution No. 70.04 dated 15.12.2010.**

EXISTING	Amended Statutes
<p>3. Selection for admission to the course shall be made on the basis of :- (a) the Written Entrance Test i.e. Common Admission Test (CAT) Management Aptitude Test (MAT) to be administered by All India Management Association (AIMA) in the month of April/May of the year of admission (b) the weightage of the Academic Record and (c) Group Discussion and Personal Interview to be conducted by an Admission Committee duly constituted and approved by the Dean Academic Affairs/University. PROVIDED that no candidate shall be called for Group Discussion and Personal Interview unless he/she has passed the Written Entrance Test as mentioned above with at least 50 percentage marks (40 percentage for the candidates belonging to the SC/ST).</p> <p>6(a) Notwithstanding anything contained in Statute 3, candidate who has appeared or is appearing in the</p>	<p>3. Selection for admission to the course shall be made on the basis of :- (a) Common Admission Test (CAT) (b) If seat remain vacant in Offsite campuses of the University and other affiliated colleges/Institutes the same shall be filled on the basis of Management Aptitude Test (MAT). (c) The weightage of the Academic record. (d) Group Discussion and Personal Interview to be conducted by an admission Committee duly constituted and approved by the Dean Academic Affairs, University of Jammu. PROVIDED that no candidate shall be called for Group Discussion and Personal Interview unless he/she has passed the Written Entrance Test as mentioned above with at least 50 percentile marks (40 percentile for the candidates belonging to the SC/ST) However, if situation so warrants the Vice-Chancellor on the recommendation of the Admission committee, may lower the qualifying percentile for a session.</p> <p>6(a) Notwithstanding anything contained in Statute 3, a candidate who has appeared or is appearing in</p>

<p>Final Year of the qualifying Examination in April/May immediately proceeding the academic session and expecting to pass with requisite percentage of aggregate marks in the said examination can also apply and appear in the Written Entrance Test provisionally.</p> <p>(b) In case such a candidate is called for Group Discussion and Personal interview, he/she shall be permitted to do so only if he/she produces a certificate from Head of the Institution last attended, he/she is a regular candidate or the Controller of Examinations, in case he/she is a private candidate, testifying that he/she has appeared in full at least in the written part of the final year of the qualifying examination as mentioned in Statute 3.</p> <p>(c) Such candidate shall, however be considered for admission only if he/she furnishes documentary evidence in support of his/her having passed qualifying examination in full with the requisite percentage of aggregate marks within 15 days after the declaration of result B.A/B.Sc./ B.Com./B.B.A./B.C.A. final examination of the University of Jammu failing which his/her candidature shall automatically stands cancelled and the seat thus becoming available shall be filled in accordance with the Statutes.</p>	<p>the Final Year of the qualifying Examination in April/May immediately proceeding the academic session and expecting to pass with requisite percentage of aggregate marks in the said examination can also apply and appear in the Written Entrance Test provisionally.</p> <p>(b) In case such a candidate is called for Group Discussion and Personal interview, he/she shall be permitted to do so only if he/she produces a certificate from Head of the Institution last attended, if he/she is a regular candidate or the Controller of Examinations, in case he/she is a private candidate, testifying that he/she is appearing or has appeared in the final year of the qualifying examination as mentioned in Statute 3.</p> <p>(c) Such candidate shall, however, be considered for admission only if he/she furnishes documentary evidence in support of his/her having passed qualifying examination in full with the requisite percentage of aggregate marks within 21 days of the commencement of classes.</p>
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- III. Amendment of following Statutes 5, 13-A (VIII) (d) and 13-D of the set of MCA Admission Statutes in Chapter-LII of the **University Calendar, 2010, (Vol-II) as approved by the University Council vide Resolution No. 70.05 dated 15.12.2010.**

Existing	Amended Statutes
<p>Statute 5(a) All candidates (including those belonging to categories identified in Statute 13-A) seeking admission to MCA shall be required to appear in a written entrance test to be designed and conducted by the Department of Computer Science of the University either itself or through an Agency approved by the Vice- Chancellor. The date-sheet, model test paper, syllabus and other details regarding the written entrance test shall be notified in the Bulletin of Information to be supplied along with the Application Form.</p> <p>(b) Admission of candidates under the open merit category and reserved categories i, iv, v, vi, vii and viii, as identified in Status 13-A, shall be made on the basis of merit in the Written Entrance Test of 100 marks.</p> <p>The seats for Universities other than University of Jammu will be filled strictly in order of merit obtained at the Entrance Test provided that no candidate from other University shall be admitted whose merit is lower than merit of</p>	<p>Statute 5(a) All candidates (including those belonging to categories identified in Statute 13-A) seeking admission to MCA shall be required to appear in a written entrance test to be designed and conducted by the Department of Computer Science of the University either itself or through an Agency approved by the Vice-Chancellor. The date-sheet, Model Test Paper, syllabus and other details regarding the written entrance test shall be notified in the Bulletin of Information to be supplied along with the Application Form.</p> <p>(b) Admission of candidates under the open merit category and reserved categories i, iv, v, vi, vii and viii, as identified in Statute 13-A, shall be made on the basis of merit which will be calculated on the basis of percentile score (as explained below). All categories of open category as well as reserved categories except those belonging to the category of Scheduled Castes and Scheduled Tribes shall be required to secure at least 50 percentile score in the written entrance test for admission to MCA course, however for the candidates belonging to categories of scheduled caste and scheduled tribe the pass percentile shall be 40.</p> <p>The Seats for Universities other than University of Jammu will also be filled strictly in order of merit (expressed in percentile) obtained at the Entrance Test provided that no candidate from other University shall be admitted whose merit is lower than</p>

<p>candidate last admitted in open merit category of applicants who have graduated from Jammu University. This, however, shall not be applicable to candidates considered under viii(f).</p> <p>(c) A candidate seeking admission under the reserved categories (ii) and (iii), as identified in Statute 13-A, shall receive consideration under Statute 13-C, if he-</p> <p>(i) possesses Bachelor's Degree of 10+2+3 pattern in any discipline with at least 50% of the aggregate marks as per Status-3;</p> <p>(ii) has not already availed of this concession for admission to any course in the Teaching Department of the University as per Statute 13-B. Admission of such candidates shall be made on the basis of merit determined in accordance with Statute 13-C.</p>	<p>merit of candidate last admitted in open merit category of applicants who have graduated from Jammu University. This, however, shall not be applicable to candidates considered under viii(f).</p> <p>(c) A candidate seeking admission under the reserved categories (ii) and (iii), as identified in Statute 13-A, shall receive consideration under Statute 13-C, if he-</p> <p>(i) possesses Bachelor's Degree of 10+2+3 pattern in any discipline with at least 50% of the aggregate marks as per Status-3;</p> <p>(ii) has not already availed of this concession for admission to any course in the Teaching Department of the University as per Statute 13-B. Admission of such candidates shall be made on the basis of merit determined in accordance with Statute 13-C.</p> <p>Explanation of computation of percentile: A candidate scoring x marks in the entrance test out of 100 marks will have percentile $(x/y)*100$ where y is the maximum marks scored out of 100 in the entrance test.</p>
<p>13-A(VIII)(d) In the case of granting permission to appear as a private candidate in MCA examination the department may accord permission to compete at least irreducible minimum number of practicals to the employees of University of Jammu who held PGDCA of Jammu University or any other recognized university and have at least five years experience of programming or any other computer related job in the field of computer applications, provided</p>	<p>13-A(VIII)(d) In the case of granting permission to appear as a private candidate in MCA examination the department may accord permission to compete at least irreducible minimum number of practicals to the employees of University of Jammu who held PGDCA or B.E./B.Tech. Computer Science/ Information Technology from the Jammu University or any other recognized university and have at least five years experience of programming or any other computer</p>

<p>they get permission from the competent authority of the University to do so. The permission may be granted to one candidate each year on the basis of merit in PGDCA. This will not, however, encroach upon the number of seats other wise meant for Open Merit category.</p>	<p>related job in the field of computer applications, provided they get permission from the competent authority of the University to do so. The permission may be granted to one candidate each year on the basis of merit in PGDCA or B.E./B.Tech. (as applicable). This will not, however, encroach upon the number of seats otherwise meant for Open Merit category.</p>
<p>Statute 13-D Separate marks for participating in each course/ camp/ event/ activity as mentioned in 13-C, I, II, III and IV shall be awarded. The selection of the candidates in categories (ii) and (iii) shall be made on the basis of performance in the respective categories as per schedule given in Statute 13-C and performance in the Entrance Test. 80% weightage shall be assigned to the marks obtained in the respective category and 20% weightage to the marks obtained in the Entrance Test. The final score of the candidate shall be determined by making use of combination of above weightage.</p>	<p>Statute 13-D Separate marks for participating in each course/ camp/ event/activity as mentioned in 13-C, I, II, III and IV shall be awarded. The selection of the candidates in categories (ii) and (iii) shall be made on the basis of performance in the respective categories as per schedule given in Statute 13-C and performance in the Entrance Test. 80% weightage shall be assigned to the marks obtained in the respective category and 20% weightage to the percentile score obtained in the Entrance Test. The final score of the candidate shall be determined by making use of combination of above weightage.</p>

IV. Amendments of the following in the set of Statutes governing:

- i)** Bachelor's Degree Course in Business Administration (BBA);
- ii)** Bachelor's Degree Course in Computer Applications (BCA);

in the eligibility criteria for admission w.e.f. the academic session 2010-2011 onwards in Chapter-XLIII and XLIII-A of the **University Calendar, 2010, (Vol-II) as approved by the University Council vide Resolution No. 70.06 dated 15.12.2010.**

EXISTING BBA COURSE	Amended Statutes BBA COURSE
<p>5. ELIGIBILITY AND SELECTION PROCEDURE</p> <p>5.1 Admission to Part-I class of the BBA Course shall be open to those candidates who have passed Higher Secondary Part-II examination (Under 10+2 pattern) of the J&K State Board of School Education or an examination recognized by the University as equivalent thereto with atleast 50% of the aggregate marks. Candidates placed under compartment or Re-appear in one/more subject(s) of the 12th class examination shall not be eligible for admission to the Part-I class of BBA Course.</p> <p>5.2 All candidates seeking admission to BBA Course Part-I shall be required to appear in the written Entrance Test of 80 maximum marks to be designed and conducted by an Agency approved by the Principal in case of Government College and by the Vice-Chancellor in case of Non-Government College.</p> <p>5.3 Minimum marks required to pass the Entrance Written Test shall be 50% of the aggregate marks assigned to this component</p> <p>5.4 In case more than 90 candidates qualify the Written Entrance Test, only first 90 candidates in order of merit shall be called for group discussion and interview. The group discussion and interview, each, shall carry 10 maximum marks.</p> <p>5.5 Merit list of candidates based on the performance in the</p>	<p>ELIGIBILITY FOR BBA COURSE</p> <p>Admission to Part-I class of the BBA course shall be open to those candidates who have passed Higher Secondary Part-II examination (under 10+2 pattern) of the J&K State Board of School Education or an examination recognized by the University as equivalent thereto and has obtained at least 45% of the aggregate marks in the qualifying examination in case of General Category Candidates and 40% marks in case of SC/ST candidates.</p> <p>Provided further that the admission shall be based on Direct Counselling on the basis of marks obtained by the candidate/s in the qualifying examination.</p> <p>Provided further that the admission to Non-Local candidates in Non-Govt. Colleges shall be granted under the second preference category.</p>

<p>Written Entrance Test, group discussion and interview shall be prepared and selection of candidates for admission shall be made strictly in order of merit.</p>	
<p><u>BCA COURSE</u></p> <p>5. ELIGIBILITY AND SELECTION PROCEDURE</p> <p>Admission to Part-I class of the BCA course shall be open to those candidates who have passed Higher Secondary Part-II Examination (under 10+2 pattern) of the J&K State Board of School Education or an examination recognized as equivalent thereto <u>with Mathematics</u> as one of the subjects and has obtained at least 50% of the aggregate marks in the qualifying examination.</p> <p>Provided that only those candidates will be admitted to BCA Part-I class who have passed the Common Written Entrance Test to be conducted by the University as per procedure laid down in the Regulations. The admission shall, however, be made strictly in order of rank in the merit list.</p>	<p><u>BCA COURSE</u></p> <p>5. ELIGIBILITY FOR BCA COURSE</p> <p>Admission to Part-I class of the BCA course shall be open to those candidates who have passed Higher Secondary Part-II Examination (under 10+2 pattern) of the J&K State Board of School Education or an examination recognized by the University as equivalent thereto <u>with or without Mathematics</u> as one of the elective subjects and has obtained at least 45% of the aggregate marks in the qualifying examination in case of General Category candidates and 40% marks in case of SC/ST candidates.</p> <p>Provided further that the admission shall be based on Direct Counselling on the basis of marks obtained by the candidate/s in the qualifying examination.</p> <p>Provided further that the admission to Non-Local candidates in Non-Govt. Colleges shall be granted under the second preference category.</p>

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- V. Adoption of the Fee Structure (for admission to Post-Graduate Diploma in Human Rights and Duties Education from the academic session 2010-11 onwards, shall be incorporated in **Appendix-III of the University Calendar, 2010, (Vol-II) as approved by the University Council vide Resolution No. 70.10 dated 15.12.2010, given at Annexure-II (page 19).**
- VI. Implementation of the Fee Structure for admission to B.P.Ed. & M.P.Ed. Courses for the academic session 2010-2011, shall be incorporated in **Appendix-III of the University Calendar, 2010, (Vol-II) as approved by the University Council vide Resolution No. 70.11 dated 15.12.2010, given at Annexure-III (pages 20-21).**
- VII. Change of nomenclature of "Payment Seats" to "Self-financing Seats" wherever occur in the **University Calendar, 2010, as approved by the University Council vide Resolution No. 70.11 dated 15.12.2010.**
- VIII. Implementation of the Fee Structure for admission to B.B.A. (Hotel Management) Programme for the Academic session 2010 onwards, shall be incorporated in the **Appendix-III of the University Calendar, 2010, (Vol-II) as approved by the University Council vide Resolution No. 70.12 dated 15.12.2010, given at Annexure-IV (pages 22-24).**
- IX. Adoption of Statutes governing Master's Degree in Business Administration (Hospitality & Tourism Management) from the academic session 2010 onwards in new Chapter LV-B **of the University Calendar, 2010, (Vol-II) as approved by the University Council vide Resolution No. 70.13 dated 15.12.2010, given at Annexure-V (pages 25-58).**
- X. Implementation of the following Fee Structure for admission to P.G. Course in English (Private Colleges) for the academic session 2010-2011 onwards, shall be incorporated in **Appendix-III of the University Calendar, 2010, (Vol-II) as approved by the University Council vide Resolution No. 70.14 dated 15.12.2010.**

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(i)	Endowment Fund	As per Statutes	To be deposited in the University Chest
(ii)	EDF	Rs. 575/-	
(iii)	Digitalization Fund	Rs. 170/-	
(iv)	University Infrastructure Fund	Rs. 2,000	
(v)	DIQA Fund	Rs. 100/-	
(vi)	University Sports Fee	Rs. 120/-	
(vii)	Tuition Fees	Rs. 15,000/- (incl. Rs. 575/- as Corpus Fund & Services Charges @ 3% as prescribed by the University, to be deposited in the University Chest)	
(viii)	Games Fee	Rs. 200/- (Rs. 150/- to be retained by the Department of Physical Education, University of Jammu and Rs. 50/- by the concerned College)	
(ix)	Cultural/Literary Fee	Rs. 75/- (to be remitted to the Dean Students Welfare, University of Jammu)	
(x)	Cost of Admission Brochure cum Application Form	Rs. 175/-	

XI. Amendment in the following Statute 5(b) of the Statutes governing Doctor of Philosophy in various Faculties in Chapter-LVIII of the **University Calendar, 2010, (Vol-II)** as approved by the University Council vide Resolution No. 70.16 dated 15.12.2010.

Existing Statutes	As it would read after amendment
<p><u>Statute 5(b):</u></p> <p>The Board of Research Studies concerned may, on the recommendation of the Departmental Research Committee concerned, authorize continuance of a scholar, having appeared in the M.Phil examination, provisionally for the Ph.D. Programme and register him/her for the same after successful completion of the M.Phil Programme, from the term following the last date of M.Phil Second Semester Examination or the term following the date of submission of the dissertation as the case may be.</p>	<p><u>Statute 5(b):</u></p> <p>The Board of Research Studies concerned may, on the recommendation of the Departmental Research Committee concerned, authorize continuance of a scholar from the date of submission of M.Phil. Dissertation, if a candidate applies for the same after submitting his/her M.Phil. Dissertation, subject to the fulfilment of eligibility conditions.</p>

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XII. Adoption of the Statutes governing Master's Degree Programme in Information technology (M.Sc. IT) in new **Chapter LV-C** as given at **Annexure VI (pages 59-73)**; and
Adoption of Fee Structure (per annum) for admission to M.Sc. IT w.e.f. the academic session 2010-11 onwards shall be incorporated in **Appendix-III of the University Calendar, 2010, (Vol-II)** as approved by the University Council vide **Resolution No. 70.18 dated 15.12.2010**, given at **Annexure VII (pages 74-75)**.

XIII. Amendment of following Statutes 4(u) of the Statutes relating to Misconduct/Unfair means in examinations in **Chapter-XXXIX of the University Calendar, 2010, (Vol-II)** as approved by the University Council vide **Resolution No. 70.22 dated 15.12.2010**.

Existing Statute	Amended Statute
Statute 4(u) Commits any other act before, during or after the examination, which in the opinion of the "Competent Authority" tantamount to unfairmeans/ misconduct.	Statute 4(u) Commits any other act before, during or after the examination, which in the opinion of the "Competent Authority" tantamount to unfairmeans/ misconduct. Provided further that all cases involving tampering/forging of the marks sheets, degrees and any other examination related documents of the University shall fall within the purview of the statutes 4(u).

XIV. Amendment of following Statute 9(b) of the Statutes governing the Three Year B.A./B.Sc./B.Com (General)Course in **Chapter-XLII of the University Calendar, 2010, (Vol-II)** as approved by the University Council vide **Resolution No. 70.23 dated 15.12.2010**.

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Existing	Amended Statute
9(b) No candidate will offer Mathematics for B.A./B.Sc. Part-I course unless he/she has qualified the Higher Secondary Part-II (10+2 pattern) examination with Mathematics.	9(b) No candidate will offer Mathematics/ Applied Mathematics for B.A./B.Sc. Part-I course unless he/she has qualified the Higher Secondary Part-II (10+2 pattern) examination with Mathematics.

XV. Restricting of introduction of P.G. Programmes only to those Degree Colleges which are permanently affiliated to the University of Jammu in Chapter-IV under heading Procedure for grant of Affiliation and Recognition to new Colleges/ Institutions at Point 15 (iii) **of the University Calendar, 2010, (Vol-I) as approved by the University Council vide Resolution No. 70.27 dated 15.12.2010.**

XVI. Enhancement of following sitting/evaluation charges in favour of experts and other members associated with the Selection of teachers, shall be incorporated in Appendix IV to VI **of the University Calendar, 2010, (Vol-II) as approved by the University Council vide Resolution No. 70.33 dated 15.12.2010.**

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| 1. | Sitting charges of the subject experts | Rs. 1000/- |
| 2. | Other members (other than University Employees) | Rs. 600/- |
| 3. | Honorarium for evaluation of Research/ Publication material of the candidates for the post of :- | |
| a) | Professor | Rs. 1000/- per candidate |
| b) | Reader (Associate Professor) | Rs. 1000/- per candidate |

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XVII. Amendment of following Statute 29 of the set of Statutes governing Convocation in Chapter-X of the University Calendar, 2010, (Vol-I) as approved by the University Council vide Resolution No. 70.51 dated 15.12.2010.

Statute 29:

Existing Statute	Amended Statute
<p>29. Notwithstanding anything contained in these Statutes, a separate Convocation may be held at any affiliated/constituent College on the recommendation of the Principal concerned after the University Convocation for conferring degrees in respect of the 1st degree examinations for which teaching is provided in the Colleges viz. B.A./B.Sc./B.Com., B.Ed" B.A.M. & S., M.B.,B.S., B:Mus., and B.F.A. Provided intimation to this respect is received by the Registrar before one month of the date of commencement of the University Convocation.</p>	<p>29. Notwithstanding anything contained in these Statutes, a separate Convocation may be held at any permanently affiliated/constituent College on the recommendation of the Principal concerned after the University Convocation for conferring degrees in respect of the 1st degree examinations for which teaching is provided in the Colleges viz. B.A./B.Sc./B.Com., B.Ed" B.A.M. & S., M.B.,B.S., B.Mus., and B.F.A. Provided intimation to this respect is received by the Registrar before one month of the date of commencement of the University Convocation.</p>

Adoption of following Statute 34 in the set of Statutes governing Convocation in Chapter-X of the University Calendar, 2010, (Vol-I) as approved by the University Council vide Resolution No. 70.51 dated 15.12.2010.

Statute 34:

COLLEGE CONVOCATION PROCEDURES

- (1) Convocation for conferring the various degrees shall be held by the concerned College on such date as may be fixed by the Principal in consultation with the Vice-Chancellor.
- (2) Not less than one month's notice shall be given by the Principal of all meetings of the College Convocation.

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- (3) The candidates for degrees must, seven clear days before the date fixed for the College Convocation, inform the Principal of the College in writing of their intention to be present alongwith application fee as prescribed by the University.

No candidate shall be admitted to the College Convocation who has not sent his name to the Principal within the prescribed time. In exceptional cases, the Principal may permit candidates, who have not sent in their names to the Principal, within the prescribed time, to be admitted to the College Convocation, provided their applications are received by the Principal not later than twenty-four hours before the time of the Convocation and are accompanied by a late fee as prescribed by the University, in each case. No candidate whose application and requisite fee are received later than twenty-four hours before the time of the Convocation will be allowed to take his degree at the College Convocation.

- (4) Men candidates shall wear turbuzi turbans and Women candidates shall wear turbuzi coloured dupattas or saris at the Convocation. They may also wear the gowns and hoods appropriate to their respective degrees.
- (5) The Vice-Chancellor, the Pro-Vice-Chancellor, the Dean Academic Affairs or his nominee, the Registrar of the University or his nominee from the concerned College, the Controller of Examinations of the University or his nominee from the concerned College, the Principal, and all Heads of Teaching Departments, shall wear the proper academic costumes of the College of which they are graduates or that prescribed by the University of Jammu.
- (6) The procession for the College Convocation shall walk in the following order to the Convocation Hall-

The Registrar of the University or his nominee from the concerned College;

The Controller of Examinations of the University or his nominee from the concerned College;

The Principal of the College;

The Dean Academic Affairs of the University or his nominee;

The Vice-Chancellor/Pro-Vice-Chancellor;

The Chief Guest;

All heads of the departments of the College concerned in the order of seniority.

- (7) The Registrar or his nominee having obtained the consent of the Vice-Chancellor or, in his absence, of the Pro-Vice-Chancellor or, in his absence of the Dean Academic Affairs

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or his nominee, or in his absence the Principal, shall declare the Convocation open.

- (8) The Vice-Chancellor or in his absence, the Pro-Vice-Chancellor, or in his absence, the Dean Academic Affairs or his nominee or in his absence, the Principal, shall then say;

"Let the Candidates be presented"

- (9) "The candidates for each degree shall then be presented by the Heads of the various Departments or in their absence by their representatives and private candidates shall be presented by the Controller of Examinations or his nominee at one and the same time in the following forms :-

Sir, I present to you _____ candidates for the degree of _____ whose names have been set forth in the list of candidates attending the Convocation and who have been examined and found qualified for the degree of _____ to which I pray that they may be admitted."

- (10) The Vice-Chancellor, or, in his absence, the Pro-Vice-Chancellor, or, in his absence, the Dean Academic Affairs or his nominee, or, in his absence, the Principal, shall then admit the candidates to the degrees in the following words -

"By virtue of the authority vested in me as the Vice-Chancellor/ _____ Pro-Vice-Chancellor/Dean Academic Affairs or his nominee/Principal, I admit you to the degree of in this University and charge you throughout your life to prove worthy of the same".

- (11) When all the candidates have been admitted to their degrees, the Principal will read a report reviewing the work of the College during the previous year.

"However, the printed report may be distributed among the audience in the Convocation Hall and be taken as read. The Principal may, however, highlight the salient feature of the report:"

- (12) After the report is read out by the Principal, the Principal will introduce the Chief Guest and request him to address the Convocation.
- (13) The Convocation address will then be delivered.
- (14) The Principal will thank the Chief Guest for delivering the Convocation address.

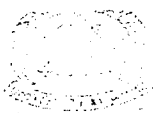
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- (15) After this, the Registrar or his nominee shall, with the permission of the Vice-Chancellor, or in his absence, the Pro-Vice-Chancellor, or in his absence, the Dean Academic Affairs or his nominee or in his absence, the Principal shall declare the Convocation closed.
- (16) The procession will than leave the Convocation Hall in the same order in which it entered. The moment procession starts leaving the Hall, the students and the audience shall stand up and keep standing till procession leaves the hall.
- (17) The procedure laid down for the University Convocation shall be observed at the College Convocation, in addition as outlined above.
- (18) The College management shall invite the Chief Guest in consultation with the Vice-Chancellor.

XVIII. Amendment of following Statute 4(ii) governing Admission of Students to Colleges, University Teaching Departments and other recognized Institutions in Chapter-V of the **University Calendar, 2010, (Vol-I) as approved by the University Council vide Resolution No. 70.63 dated 15.12.2010.**

EXISTING STATUTE	AMENDED STATUTE
<p><u>Statute 4(ii)</u></p> <p>If as a result of re-evaluation, a candidate passes in the lower examination on the basis of which admission is made to B.A/B.Sc/ B.Com. Part-I, Part-II and Part-III, the admission will be made upto 10th day after the declaration of the re-evaluation result of the lower examination, provided that the seat/s is/are available and merit of the candidate is higher than that of the candidate who is at the top of the waiting list of the concerned college."</p>	<p><u>Statute 4(ii)</u></p> <p>If as a result of re-evaluation, a candidate passes in the lower examination on the basis of which admission is made to B.A/B.Sc/ B.Com. Part-I, Part-II and Part-III, the admission will be made upto 15th day after the declaration of the re-evaluation result of the lower examination, provided that the seat/s is/are available and merit of the candidate is higher than that of the candidate who is at the top of the waiting list of the concerned college."</p>

Handwritten signatures and initials:
 19/
 Jan.



UNIVERSITY OF JAMMU
NOTIFICATION

(10/April/ Gen/15)

ANNEXURE - I

This is for the information of all concerned that the Vice-Chancellor in anticipation of the approval of the competent body authorize the increase of fee in MBA courses from the Academic session 2010-2011 as given below:-

MBA Semester-I	Existing Fee (Rs.)	Proposed Fee (Rs.)
1. Admission Fee	110.00	110.00
2. University Sports Fee	75.00	75.00
3. University Development Fee	200.00	200.00
4. Magazine/University News Bulletin Fee	40.00	40.00
5. Corpus Fund	70.00	70.00
6. Library Fee	70.00	70.00
7. Stationery Fee	75.00	75.00
8. Games Fee	200.00	200.00
9. Cultural / Literary Fee	75.00	75.00
10. Social Activity Fund	65.00	65.00
11. Student Assistance/Aid Fund	45.00	45.00
12. Reading Room Fee	300.00	300.00
13. Identity Card	15.00	15.00
14. Miscellaneous	20.00	20.00
15. Medical Assistance Funds	45.00	45.00
16. NSS	50.00	50.00
17. Library Development Funds	200.00	200.00
18. Library Deposit (Refundable)	600.00	600.00
19. Examination Fee	355.00	355.00
20. Examination Form Fee	35.00	35.00
21. Examination Development Fee	100.00	100.00
22. Smart Card Fee	50.00	50.00
23. Internal Quality Assurance Fund	100.00	100.00
24. Training and Placement Fund		
a. Summer Training: 2500.00		
b. Placement Fund: 4,000.00	6500.00	6500.00
25. Course Material Fund	4000.00	5000.00
26. Computer and Internet Fee	3500.00	3700.00
27. Management Activity Club	1500.00	1900.00
28. Special Development Fund	4000.00	4500.00
29. Insurance Fee	40.00	40.00
30. Induction Charges	1200.00	1400.00
31. Student Corporate Activities	1000.00	1200.00
32. Eligibility Fee	415.00	415.00

Beside, the fees that are proposed to be enhanced as per above for MBA Semester I, the fee for the MBA II, III and IV Semester are also proposed to be enhance by 10% as below:

Semester	Existing Fee	Proposed Fee	Detail
MBA-II Semester	Rs. 4000.00	4500.00	Course Material = 2800 Management = 1700 Activity/Club
MBA-III Semester	Rs. 6000.00	6500.00	Course Material = 3500 University fee Management = 3000 Activity/Club
MBA-IV Semester	Rs. 4000.00	4500.00	Course Material = 2800 Management = 1700 Activity Club

Solanki P. 27/4
REGISTRAR

Gunnishankar
26.4.10

F.Acd./II/10/3822-61
Dated : 26-04-2010

Copy for information & necessary action to:-

1. Special Secretary to Vice-Chancellor;
2. PS to Dean Academic Affairs;
3. SPA to Registrar/Controller of Examinations/Director (CDC);
4. All Heads of PG Departments of the University;
5. C.A. to Controller of Examinations;
6. Incharge, University Website.

ANNEXURE - II

Admission Fee and other charges for P.G Diploma in Human Rights and Duties Education Session 2010-11

1	Admission Fee	Rs. 200
2	University Sports Fee	Rs. 120
3	University Dev. Fund	Rs. 300
4	Magazine/University News/Bulletin Fee	Rs. 50
5	Corpus Fund	Rs. 100
6	Library Fee (S.No. 1 to 6 to be remitted in the University Chest)	Rs. 100
7	Stationery Fee	Rs. 225 (200+25) (Deptt. + U.C)
8	Games Fee	Rs. 200 (150+50) (P.E + Deptt.)
9	Cultural/Literary Fee	Rs. 75 (DSW)
10	Social Activities Fund	Rs. 65
11	Student Assistance/Aid Fund	Rs. 45
12	Reading Room Fee	Rs. 75
13	Identity Card	Rs. 15
14	Miscellaneous (S.No. 10 to 14 to be retained by the Department)	Rs. 20
15	Medical Assistance	Rs. 45 (Health Centre)
16	NSS Fee	Rs. 50 (NSS)
17	Library Dev. Fund	Rs. 200 (Central Lib.)
18	IQAC Fee	Rs. 100 (IQAC)
19	Student Insurance Fee	Rs. 40 (University Chest)
20	Smart Card Fee	Rs. 50 (Dhanvantri Lib.)
21	Examination Dev. Fund	Rs. 115 (Controller of Exam.)
22	Library Deposit (Refundable)	Rs. 400 (Deptt.)
23	Academic Fee	Rs. 4000 (Deptt.)
24	Digitalization & Networking Fund	Rs. 90 per candidate (to be deposited in the University Chest)
	Total	Rs. 6680

ANNEXURE-III

Fee to be realised from the students seeking admission to B.P.Ed Course-2010-11

S.No.	Fee details	Fee Structure	
1.	Admission Fee	Rs. 200/-	
2.	University Sports Fee	Rs. 120/-	
3.	University Development Fund	Rs. 300/-	
4.	Magazine/Univ. News Bulletin fee	Rs. 50/-	
5.	Corpus Fund	Rs. 100/-	
6.	Library Fee	Rs. 100/-	
7.	Stationary Fee	Rs. 120/-	(Rs. 35/- to be retained by the deptt. & Rs. 85/- to be remitted in the Univ. chest)
8.	Games Fee	Rs. 200/-	(Rs. 50/- to be retained by the deptt. & Rs. 150/- to be remitted to the deptt. of Phy. Edu. (To Dean Students Welfare)
9.	Cultural/Literary Fee	Rs. 75/-	
10.	Social Activities Fund	Rs. 65/-	
11.	Students Assistance/Aid Fund	Rs. 45/-	
12.	Reading Room Fee	Rs. 75/-	
13.	Excursion Fee	Rs. 600/-	
14.	Identity Card	Rs. 15/-	
15.	Academic Fee	Rs. 2000/-	(to be retained by the department)
16.	Miscellaneous	Rs. 20/-	
17.	B.P.Ed Contingency Fund	Rs. 1320/-	
18.	Camps Fee	Rs. 3570/-	
19.	Sports Equipments	Rs. 1800/-	
20.	Sports Education tour	Rs. 3600/-	
21.	Sports Facility Maintenance	Rs. 2400/-	
22.	Laboratory Deposit	Rs. 600/-	
23.	Medical Assistance Fee	Rs. 45/-	(to be remitted to the Univ. Health Centre)
24.	N.S.S	Rs. 50/-	(to be remitted to the NSS Programme Coordinator)
25.	Library Development fund	Rs. 200/-	(to be remitted to the Central Library)
26.	IQAC Fee	Rs. 100/-	(to be remitted to the convener IQAC)
27.	Smart card Fee	Rs. 50/-	per year (to be deposited in the Dhanwantri Library)
28.	Examination Development Fund	Rs. 115/-	per year (to be remitted to the controller of examination)
29.	Students Insurance Fee	Rs. 40/-	per year (University Chest)
30.	Library Deposit (Refundable)	Rs. 400/-	
31.	Digitilisation & Networking Fund	Rs. 90/-	
Total		Rs. 18465/-	
B)	Self-financing seat fee	Rs. 25000/-	

Fee to be realised from the students seeking admission to M.P.Ed Course-2010-11

S.No.	Fee details	Fee Structure	
1.	Admission Fee	Rs. 200/-	
2.	University Sports Fee	Rs. 120/-	
3.	University Development Fund	Rs. 300/-	
4.	Magazine/Univ. News Bulletin fee	Rs. 50/-	
5.	Corpus Fund	Rs. 100/-	
6.	Library Fee	Rs. 100/-	
7.	Stationary Fee	Rs. 120/-	(Rs. 35/- to be retained by the deptt. & Rs. 85/- to be remitted in the Univ. chest)
8.	Laboratory Deposit (refundable)	Rs. 400/-	
9.	Games Fee	Rs. 200/-	(Rs. 50/- to be retained by the deptt. & Rs. 150/- to be remitted to the deptt. of Phy. Edu. (To Dean Students Welfare)
10.	Cultural/Literary Fee	Rs. 75/-	
11.	Social Activities Fund	Rs. 65/-	
12.	Students Assistance/Aid Fund	Rs. 45/-	
13.	Reading Room Fee	Rs. 75/-	
14.	Excursion Fee	Rs. 1200/-	
15.	Identity Card	Rs. 15/-	
16.	Academic Fee	Rs. 2500/-	(to be retained by the department)
17.	Miscellaneous	Rs. 20/-	
18.	M.P.Ed Contingency Fund	Rs. 3600/-	
19.	Camps Fee	Rs. 3580/-	
20.	Sports Equipments	Rs. 4900/-	
21.	Sports Education tour	Rs. 4800/-	
22.	Sports Facility Maintenance	Rs. 6000/-	
23.	Laboratory Deposit	Rs. 2416/-	
24.	Medical Assistance Fee	Rs. 45/-	(to be remitted to the Univ. Health Centre)
25.	N.S.S	Rs. 50/-	(to be remitted to the NSS Programme Coordinator)
26.	Library Development fund	Rs. 200/-	(to be remitted to the Central Library)
27.	IQAC Fee	Rs. 100/-	(to be remitted to the convener IQAC)
28.	Smart card Fee	Rs. 50/-	per year (to be deposited in the Dhanwantri Library)
29.	Examination Development Fund	Rs. 115/-	per year (to be remitted to the controller of examination)
30.	Students Insurance Fee	Rs. 40/-	per year (University Chest)
31.	Library Deposit (Refundable)	Rs. 400/-	
32.	Digitilization & Networking Fund	Rs. 90/-	
Total		Rs. 31971/-	
B)	Self-financing seat fee	Rs. 30000/-	

FEE STRUCTURE FOR ADMISSION TO BBA (HOTEL MANAGEMENT)
PROGRAMME FOR THE ACADEMIC SESSION (2010 -2013)

First Semester 2010

Fee

1	ADMISSION FEE	Rs 200.00
2	UNIVERSITY SPORTS FEE	Rs 120.00
3	UNIVERSITY DEVELOPMENT FUND	Rs 300.00
4	MAGZINE /UNIVERSITY NEWS BULETIN FEE	Rs 50.00
5	CORPUS FUND	Rs 100.00
6	LIBRARY FEE	Rs 100.00
7	STATIONARY FEE	Rs 120.00
8	GAMES FEE	Rs 200.00
9	CULTURAL /LITERARY FEE	Rs 75.00
10	SOCIAL ACTIVITIES FUND	Rs 65.00
11	STUDENTS ASSISTANCNE / AID FUND	Rs 45.00
12	READING ROOM FEE	Rs 300.00
13	MISCELLANEOUS	Rs 20.00
14	MEDICAL ASSISTANCE	Rs 45.00
15	NSS FEE	Rs 50.00
16	LIBRARY DEVELOPMENT FUND	Rs 200.00
17	IQAC	Rs 100.00
18	STUDENT INSURANCE FEE	Rs 40.00
19	EXAMINATRION FEE	Rs. 455.00
20	EXAMINATION FORM FEE	Rs. 40.00
21	TRAINING AND PLACEMENT FUND	Rs 3000.00
22	COURSE MATERIAL FUND	Rs 2000.00
23	COMPUTER FEE	Rs 2000.00
24	HOSPITALITY CLUB FUND	Rs 1000.00
25	FIELD TRIP FEE	Rs 2500.00
26	IDENTITY CARD	Rs. 15.00
27	LIBRARY DEPOSIT (REFUNDABLE)	Rs. 600.00
28	INTERNET FEE	Rs. 1000.00
29	SMART CARD FEE	Rs. 50.00
30	EXAMINATION DEVELOPMENT FUND	Rs. 115.00
31	INDUCTION CHARGES	Rs. 700.00
32	ALUMNI FUND	Rs. 500.00
33	SPECIAL DEVELOPMENT FUND	Rs. 3000.00
34	TUTION FEE	Rs. 20,000
35	OVER HEAD CHARGES	Rs. 500.00
	TOTAL	Rs. 40,105.00

Second Semester

1	COURSE MATERIAL FEE	Rs. 2000.00
2	HOSPITALITY CLUB FEE	Rs.1000.00
3	EXAMINATION FORM FEE	Rs. 40.00
4	EXAMINATION FEE	Rs. 455.00
5	OVER HEAD CHARGES	Rs. 500.00

6	FIELD TRIP FUND	Rs. 500.00
7	TRAINING PLACEMENT FUND	Rs. 500.00
8	ALUMINA FUND	Rs. 100.00
9	INTERNET FEE	Rs. 100.00
10	TUTION FEE	Rs. 1000.00
	TOTAL	Rs. 6195.00

Third Semester

1	ADMISSION FEE	Rs. 200.00
2	UNIVERSITY SPORTS FEE	Rs 120.00
3	UNIVERSITY DEVELOPMENT FUND	Rs 300.00
4	MAGZINE /UNIVERSITY NEWS BULETIN FEE	Rs 50.00
5	CORPUS FUND	Rs 100.00
6	LIBRARY FEE	Rs 100.00
7	STATIONARY FEE	Rs 120.00
8	GAMES FEE	Rs 200.00
9	CULTURAL /LITERARY FEE	Rs 75.00
10	SOCIAL ACTIVITIES FUND	Rs 65.00
11	STUDENTS ASSISTANCNE / AID FUND	Rs 45.00
12	READING ROOM FEE	Rs 300.00
13	NSS FEE	Rs 50.00
14	LIBRARY DEVELOPMENT FUND	Rs 200.00
15	MISCELLANEOUS	Rs 20.00
16	MEDICAL-ASSISTANCE	Rs 45.00
17	STUDENT INSURANCE FEE	Rs. 40.00
18	COURSE MATERIAL FUND	Rs 2000.00
19	COMPUTER FEE	Rs 2000.00
20	HOSPITALITY CLUB FUND	Rs 1000.00
21	EXAMINATRION FEE	Rs. 455.00
22	EXAMINATION FORM FEE	Rs. 40.00
23	TRAINING AND PLACEMENT FUND	Rs 500.00
24	IQAC	Rs 100.00
25	SMART CARD FEE	Rs. 50.00
26	TUTION FEE	Rs. 20,000
27	EXAMINATION DEVELOPMENT FUND	Rs. 115.00
28	FIELD TRIP FUND	Rs. 500.00
29	OVERHEAD CHARGES	Rs. 500.00
	TOTAL	Rs. 29,290.00

Fourth Semester

1	COURSE MATERIAL FEE	Rs. 2000.00
2	HOSPITALITY CLUB FEE	Rs. 1000.00
3	EXAMINAION FEE	Rs. 455.00
4	EXAMINATION FORM FEE	Rs. 40.00
5	OVER HEAD CHARGES	Rs. 500.00
6	FIELD TRIP FUND	Rs. 500.00
7	TRAINING PLACEMENT FUND	Rs. 500.00
8	ALUMINA FUND	Rs. 100.00



9	INTERNET FEE	Rs. 100.00
10	TUTION FEE	Rs. 1000.00
	TOTAL	Rs. 6,195.00

Fifth Semester 2010

1	ADMISSION FEE	Rs. 200.00
2	UNIVERSITY SPORTS FEE	Rs. 120.00
3	UNIVERSITY DEVELOPMENT FUND	Rs 300.00
4	MAGZINE /UNIVERSITY NEWS BULETIN FEE	Rs 50.00
5	CORPUS FUND	Rs 100.00
6	LIBRARY FEE	Rs 100.00
7	STATIONARY FEE	Rs 120.00
8	GAMES FEE	Rs 200.00
9	CULTURAL /LITERARY FEE	Rs 75.00
10	SOCIAL ACTIVITIES FUND	Rs 65.00
11	STUDENTS ASSISTANCNE / AID FUND	Rs 45.00
12	READING ROOM FEE	Rs 300.00
13	NSS FEE	Rs 50.00
14	LIBRARY DEVELOPMENT FUND	Rs 200.00
15	MISCELLANEOUS	Rs 20.00
16	MEDICAL ASSISTANCE	Rs 45.00
17	STUDENT INSURANCE FEE	Rs. 40.00
18	COURSE MATERIAL FUND	Rs 2000.00
19	COMPUTER FEE	Rs 2000.00
20	HOSPITALITY CLUB FUND	Rs 1000.00
21	EXAMINATRION FEE	Rs. 455.00
22	EXAMINATION FORM FEE	Rs. 40.00
23	TRAINING AND PLACEMENT FUND	Rs 500.00
24	IQAC	Rs 100.00
25	SMART CARD FEE	Rs. 50.00
26	TUTION FEE	Rs. 20,000
27	EXAMINATION DEVELOPMENT FUND	Rs. 115.00
28	FIELD TRIP FEE	Rs. 500.00
29	OVERHEAD CHARGES	Rs. 500.00
	TOTAL	Rs. 29,290.00

Sixth Semester

1	COURSE MATERIAL FEE	Rs. 2000.00
2	HOSPITALITY CLUB FEE	Rs. 1000.00
3	EXAMINAION FEE	Rs. 455.00
4	EXAMINATION FORM FEE	Rs. 40.00
5	OVER HEAD CHARGES	Rs. 500.00
6	FIELD TRIP FUND	Rs. 500.00
7	TRAINING PLACEMENT FUND	Rs. 500.00
8	ALUMINA FUND	Rs. 100.00
9	INTERNET FEE	Rs. 100.00
10	TUTION FEE	Rs. 1000.00
	TOTAL	Rs. 6,195.00

STATUTES

ANNEXURE-V

MBA - HOSPITALITY AND TOURISM
MBA (H/T)

CENTRE FOR HOSPITALITY AND TOURISM MANAGEMENT (CHTM)
UNIVERSITY of JAMMU
JAMMU.

Dr. Deepak Raj Gupta
(Dr. Deepak Raj Gupta)

Dr. Parikshit Singh Marhas
(Dr. Parikshit Singh Marhas)

Dr. Vinay Chauhan
DR VINAY CHAUHAN

Dr. Anil Gupta
(Anil Gupta)

Dr. Surbha Khanna
(DR. SURBHA KHANNA)

Dr. Vinay Chauhan
DEAN
Faculty of Management Studies
University of Jammu

STATUTES GOVERNING THE MASTERS IN BUSINESS ADMINISTRATION
MBA (HOSPITALITY & TOURISM)

- 1(a) There shall be a Masters Degree Programme in Business Administration (MBA) Hospitality and Tourism in the Faculty of Management Studies in the University of Jammu, Jammu.
- (b) The Statutes governing the (MBA) Masters in Business Administration Programme (Hospitality & Tourism) shall be applicable to the Centre for Hospitality & Tourism Management, University of Jammu, Jammu; other Campuses of the University of Jammu offering this Course.
2. The (MBA (H/T)) Masters in Business Administration (Hospitality & Tourism) Course shall be of the duration of two academic years. Each academic year shall be divided into two Semesters.
3. **Eligibility Conditions:**

The minimum qualification required for admission to the 1st Semester of the Course shall be:

A Bachelor's Degree of 10+2+3 pattern in any discipline from the University of Jammu or any other University recognized by the University of Jammu or any other qualification recognized as equivalent thereto by the University of Jammu with at least 50% of the aggregate marks (40% for the candidates belonging to the Scheduled Castes / Scheduled Tribes)

OR

A pass in the final examination of the Institute of Chartered Accountants; Cost and Works Accountants; Company Secretaries

OR

A.M.I.E. (Engineering) with at least 50% of the aggregate number of marks (40% for Scheduled Castes / Scheduled Tribes).

Notwithstanding anything contained in the Statutes, a candidate who has appeared or is appearing in the final year of the qualifying examination and is expecting to pass with the requisite percentage of aggregate number of marks in the said examination is also eligible to apply. In case such a candidate is called for the Group Discussion and Personal Interview, the permission to appear in these shall be granted only if he / she produces a certificate from the Head of the Institution last attended, if he / she is a regular candidate and from the Controller of Examinations, if he / she is a private candidate, testifying that he / she has appeared in full at least in the Written part of the final year of the qualifying examination.

Selection for admission to the course shall be made on the basis of (a) the Written Entrance Test (b) Group Discussion and Personal Interview to be

conducted by an Admission Committee duly constituted and approved by the Dean Academic Affairs / University.

PROVIDED that no candidate shall be called for Group Discussion and Personal Interview unless he / she has passed the Written Entrance Test as mentioned above with at least 50% marks (40% for the candidates belonging to the Scheduled Castes / Scheduled Tribes).

Out of the candidates who pass the Written Entrance Test, (i.e. 50% marks and above), the candidates three times the number of seats in order of merit in the open merit category and all the passed candidates seeking admission to the course under the reserved categories shall be called for Group Discussion and Personal Interview to be held at the University of Jammu, Jammu or as the case may be by the Admission Committee as constituted and approved by the University PROVIDED that if the number of candidates who pass the Written Entrance Test with 50% marks is less than three times the number of seats in the open merit category, relaxation up to 5 marks in the Written Entrance Test may be allowed by the Vice-Chancellor on the recommendation of the Admission Committee for reasons to be recorded in writing to have the requisite number of candidates for the Group Discussion and the Personal Interview.

The evaluation criteria and the weightage thereof for the purpose of selection of a candidate to the course shall be:

(i)	Marks Secured by the candidate :	80%
	in Written Test	
(ii)	Interview :	10%
(iii)	Group Discussion :	10%

Provided that no seat under any circumstances shall be filled up until and unless the above mentioned eligibility criterion is adhered to for the admission of a candidate to the course including the Payment / Management Seats.

Provided further that the admission of a candidate in the open merit and the reserved categories as also for the payment / management seats shall be made strictly in order of merit and as per the statutes of the University as in vogue by the concerned Institution.

- 4(a) The number of seats in the (MBA) Masters in Business Administration (H&T) Course shall be determined every year before the commencement of the Admission Process by the Admission Committee with the prior approval of the Dean Academic Affairs.
- (b) The Vice-Chancellor on the recommendation of the Admission Committee and the Dean Academic Affairs may sanction payment seats for the course additionally to meet the societal obligations. The number of such

seats may not ordinarily exceed 15% of the total number of seats as determined for the course or as approved by the University. These seats shall be supernumerary and thus, shall not count towards determining the quantum of reservation as specified at S. No. 13 of these Statutes for the various categories. The Admission committee shall make admission on the basis of merit as determined as per provision 5(b) of these Statutes for the Course subject to fulfillment of eligibility conditions for such supernumerary seats. Admission shall be granted after the remittance of amount of payment by a candidate along with other fees / charges for the course to the University as notified from time to time.

Subject to the fulfillment of eligibility conditions by a candidate as prescribed in statute 3 and keeping in with the other provisions as contained in these statutes, the private affiliated colleges/Institutions shall adopt the following procedure to admit candidates against the seats under the Management Quota /Category as approved and duly allotted by the University.

i. The Institute / Colleges shall invite applications from the requisites percentage of marks under the above quota by making advertisement in the leading Newspapers;

ii. The Colleges / Institutes shall forward the names of all such candidates applying under the Management Quota on the basis of (a) the Written Entrance Test i. Discussion and Personal Interview as conducted by the Admission Committee.

The Colleges /Institutes shall prepare the merit list accordingly and recommend the names of such candidates for selection under this category.

iii. The Dean Academic Affairs shall scrutinize and recommend the cases of such candidates for admission to the Course to the Vice-Chancellor for approval; and

iv. No candidate in the Management Quota as referred to above shall be admitted in any private affiliated Colleges/ Institute without the approval of the University.

The fee for the Management Seat shall be the same as approved by the University.

That the candidate opting for the payment/Management seat may exercise his/her option in writing in this respect at the time of the submission of the Application Form. The seat under the payment /management quota shall be allotted strictly. On the basis of merit-cum choice and as per the Statutes covering the Course.

67% of the seats shall be filled from the open merit and the remaining 33% seats shall be filled from amongst the candidates belonging to

Dee

different reserved categories according to the percentage as mentioned against each category in Statute 13 or as notified by the University of Jammu from time to time.

5(a) All candidates seeking admission to the (MBA) Masters in Business Administration(Hospitality & Tourism) Course shall be required to pass the Written Entrance Test, participate in Group discussion and appear in the Personal Interview to be conducted by the Admission Committee.

(b) For candidates seeking admission under the open merit category and reserved categories i, IV, v, VI vii, viii and ix as identified in Statute 13, the marks assigned to different components of the selection process shall be as under:

i.	Written Entrance Test	:	80
ii.	Group Discussion	:	10
iii.	Interview	:	<u>10</u>
	Total	:	100

(c) For candidates seeking admission under the reserved categories (ii) and (iii) as identified in Statute 13, the marks assigned to different components of the selection process shall be as under: -

Merit of the candidates applying under reserved categories of Sports / Cultural & Literary; and NCC / NSS/ Bharat Scouts and Guides activities as specified in Statute 13, shall be determined on the basis of (i) marks / points awarded to such a candidate for these activities as per the Statutes PLUS (ii) one-fourth (1/4) of the percentage of marks secured by the candidate in the Written Entrance Test, Group Discussion and Personal Interview. The composite score thus calculated, shall form the basis of Admission. Provided that a candidate seeking admission unless covered under Statutes has not been admitted to any course of study in the University in an earlier session under the aforesaid reserved categories. Provided also, that where candidates have obtained equal composite score, the tie shall be resolved by reference to their achievement merit in the respective activity determined as per Statutes. Higher achievement merit shall determine priority in admission.

Marks for performance in Sports / Cultural & Literary; and NCC / NSS/ Bharat Scouts and Guides activities shall be calculated according to the Schedule as given in the Brochure for admission to the various Courses of Study in the Teaching Departments of the University of Jammu as notified every year.

(d) Minimum marks required to pass the Written Entrance Test shall be 50% of the marks assigned to this component (40% for the candidates belonging to the Scheduled Castes and Scheduled Tribes).

6(a) notwithstanding anything contained in Statute 2, a candidate who has appeared or is appearing in the Final Year of the qualifying Examination in

April / May immediately preceding the academic session and expecting to pass with requisite percentage of aggregate marks in the said examination can also apply and appear in the Written Entrance test provisionally.

- (b) In case such a candidate is called for Group Discussion and Personal Interview, he / she shall be permitted to do so only if he / she produces a certificate from the Head of the Institution last attended, if he / she is a regular candidate or the Controller of Examinations, in case he / she is a private candidate, testifying that he / she has appeared in full at least in the written part of the final year of the qualifying examination as mentioned in Statute 3.
- (c) Such a candidate shall, however, be considered for admission only if he / she furnishes documentary evidence in support of his / her having passed the qualifying examination in full with the requisite percentage of aggregate marks within 15 days after the declaration of result of B.A./B.Sc./B. Com./B.B.A./B.C.A final examination of the University of Jammu failing which his / her candidature shall automatically stand cancelled and the seat thus becoming available shall be filled in accordance with the Statutes.
7. Admission of all candidates to the course in the (CHTM) Centre for Hospitality & Tourism Management / other Campuses of the University offering the MBA (H&T) Programme shall be made by the Admission Committee as under and as approved by the Dean Academic Affairs / University in accordance with the procedure as laid down in the Statutes. The Admission Committee shall consist of:

- i) Dean, Faculty of Management Studies, (Ex-officio Chairman)
- ii) Director, (CHTM) Centre for Hospitality & Tourism Management
- iii) One Professor, two Readers and two Lecturers of the CHTM by rotation, in order of seniority as nominated by the Dean Academic Affairs, on the recommendation of the Director, CHTM, University of Jammu.

However, in case of the private affiliated Colleges/Institutes, the Admission Committee shall be as under and as approved by the Dean Academic Affairs/University:

- i) Dean, Faculty of Management Studies, (Ex-officio Chairman) University of Jammu.
- ii) Head of the CHTM

Four members shall form the quorum.

8. Head of the concerned Institution shall look after all the admission arrangements including issuance of admission notice, receipt of admission forms, Written Entrance Test, Group Discussion, Personal Interview, preparation of merit list(s), display of the list(s) of the selected candidates on the Notice Board of the concerned Institution.



30

9. Applications for admission to the Masters Degree Programme in Business Administration(H&T) shall be invited through a Notification to be published in at least one Local and one National daily, as decided by the Admission Committee and as approved by the Dean Academic Affairs. Application forms shall be available for sale in the concerned Institution during such period as may be notified by the Head of the concerned Institution.
10. Every candidate seeking admission to the course shall be required to pay such application fee (Non-refundable) as may be determined by the Admission Committee. All remittances shall be made through Bank Drafts Drawn in favour of the Head of the concerned Institution.
- 11(a) Application Forms prescribed by the concerned Institution, complete in all respects, and accompanied by the relevant documents and attested photo copies of the certificates specified in the application form, must reach the concerned Institution within the dates notified by the University for the purpose. The Head of the concerned Institution may, however, authorize entertainment of an application form for admission to the course up to a maximum of three days after the expiry of the last date, on payment of such late fee as may be decided by the Admission Committee.
- (b) An applicant who seeks admission under a reserved category must attach with the application form an attested photo copy/photo copies of the appropriate certificate(s) issued by the Competent Authority, failing which his / her candidature under the reserved category shall not be considered. The certificate of being beneficiary under the reserved categories shall not be considered if it is not in conformity with the latest S.R.O/Order issued for the purpose by the J&K State Government/University. No certificate / document or its attested photo copy/photo copies shall be accepted after the expiry of the date prescribed for submission of the application forms for admission to the course with the late fee.
- 12(a) Out of the candidates who pass the Written Entrance Test, (i.e. 50% marks and above), the candidates four times the number of seats in order of merit in the open merit category and all the passed candidates seeking admission to the course under the reserved categories shall be called for Group Discussion and Personal Interview to be held at the University of Jammu, Jammu or as the case may be by the Admission Committee as constituted and approved by the University Provided that if the number of candidates who pass the Written Entrance Test with 50% marks is less than four times the number of seats in the open merit category, relaxation up to 5 marks in the Written Entrance Test may be allowed by the Vice-Chancellor on the recommendation of the Admission Committee for reasons to be recorded in writing to have the requisite number of candidates for the Group Discussion and the Personal Interview.
- (b) Merit List of the candidates (category wise) who participate in the Group Discussion and appear in the Personal Interview shall be prepared by

adding their scores in all components as mentioned in Statutes 5(b) or 5(c) as the case may be.

13 Reserved Category Seats

(A) After selection of candidates is made on the basis of the Open Merit i.e. sixty seven (67%) of the total number of seats available in the Course, the remaining thirty-three percent (33%) seats, notwithstanding any thing contrary contained in any law, S.R.O. or Regulation in force in the State, shall be filled up in accordance with the criterion as per 13(B). Further, the Schedule for calculation of marks/points for achievements made by a candidate during the tenure of the qualifying degree as a regular student as per 13(B)(ii) & (iii) in Sports /Cultural and Literacy /N.C.C/N.S.S activities is given at S.No. 16 of the Statutes. (Also refer to the Affidavits /certificates, I to vi for furnishing the same as applicable at the end of these Statutes).

(B) The break-up of the reserved categories is as under:

Category (i) Scheduled Castes		8%
Category (ii) a) Sports persons	4%	
b) Persons who have excelled in Cultural / Literary Activities	2%	6%
Category (iii) a) Persons who have participated with distinction in NCC activities	2%	
b) Persons who have participated with distinction in NSS/Bharat Scouts & Guides Activity	2%	4%
Category (iv) Defence Service Personnel including Ex-Servicemen and their children who are permanent residents of the State and have had a satisfactory service record		2%
Category (v) Candidates belonging to the Areas Adjoining the Actual Line of Control		2%
Category (vi) Candidates belonging to the Scheduled Tribes		5%
Category (vii) Candidates belonging to Backward Areas other than that of Districts Leh & Kargil		2%

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Category (viii) Candidates belonging to
Districts of Leh & Kargil

2%

Category (ix) Candidates belonging to Weak
and Under-privileged Classes
as notified in S.R.O. by the State
from time to time

2%

Explanation:

- i) In case only one seat is available under category (ii) or category (iii) the same shall be filled on the basis of comparative merit of all the candidates under category (ii) (a) and (b), or category (iii)(a) and (b) put together, as the case may be.
- ii) For determining the number of seats under any reserved category mentioned at Sr.No.13 fraction of less than one half shall be ignored and fraction of one half and more shall be treated as one. The benefit of fraction shall be given to each category separately even if it means an overall marginal increase in seats in any course of study.
- iii) In the event of the number of seats available in a course of study in The CHTM/other Campuses of the University of Jammu is such that representation to all the reserved categories is not possible, The Centre for Hospitality & Tourism Management/other Campuses of the University of Jammu shall still provide at least one seat to each reserved category even if it means a marginal increase in the number of seats.
- iv) In case any of the seats remain vacant in a reserved category for want of eligible candidates the same shall be offered to the candidates of non-reserved i.e. open merit category.
- (C) Unless covered under Statute Explanation (i), only such candidates shall be eligible for consideration under reserved categories (i) to (ix) specified at Sr.No:13 as have not already availed of this concession for admission to any course of study in a teaching department of the University in any session.
- (D) Selection of candidates against reserved seats specified at Sr. No:13 shall be made on the basis of comparative merit in the respective category which will be determined in accordance with the criteria prescribed for categories (i),(iv),(v),(vi),(vii),(viii) & (ix) and for categories (ii) and (iii) as at Sr. No: 16 of the Statutes.
- (E) To be a beneficiary of reservation, the candidate must be a permanent resident of J&K State, except when applying under categories (ii) i.e. Sports / Cultural and Literary activities and (iii) i.e. N.C.C. /

When candidates the same shall be

33

N.S.S./Bharat Scouts & Guides activities, for which he/she must have passed the qualifying examination from the University of Jammu.

- (F) Only such candidates shall be eligible for consideration under reserved category i to ix indicated in Statute 13 as have not already availed of this concession for admission to any course in the Teaching Department of the University in any session provided a candidate who has pursued LL.B (Professional) or a Post-Graduate course for not more than first two semesters or one academic year in a teaching department of the University shall be treated at par with students seeking admission to the course in the University for the first time. Provided that admission under such a parity shall be considered only once i.e. the session immediately following the first admission.

- 14 (A) Subject to fulfillment of eligibility conditions, the Vice-Chancellor may at his discretion authorize admission in a course/programme of study of either a totally blind or an orthopedically handicapped candidate suffering a degree of disability of 45% and above;

EXPLANATION

- i) Admission of a student authorized by the Vice-Chancellor under this Statute shall be a supernumerary seat in a course / programme of study in The Centre for Hospitality & Tourism Management/other Campuses of the University of Jammu offering the MBA(H&T) Course.
- ii) Certificate of being an orthopedically handicapped or blindness shall be considered only if it is issued by the Head of the Department of Orthopedics or that of Ophthalmology of a recognized medical institution. The Vice-Chancellor, if so desires, may seek advice in the matter, of a Committee to be appointed by him on the recommendations of the Dean Academic Affairs.
- (B) (i) The University may, subject to fulfillment of eligibility conditions, consider the admission of one candidate in each course belonging to Kashmiri migrant families, in order of merit, not exceeding one in a particular course, provided that such a candidate produces documentary evidence of belonging to a family registered as Kashmiri migrant subject to production of the said Certificate from the Relief Commissioner. Such admission may be authorized by the Dean Academic Affairs against a seat which shall be supernumerary in a course of study in CHTM/other Campuses of the University of Jammu offering the (MBA) Masters in Business Administration (H&T) Course.
- (ii) The University may, subject to fulfillment of eligibility conditions consider the admission of one candidate in each course belonging to the permanent employees of the University of Jammu (Teaching



34

/ Non-Teaching), in order of merit, not exceeding one in a particular course. Such admission may be authorized by the Dean Academic Affairs against a seat which shall be supernumerary in a course of study in the concerned institution.

15(A) ASSESSMENT IN ACHIEVEMENT CATEGORIES

Credit for achievement in Sports / Cultural and Literary, and N.C.C. / N.S.S. /Bharat Scouts and Guides activities, i.e. reserved categories (ii) and (iii) at Sr.No.13 shall be given to a candidate seeking admission under these reserved categories as per S.No.16 of these statutes, subject to the following conditions:

- i) Credit shall accrue only for those events / activities which the candidate has participated in, during the three (3) year tenure of the qualifying degree when he/she has remained a regular student on the rolls of a College / Institution at the under-graduate level. Extra time spent for the qualifying degree and achievement during that period in the above activities will not fetch any credit and thus, shall not count in determining the comparative merit of the candidates.
- ii) Credit for being active in the field of Sports to a candidate shall be given only for those games / sports* which the University recognizes / participates in at various levels.
- iii) A candidate applying for consideration under the reserved categories mentioned above must accumulate an achievement score of at least eight points / marks in the respective fields. This minimum score for a candidate applying under reserved category (ii) i.e. Sports / Cultural and Literary fields, MUST include four (4) points / marks for achievement in the event / activity specified hereunder:

Sports*:

The candidate must have represented the University of Jammu in an Inter-University North Zone Sports Competition recognized by the A.I.U. /B.C.C.I. PROVIDED that if for unavoidable reason(s) the University cancels the participation of its duly selected team for such a competition, the player selected shall be deemed to have represented the University.

Cultural / Literary Activities :

The candidate must have been awarded at least a certificate of Merit in a Competition organized by the University of Jammu such as "Display Your Talent".

- iv) Only such candidates shall be considered for admission under the reserved category i.e. Sports / Cultural & Literary activities, who have not attained the age of 25 years on September 01 of the year in which the admission is being sought as per the requirement of the Association of Indian Universities (AIU), New Delhi
- v) The college, where a candidate applying under reserved categories Sports / Culture and N.C.C. / N.S.S. /Bharat Scouts and Guides has been a regular student during the (3) year tenure of the qualifying degree, should maintain a

35

record of participation and performance by the candidates in these activities to be signed by the Teacher Incharge of the activity and the Principal concerned. One counterfoil of the record should be retained in the College and the other be sent to Sports / Culture and N.C.C. /N.S.S. Wing of the University every quarter of the year so that claims of the candidates if need be, could be verified.

- (B) The marks / points for achievement in Sports / Cultural and Literary, and N.C.C. and N.S.S./Bharat Scouts and Guides fields shall be calculated by a Committee to be constituted by the Vice-Chancellor in consultation with the Dean Academic Affairs, whose decision in the matter shall be final and binding on the candidates.

Separate marks / points for achievement in each event / activity mentioned in the Schedule given hereinafter, shall be awarded on the basis of relevant certificate(s) submitted by a candidate applying under the reserved categories (ii) (sub-categories (a) Sports, (b) Cultural and Literary activities) and (iii) (Sub-categories (a) N.C.C., (b) N.S.S./Bharat Scouts and Guides. Achievement in an event / activity participated in more than once, shall also be awarded separately. All these achievements however, MUST pertain only to the three (3) year tenure of the qualifying degree spent as a regular student. Also, each relevant certificate shall be evaluated ONLY for the event / activity for which it has been issued as per the Schedule.

- (C) Merit of the candidates applying under reserved categories of Sports / Cultural & Literary; and NCC / NSS/ Bharat Scouts and Guides activities as specified in Statute 13, shall be determined on the basis of (i) marks / points awarded to such a candidate for these activities as per the Statutes PLUS (ii) one-fourth ($1/4$) of the percentage of marks secured by the candidate in the Written Entrance Test, Group Discussion and Personal Interview. The composite score thus calculated, shall form the basis of Admission. Provided that a candidate seeking admission unless covered under Statutes has not been admitted to any course of study in the University in an earlier session under the aforesaid reserved categories. Provided also, that where candidates have obtained equal composite score, the tie shall be resolved by reference to their achievement merit in the respective activity determined as per Statute. Higher achievement merit shall determine priority in admission.

- (D) Marks for performance in Sports / Cultural & Literary; and NCC / NSS/ Bharat Scouts and Guides activities shall be calculated according to the Schedule as given in the Brochure for admission to the various Courses of Study in the Teaching Departments of the University of Jammu as notified every year.

15. (E) Unless otherwise provided for in these Statutes, a person after having passed the B.A/B.Sc/BCom/ BBA/ BCA (General Examination, 10+2+3 pattern) or an examination course or a Diploma Course in a department of study for the first time to a Post Graduate course or a Diploma course in department of study of the University shall be given preference over a person who has already undergone any Post Graduate Course or LLB (Professional) course in any University.

NOTE :

This Statute shall also be applicable to these PG Department, where the admission is done through Entrance Test

EXPLANATION

- (i) Such of the candidates who have pursued LLB (Professional) or a Post Graduate course for not more than first two semesters or one academic year in a teaching department of this or any other University, or have not passed any Post Graduate examination as a private candidate, shall be treated at par with students seeking admission to a Post Graduate Course / LLB (Professional) in the University for the first time PROVIDED that admission under such a parity shall be considered only once i.e. in the session immediately following the first admission
- (ii) Persons having pursued one year Diploma Course in a teaching department or any University or have obtained B.Lib Sc. Or B.Ed. Degree shall be treated at par with the students who are seeking admission to LLB (Professional) / a Post Graduate Course in the University for the first time

16. SCHEDULE FOR CALCULATION OF MARKS/POINTS FOR ACHIEVEMENTS MADE BY A CANDIDATE DURING 3-YEAR TENURE OF THE QUALIFYING DEGREE COURSE AS REGULAR STUDENT, IN SPORTS / CULTURAL AND LITERARY/N.C.C./N.S.S. ACTIVITIES.

S.No. Event/Activity Participated in	Maximum marks / Points per Event /Activity
--------------------------------------	--

SPORTS

1. Represented the country in any Sport/game Competition recognized by the Indian Olympic Association and organized by concerned International Federation 8
2. Performance/participation at individual/team level in any sport/game in a Senior National Competition Recognised by concerned All India Sports Federation/ Association/Board of Cricket Control or India (B.C.C.I), securing: 7
 - First Position 7.0
 - Second Position 6.5
 - Third Position 6.0
 - Participation only without securing any position 5.0

37

3. Performance/participation at individual / team level in any sport/game in an All India Competition / Federation Cup Competition recognized by concerned All India Sports Federation / Association / Association Of Indian Universities(AIU)/BCCI, securing :

6

First Position	
Second Position	6.0
Third Position	5.5
Participation only without securing any position	5.0
	4.0

4. Performance/participation at individual/team level at any sport/game in Inter-Zonal competition recognized by AIU/BCCI, securing :

6

First Position	
Second Position	6.0
Third Position	5.5
Participation only without securing any position	5.0
	4.0

5. Performance/participation at individual/team level in any sport/game in Inter-State North Zone competition recognized by concerned All India Sports Federation / Association / BCCI, securing :

6

First Position	
Second Position	6.0
Third Position	5.5
Participation only without securing any position	5.0
	4.0

6. Performance/participation at Individual/team level in any sport/game in Inter-University North Zone Competition recognized by AIU/BCCI securing :

6

First Position	
Second Position	6.0
Third Position	5.5
Participation only without securing any position	5.0
	4.0

7. Having attended an All India Coaching Camp organized by concerned All India Sports Federation/ Association/AIU/BCCI for selection to represent the Country in any sport/game, or having been member of a combined Universities Team/contingent constituted/ recognized by AIU for any sport/game

6

8. Performance / participation at individual/team level in

13

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any sport/game in Junior National Competition
recognised by concerned All India Sports Federation/
Association/BCCI/Athletic Federation of India, securing: 3

First Position	3.0
Second Position	2.5
Third Position	2.0
Participation only without securing any position	1.5

9. Performance/participation at individual / team level in any
sport/game in Inter-College competition organized by
Jammu University, securing: 2

First Position	2.0
Second Position	1.5
Third Position	1.0
Participation only without securing any position	0.5

Note: Outstanding Sports persons having played in any Senior National event in
any of the games shown in Annexure-II shall also be considered for
admission under Sports category.

CULTURAL AND LITERARY ACTIVITIES:

1. Having attended Youth Cultural Exchange Programme
at International Level or having participated and
performed in any International Youth Festival 12

2. Having participated and performed as a member of the
State / Jammu University contingent in any solo/group
Item in National Competition, organized by the Association
of Indian Universities (AIU)/State / Central Govt. agency,
securing: 10

First Position	10.0
Second Position	9.0
Third Position	8.0
Fourth Position	7.0
Participation only without securing any position	6.0

3. Having participated and performed as a member of the
Jammu University contingent in any solo/group Item in
An Inter-University Zonal Competition, securing: 9

First Position	9.0
Second Position	8.0
Third Position	7.0

...ing participated and performed

39

- Participation only without securing any position 4.0
4. Having participated and performed as a member of the contingent of an affiliated College/University/Teaching Department in any solo/group item in a Competition namely "Display Your Talent" or any Other Competition organized by the Department of Students Welfare, University of Jammu securing: 8.
- | | |
|--|-----|
| First Position | 8.0 |
| Second Position | 7.0 |
| Third Position | 6.0 |
| Certificate of Merit/Consolation Prize | 4.0 |

Such of the candidates who distinguish themselves individually in a team event shall get awards in addition to the above score in the team event :

- | | | |
|---|-----|-----|
| a) For overall best performance | 3.0 | 3 |
| b) For Acting Award in One Act Play or Skit | | 2.5 |
| i) Best Actor/Actress | 2.5 | |
| ii) 2 nd Best Actor/Actress | 2.0 | |
| iii) 3 rd Best Actor/Actress | 1.5 | |
| iv) Certificate of Merit/Consolation | 1.0 | |

5. Having participated and performed as a member of the contingent of an affiliated college/university team in any solo/group item in a competition organized by the J&K Academy of Art, Culture and Languages, securing: 7
- | | |
|-----------------|-----|
| First Position | 7.0 |
| Second Position | 6.0 |
| Third Position | 5.0 |
6. Having secured recognition as approved Music/Drama Artist of Akashwani (primary service)/Doordarshan Kendra as certified/countersigned by the Director Radio Kashmir Jammu / Doordarshan Kendra, Jammu 4

Explanation:

Cultural and Literary activities shall include:

40

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FINE ARTS : Painting, Sketching, Poster-making, Cartooning, Collage, Clay modeling, Rangoli, Flower arrangement, Photography. **MUSIC**: Light Vocal, Classical Vocal, Western Vocal, Western Group Song, Indian Group Song, Classical Instrumental(Percussion and Non-Percussion). **DANCES** : Classical Dance Solo and Group Dance **THEATRICAL** : Mime, Skit, Mono acting, Mimicry and One Act Play presentation. **LITERARY**: Short story and Essay writing, Debate, Elocution, Poetry recitation, Quiz competitions and Youth Parliament. Participation in the aforesaid activities will fetch credits only if these are organized and / or authenticated by the concerned Wing / Authority of the University of Jammu i.e. Office of the Dean Students Welfare. Certification to that effect by any other Organisation, Body, Society, Club, University Teaching Department, College, Institution, NGO etc. shall not be entertained. Concerned Government Departments / Agencies organizing competitions in such activities and awarding participants therein, shall have to provide the list of prize winners / participants to the Office of the Dean Students Welfare of the University within a month from the date of completion of such a competition, failing which no credit shall accrue to a candidate seeking admission under Cultural and Literary Activities, though participated therein.

NATIONAL CADET CORPS (NCC)

Thal Sainik Camp (TSC)

1. TSC is an all India Camp held every year in Delhi. This camp is for duration of 12 days. In this camp cadets represent their Directorate in Inter-Directorate Competitions. Following all India Inter-Directorate Competitions are held during this Camp:
 - (a) Shooting
 - (b) Map Reading
 - (c) Communication
 - (d) Health and Hygiene
 - (e) Obstacle course
 - (f) Line Area
2. Both Senior and Junior Cadets (Boys and Girls) participate in these competitions.
3. To select and prepare cadets for above competition, three Camps in 12 days duration each are held at the Group and Directorate

41

level. Hence, a Cadet who finally represents the Directorate at Delhi has to attend four camps of 12 days duration each.

4. The process of selection and nomination is akin to Republic Day (RD) Camp. Hence TSC should be treated at par with RD Camp and points awarded should be equivalent to RD Camp which are as under:

(a)	Best Cadet (overall)	-	7.0
(b)	First Position	-	6.5
(c)	Second Position	-	6.0
(d)	Participation only without securing any position	-	5.5

Pre-TSC-I, II and Pre-RDC, I to III

5. These Camps are of duration of 12 days each. They should be treated at par with Annual Training Camp (ATC) which is also of 12 days duration and points as awarded for ATC i.e. Four points for each camp should be awarded.

Basic Mountaineering Course

6. This is a 15-day Camp held at various mountaineering institutes. It should also be included in this list and awarded four points for each camp

Rock Climbing and Trekking Camp

7. This camp is of 12 days duration conducted by various Directorates. It is attended by Cadets from all NCC directorates, hence an all India Camp. It should also be included in the list and "Four Points" should be awarded for each Camp.

Participation in Local Republic Day and Independence Day Parades.

8. Cadets attend minimum 10 to 15 days preparatory parades for participation in local RD and Independence Day parades held at all District levels. In case of NSS students having participated in a two/three days training workshop organized by office of coordinator three points are awarded. Similarly NCC Cadets should also be awarded 'Three Points' for their participation in these parades.

Participation in Slithering/Parasailing/Para diving

42

9. These are individual events that are not included in the list. A cadet has to undergo 7 to 10 days training prior to undertaking this adventure activity. These should be treated at par with NSS individual event and awarded 'Three points.

Best Cadet Award

10. Having received / been awarded any of the following:
- | | | |
|----|--|-----|
| 1. | Commendation/appreciation letter from Deputy D.G. N.C.C., J&K | 5.0 |
| 2. | Medal of Duke of Edinburg Award | 5.0 |
| 3. | Governor's / Chief Minister Medal | 5.0 |
| 4. | Best Cadet Cash Award on overall performance from Deputy D.G.N.C.C.J&K | 5.0 |
11. Having attended NCC Youth Exchange Programme in Foreign countries. 9
12. Having attended Republic Day (RD) camp at Delhi and adjudged / secured position in an individual / team competition as under: 7
- | | | |
|--|--|-----|
| | Best Cadet (Overall) | 7.0 |
| | First Position | 6.5 |
| | Second Position | 6.0 |
| | Third Position | 5.5 |
| | Participation only without securing any position | 5.0 |
13. Having been awarded Defence Secretary's/ Director General's (DG) medal / commendation card Governor's / Chief Minister's 6
14. Having received/been awarded any of the following: 5
- | | | |
|----|--|-----|
| a) | Commendation/Appreciation letter from Deputy D.G, N.C.C, J&K | 5.0 |
| b) | Medal of Duke of Edinburg Award | 5.0 |
| c) | Governor's/Chief Minister's Medal | 5.0 |
15. Having passed "C" Certificate examination of NCC in:
- | | | |
|--|---------|-----|
| | A-grade | 5.0 |
| | B-grade | 4.5 |
| | C-grade | 4.0 |
16. Having attended any of the following All India NCC Camps of not less than 10 days duration and adjudged secured position therein in an individual/team competition as under: 5

Best Cadet (Overall)	5.0
First Position	4.5
Second Position	4.0
Third Position	3.5
Participation only without securing any position	3.0

EXPLANATION

The camps are:

- i) Army Attachment Training Camp;
- ii) National Integration Camp;
- iii) Advanced Mountaineering Camp;
- iv) Trekking Expedition Camp;
- v) Basic and Advanced Leadership courses camps;
- vi) Snow skiing and Water Sports courses camps.

17. Having successfully undergone NCC para training Course at Agra 4
18. Having passed "B" certificate examination of NCC in: 3

A-grade	3.0
B-grade	2.5
C-grade	2.0
Participation only without securing any position	
19. Having secured position in an Inter-collegiate competition organized by the University through NCC: 2

First position	2.0
Second position	1.5
Third Position	1.0
20. Having attended NCC Annual Training Camp (ATC) of not less than 10 days duration 2
21. Having donated blood in a camp organized by NCC, subject to a maximum of 2 donations per year to be assessed @ 1 mark/point per donation; (Certificate of the donation must be issued by designated Red Cross Authority/Chief Medical Officer of the District / Blood Bank Officer of Medical College and duly Authenticated by the camp in charge) 2

NATIONAL SERVICE SCHEME(NSS):

1. Having participated in international NSS Youth Exchange Programme 9

44

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- | | | |
|----|--|-----|
| 2. | Having been awarded for NSS activities with any of the following: | 8 |
| a) | Governor's Medal | 8.0 |
| b) | Education Secretary's Commendation Card/ Medal | 6.0 |
| c) | Certificate of rendering 120 hours of social service continuously for 2 years (Vice-Chancellor's commendation certificate) | 5.0 |

Explanation: To obtain 120 hours social service certificate as mentioned above, report concerning 120 hours social service rendered in addition to the regular, special and camping NSS activities alongwith 'NSS Work Diary' certified and verified by concerned NSS Programme Officer, Principal/Chairman, along with documentary evidence, shall be submitted to the NSS Co-ordinator. The Chairman, NSS Advisory Committee/Vice-Chancellor shall issue such a certificate on the basis of the report of NSS, programme Co-ordinator. All documents as per directions & norms should be submitted in the month of April.

- | | | |
|----|--|-----|
| 3. | Having participated in Republic Day Camp New Delhi as follows: | 7.0 |
| a) | Having attended and been adjudged as Best NSS Volunteer/Commander in the R.D.Camp | 7.0 |
| b) | Having only attended the Camp | 6.0 |
| c) | Having attended Pre-Republic Day Camp organized by Govt. of India | 5.0 |
| d) | Having attended Two days selection workshop for Pre-R.D.Camp | 2.0 |
| 4. | Having participated in an All India Camp such as National Integration Camp/All India Youth Camp/Youth Festival Organized by University/Regional Centre, NSS in Collaboration / sponsored by Govt. of India, Ministry of Youth Affairs & Sports | 7.0 |
| | -Best Volunteer (overall) | 6.0 |
| | -Participation | 5.0 |

- | | | |
|----|---|-----|
| 5. | Having participated in the Inter-College NSS Camp organized by the University/College for a duration of not less than 7(Seven) days and sponsored by University/State Govt: | 5.0 |
| | -Best Volunteer (overall) | 5.0 |
| | -Participation | 4.0 |

- | | | |
|----|---|--|
| 6. | Having participation in a NSS Camp of not less than | |
|----|---|--|

45

- 10 days duration organized by the College. (Subject to the submission of list of the participants with their full description in the office of NSS, Prog. Coordinator. No credit will be given in case of such colleges where the records of the special camps have not been submitted in the NSS Office within one month of the organization of such camps). 4.0
7. Having participated in any recognized individual Inter-Collegiate/Inter University NSS event/Competition/Organized/conducted by University/NSS Unit of College/NSS Regional Centre in collaboration with Govt. of India State Govt./any Govt. Deptt. secured 3.0
- First Position 3.0
-Second Position 2.5
-Third Position 2.0
8. Having participated in a Two/Three Days Training Workshop Course on Youth Leadership on any Relevant Social issue organized / Collaboration by the Office of the programme Coordinator, NSS/State Govt./GOI/NGO's 3.0
9. Having participated as a member of the NSS Unit of college in camps/courses of not less than Seven (7)/Ten(10) days duration, organized by Govt./Semi-Govt. agencies/NGO's/Social organization in coordination/collaboration with NSS/ Govt. of India/State Govt., Provided that permission for such participation has been obtained 15 days prior to the commencement of the camp/ Course from the Prog. Coordinator, NSS on the recommendation of the programme Officer of the concerned Unit and the Principal of the Concerned College. 3.0
10. Having donated blood through NSS Unit of the College subject to a maximum of 3 donations per year, to be assessed @ 2 marks / points per donation, on the production of a certificate to be issued by District Chief Medical Officer/Blood Bank Officer of a Medical College/ Red Cross Authority and duly authenticated by Incharge, NSS Unit P.O/Principal 2.0

Bharat Scouts & Guides

46

[Signature]

11. The admission under the Bharat Scouts & Guides may be offered to such students, who fulfill the eligibility conditions to be determined on the basis of the list of activities given below:

- | | | |
|----|--|---|
| 1. | Participated in International Events organised by the National HQRS of Bharat Scouts & Guides | 9 |
| 2. | President Awardee.
(Scouts & Guides/Rovers & Rangers) | 9 |
| 3. | Vice-President Awardee
(Rovers & Rangers) | 9 |
| 4. | Prime-Minister Shield Competition Awardee
(Scouts & Guides) | 9 |
| 5. | Governor's Rajya Puskar & Certificate
of Honour(Scouts & Guides) | 8 |
| 6. | Participation in Jamboree/National Camps
Organized by National HQRS of Bharat Scouts
& Guides (Scouts & Guides/Rovers & Rangers) | 7 |
| 7. | Participation in State Level Special Camps
Organized by J&K Bharat Scouts & Guides
(Scouts & Guides/Rovers & Rangers) | 6 |
| 8. | Having completed Pravesh, Parveen and
Nipun Stages of Rovers and Rangers of J&K
Bharat Scouts & Guides.(Rovers & Rangers) | 5 |
| 9. | Having donated blood through Bharat Scouts &
Guides to a maximum of 3 donations per year
To be assessed @ 2 marks/points per donation
on the production of a certificate to be issued by
the District Chief Medical Officer / Blood Bank Officer
of a Medical College / Red Cross Authority and duly
Authenticated by the State Chief Commissioner J&K
Bharat Scouts & Guides | 2 |

17. **LEFT OVER SEATS:**

Under no circumstances, the seats lying vacant in the concerned Institution on the last prescribed date for completion of admission shall be filled up by the Head of the concerned Institution / Admission Committee unless the candidate falls immediately next in order of merit to the last

47

admitted candidate. If some seats still remain vacant, these shall be referred to the Appellate Committee for consideration.

18. APPELLATE COMMITTEE

(a) In case a candidate has any specific grievance regarding deviation from the Statutes governing admission, he/she may appeal to the Appellate Committee through the Head of the concerned Institution, on the prescribed form along with the requisite fee to be paid by the date notified for the purpose. Such an appeal along with the observation of the Head of the concerned Institution shall be considered by the Appellate Committee whose decision in the matter shall be final and binding. It shall be obligatory for the appellant to appear in person before the committee if called upon to do so. The Appellate Committee shall consist of members as given below or as notified by the University from time to time:

- i) Vice-Chancellor (Chairman)
- ii) Dean Academic Affairs
- iii) Dean of the Faculty concerned
- iv) Director, CHTM
- v) Head of the concerned Institution
- vi) Convener of Board of Studies in the subject

(b) No admission shall be made after 5 days of the decision of the Appellate Committee or after 15 days from the commencement of class work whichever is later.

19. Should there be any need to augment the resources of the University for maintaining, developing and improving the standards of instruction in any course of study or for starting a new course of study in a teaching department of the University, the Vice-Chancellor on the recommendation of the admission Committee of the Department concerned and the Dean Academic Affairs, may sanction payment seats for such courses of study additionally to meet societal obligations. The number of such seats may not ordinarily exceed 15% of the seats determined for the course or as approved by the University from time to time. These seats shall be supernumerary and thus, shall not count towards determining the quantum of reservation specified at Sr. No. 13 for the various categories. The Admission Committee shall make admission on the basis of merit determined as per Statutes subject to the fulfillment of eligibility conditions for such supernumerary seats. Permanent residents of territorial jurisdiction of the University/those having passed the qualifying examination from the University of Jammu shall have priority in admission over the rest against these seats. The admission shall be granted after remittance of amount of payment prescribed from time to time along with other fees / charges for the course by the candidates to the University. The payment made against the payment seat is not refundable.

48

- 20 (a) Selection of candidates for admission to the MBA(H&T) Course under Open Merit Category shall be made strictly according to merit based on the marks obtained by the candidate out of 100 marks, the detailed components of which are given in Statute 5(b).

Merit list of the candidates (category -wise) who participate in written test, Group Discussion and interview shall be prepared by adding their scores in all components mentioned in the statutes.

- (b) Selection of candidates for admission to the (MBA) Masters in Business Administration (H&T) Course against reserved categories I, iv, v, vi, vii, viii and ix as identified in Statute 13 of these statutes shall be made on the basis of comparative merit of the candidates under their respective category based on the marks obtained out of the total of 100 marks, the detailed components of which are given in Statute 5(b).

In case two or more candidates score the same number of marks in the Entrance Test, their merit shall be determined on the basis of higher score in the Written Test. In case two or more candidates score the same number of marks in the Entrance Test and achievement category, their merit shall be determined on the basis of higher score in the achievement category.

Likewise, selection of candidates for admission to the (MBA) Masters in Business Administration (H&T) Course against reserved categories ii, iii as identified in Statute 13 of these statutes shall be made on the basis of comparative merit of the candidates under their respective category based on the marks obtained out of the total 100 marks, the detailed components of which are given in Statute 5(c) or as notified by the University from time to time.

- (c) In case two or more candidates score the same number of marks out of a total of 100 marks, in the open category and in reserved categories I, iv, v, vi, vii, viii and ix at S.No.13 (other than achievement categories), their merit shall be determined on the basis of higher score in the Written Entrance Test.

In case of achievement categories ii and iii at S.No.13 of these Statutes, the comparative merit of a candidate may be obtained by reference to Statute 5(c) or as notified by the University from time to time.

21. Names of the candidates selected for admission shall be notified from time to time on the Notice Board of the concerned Institution. However, as a matter of abundant care and caution, the concerned Institution may send intimation to the selected candidates by post. However, the responsibility arising out of non-delivery / delay of such intimation shall rest with the candidates, who in their own interest, are required to keep in touch with the concerned Institution and comply with the instructions issued from time to time vide the various Admission Notices. The selection of a candidate may be cancelled and no complaints entertained in case of non-compliance of instruction(s) issued vide such Admission Notices.

22. Admission fee and other charges payable by each student shall be such as may be approved by the University from time to time.

23. There shall be a Committee consisting of the following to interpret the Admission Statutes:-

- i) Dean Academic Affairs (Chairman)
- ii) Dean, Faculty of Management Studies
- iii) Dean, Faculty of Law
- iv) Registrar
- v) Director, (CHTM) Centre for Hospitality & Tourism Management.
- vi) One Teacher of Centre for Hospitality & Tourism Management, who has not been a member of the Admission Committee for the Session to be nominated by the Dean Academic Affairs.
- vii) Assistant Registrar(Academic Affairs) - Secretary

Four members shall form the quorum.

24(a) A candidate admitted to the course shall not take up any employment or engage himself/herself in any business or profession or attend any other course of instruction or appear in any other examination of the University so long as he/she remains on the rolls of the concerned Institution for the MBA Masters in Business Administration (H&T) course.

Subject to the fulfillment of Eligibility conditions and as per the statutes of the Course, in case a candidate is employed and is desirous of pursuing the MBA(H&T) Course in the University, he /she shall submit a "No Objection Certificate from the employer stating that the employer has no objection to the candidate pursuing MBA(H&T) course on whole time basis in the University of Jammu and that he /she is on authorized leave.

Provided that a candidate, who has been placed under re-appear category in one course only (other than the qualifying examination as required for admission to the MBA(H&T) Course) or has been scheduled to appear in the examination either as a regular or private candidate before the commencement of the class work of the MBA(H&T) 1st Semester but could not do so on account of delay in the conduct of the said examination for reasons beyond his/her control, shall be eligible to appear in that examination even after he/she has been admitted to the (MBA) Masters in Business Administration (H&T) Course.

(b) The Admission Committee, with the approval of the Dean Academic Affairs, shall have the authority to refuse or cancel admission of a candidate who -

- i) either fails to produce any requisite certificate in original within the time prescribed by the Head of the concerned Institution, suppresses/conceals any relevant information/provides information

50

- in his/her application which is found incorrect or produces a certificate which is not genuine; or
- ii) fails to pay the fee and / or charges within the time prescribed by the Head of the concerned Institution; or
 - iii) violates provisions of Statute 24(a)
25. Students who have passed the qualifying examination from an Institution other than the University of Jammu shall be required to submit:
- i) An eligibility certificate issued by the University of Jammu; and
 - ii) A migration certificate from the University last attended in accordance with the relevant Statutes.
26. There shall be two examinations in an academic year, one at the end of each semester.
27. The examination for the first and third semesters shall ordinarily be held in the month of December / January and for the second and fourth semesters in the month of April/May, or on such other dates as may be notified by the University.
28. The examination shall be held in accordance with the syllabi approved by the University.
29. The medium of instruction and examination for the course shall be English.
30. The first semester examination for the Masters Degree programme in Tourism Management shall be open to a regular student who having attained the qualifications with the requisite percentage of marks as mentioned in Statute 3
- a) has been on the rolls of the concerned Institution for the prescribed period, immediately preceding the examination;
 - b) has been a person of good conduct and has performed the work of the class satisfactorily; and
 - c) Has attended not less than 75% of the lectures, seminars, case discussions, field trips, project work etc. for each course conducted up to one week before the commencement of the Examination.

Application on the prescribed form for admission to the examination duly filled in and accompanied by the prescribed fees and certificates must reach the Controller of Examinations not later than the date fixed for the purpose by the University.

31. The second, third and fourth semester examinations shall be open to a regular student who:
- a/ has been on the rolls of the concerned Institution during one semester preceding the second, third or fourth semester examination, as the case may be ;
 - b/ has been a person of good conduct and has performed the class work satisfactorily;
 - c/ has attended not less than 75% of the lectures, seminars, case discussions, field trips, project work, etc. for each course, conducted up to one week before the commencement of the examination;
 - d/ has paid the prescribed fee;
 - e/ has passed the first, second or third semester examination of the University, as the case may be, or is covered under these Statutes relating to Re-appear category.

Application on prescribed form for admission to the examination duly filled in and accompanied by the prescribed fee and certificates must reach the Controller of Examinations not later than the date fixed for the purpose by the University.

32. Notwithstanding anything contained in these Statutes, the University Syndicate shall have the power to exclude any candidate from appearing in any examination if it is satisfied, after inquiry, that such a candidate is not a fit person to be admitted thereto.

Whenever the examination Form/fee or both of a candidate is/are received in the University Office after the last prescribed date, he/she shall have to pay late fee as may be prescribed by the University from time to time.

33. The Head of the concerned Institution may condone shortage in attendance of a student in a Semester for special reasons to be recorded in writing, up to 5 attendances in each course.
34. Any student who participates in games, cultural and other co-curricular activities as defined below, with the prior approval of the Head of the concerned Institution, shall for the purpose of condoning deficiency in attendances incurred by him/her on account of such participation, be treated as present on all the working days during the days of his/her

52

absence on such account for a period not exceeding seven working days in a semester:

- i) State representation in the International / All India Competitions organized by agencies which are recognized by the Board of Sports and Youth Welfare of the University;
 - ii) Participation in the Inter-University Competitions held under the auspices of a University or any recognized Institution as a member of the University team;
 - iii) Participation in the Inter-College Competitions organized by the University as a member of the team of participating Institutions;
 - iv) Participation in the N.C.C., N.S.S., and National Integration Samiti activities as a member of the recognized Institutions;
 - iv) Participation in the Coaching Camps/Rehearsals prior to participation as a member of State or University Team in the National / All India / Inter University Competitions;
 - v) Participation in the Mountaineering / Hiking / Trekking / Skiing / Rock Climbing or other such activities organized under the auspices of the State Government / University as a member of the Institution affiliated / recognized by the University; or
 - vi) Any such activity as notified for the purpose by the University from time to time.
35. A student who falls short of attendance in half or less than half of the total number of courses prescribed for the semester shall be permitted to take the semester examination only in such courses in which he/she fulfils the attendance requirement.

In those courses in which the candidate falls short of attendance, he/she shall have to repeat the course(s) when classes in such courses are held by the concerned Institution. He/she shall thus be required to earn fresh eligibility with regard to the statutory provisions of attendance to appear and pass the examination(s) in the course(s) in which he/she fell short of attendance. In case the course(s) relate(s) to 1st or 2nd Semester, he/she shall be required to clear the same in one chance. For course(s) relating to 3rd or 4th Semester, he/she shall be given two chances. However, a student who has shortage in attendance in more than half the number of courses prescribed for the semester shall not be permitted to take the University examination in any course of that semester.

Explanation: The expression "half the number of courses" occurring in the Statutes shall mean three courses out of seven courses excluding the internally evaluated course(s) and the comprehensive viva-voce.

36. A student who is detained on account of shortage of attendance in more than half the number of courses prescribed in the first semester shall be cancelled such a person shall be eligible like other candidates for fresh admission to the first semester in the course subsequently in accordance with the procedure as laid down in provision 3 of these Statutes, i.e. he/she shall have to appear again in the Written Entrance Test ; Group

Discussion and Personal Interview and as prescribed in the Statutes governing the Course.

A student who is detained on account of shortage of attendance in more than half the number of courses prescribed for the second, third and fourth semesters may be permitted to rejoin the second, third or fourth semester, as the case may be, during the next academic session but shall be required to repeat all the courses relating to that semester for earning eligibility to appear in the relevant semester examination.

Notwithstanding the above, a student who is detained on account of shortage in attendance and is not able to pass the 1st and 2nd Semesters shall not be permitted to seek admission in the 3rd Semester of the Course. Such a candidate shall have to repeat the Course (s) in which he / she fell short of attendance in the relevant semester i.e. 1st Semester or 2nd Semester as the case may be.

37 (a) internal assessments shall be a constituent part of the semester examinations. The weightage in terms of marks to be given to a semester examination and the internal assessment in a course, except the Seminar Course, Directed Study / Project, Summer Project and viva-voce, shall be in the ratio of 70:30. Performance in Seminar Course and viva-voce shall be assessed internally on 100% basis. The break-up of the marks in Directed Study / Project and Summer Project is as given in Statute 40(c) and (d) respectively.

(b) Internal assessment shall ordinarily comprise and would be based on periodical tests, assignments, case discussions etc. and other such parameters as under. The Head of the Institutions shall notify Centre the detailed break-up of the internal assessment at the beginning of each semester for the information of the students.

1.	MST (The MST shall be conducted from amongst the first three units of each course)	15 marks
2.	Assignment (as the teacher may deem fit)	10 marks
3.	Surprise/Snap test OR Corporate cum field visit and presentation on the same OR class participation and attendance (As the teacher may deem fit)	05 marks

(c) The answer books of periodical tests and other written assignments shall be returned to the students after evaluation for the reference of the students.

38. The Head of the Institution concerned shall forward the Internal Assessment marks awarded by the teacher concerned to the Controller of

54

Examinations not later than within one week of the commencement of the examinations. The Head of concerned Institution shall preserve the detailed record of the internal assessment for inspection up to six months from the date of declaration of the result of the concerned semester examination by the University.

39. The Internal Assessment awards of a candidate who fails in the examination shall be carried forward to the next examination.
- 40(a) The question papers for the University examination shall normally be set by the external examiners from outside the jurisdiction of the University. However, in extreme emergent cases, question papers up to two - three only in a semester may be set internally. Such a paper may not be got set internally from a teacher who is teaching the course under reference in the concerned Semester. The teacher teaching a particular course shall send to the Controller of Examinations the guidelines along with a set of questions for consideration of the external examiner at the beginning of each semester. The answer books will normally be evaluated by the paper setter. In case of non-availability or refusal of the paper setter, the answer books may be evaluated by an expert in the field to be appointed by the University in consultation with the Dean of the Faculty of Management Studies.
- (b) The comprehensive Viva-voce for I, II III and IV Semesters shall be conducted jointly by the Internal and external examiners. Internal examiner shall be appointed by the Head of the concerned Institution by rotation. The comprehensive viva-voce for IV Semester which is on-the job-Training shall be conducted jointly by Internal Examiner and at least two External Examiners.
- (c) The Corporate Experts may also be associated in the conduct of the viva-voce examinations as said above.
- (d) For on-the-job-training in the 4th Semester, students shall submit on-the- job-training project reports and the same shall be evaluated by the External Examiners during the conduct of viva-voce, the Viva-voce to be conducted jointly by the Internal Examiner and at least two External Examiners. The remaining four courses at S.No.1, 2 3 & 4 shall be conducted Internally by the Centre before the students leave for their -training.(In 4th Semester, on the job training consists of two parts,part- A ,comprises of courses at serial no. 1,2,3 & 4 and part-B comprises of Project report , presentation and viva-voce)
- (e) The Summer Project Report shall be evaluated by the internal examiner& an external examiner, internal examiners shall be appointed by the Director.
- (f) The Course work for MBA (H&T) shall be conducted on the basis of the syllabus prescribed.

55

41. The minimum number of marks to pass the examination in each semester shall be -

- i) 40% in the University examination and internal assessment separately;
- ii) 40% each in Seminars, Workshop, Directed Study / Project, Summer Project Report and Viva-Voce; and
- iii) 50% in the aggregate of (i) and (ii) above.

Provided that a candidate who appears in the examination and fails in one or more than one course and / or aggregate by a deficiency of not more than 1% of the maximum marks of the courses in which he/she appears shall be declared to have passed the examination by adding in each semester the required number of marks in the course(s) and / or aggregate to his / her best advantage.

42. A candidate who fails in the semester examination but secures at least 40% marks in the University examination and the internal assessment separately in not less than half the number of courses prescribed for that semester shall be permitted to continue his/her studies provisionally in the next semester but he/she shall be required to re-appear and secure the requisite 40% marks in each of the courses in which he/she had failed in one chance in the case of I or II semester and in two chances in the case of III or IV semester, failing which his/her provisional admission as well as result of the next semester shall automatically stand cancelled. Such a candidate shall neither be eligible to repeat the semester which he/she could not qualify within the permissible chances nor re-appear in that semester examination, even as a private candidate. However, the Vice-Chancellor is authorized to grant an additional chance for passing the said papers to a candidate on the recommendation of the Dean Faculty of Management Studies.

43. Notwithstanding anything to the contrary as contained in Statute 42, if a candidate is required to re-appear in a course which is based on 100% Internal assessment, he/she shall be given one more chance to qualify in that course without attending lectures. The work assigned may be determined by the Head of the Centre.

44. A candidate who fails to secure 40% marks in the University examination and internal assessment separately either in all the courses or in less than half the number of courses individually of a semester examination, shall be eligible to avail of only one chance to appear in the next examination of that semester but he/she shall be required to appear in all the courses of that semester i.e. he/she shall not be given exemption to appear in the courses of that semester examination in which he/she has already obtained 40% marks or more. If he/she fails to secure the requisite 40% marks in any of the courses or in the aggregate, he/she shall be required to re-appear in the next examination.

56

marks in each of the courses of the semester examination individually in the second attempt, he/she shall not be eligible thereafter either to repeat the courses or appear in that semester examination privately.

45. A candidate who having passed the second OR the third semester examination, discontinues his/her studies, may be permitted to join the third or fourth semester, as the case may be, within two years of his/her passing the second / third semester examination.
46. A transcript shall be issued to a student in respect of his performance in each semester after evaluation of the semester examination is done. The transcript shall indicate the marks obtained in internal assessment and semester examination separately in each course.
47. A candidate who has passed the (MBA) Masters in Business Administration (H&T) examination from the University of Jammu and has been placed in the second division in the aggregate of all the semester examinations may be given one chance to improve his division within a period of five years of having passed the (MBA) Masters in Business Administration (H&T) examination and for this purpose he/she may re-appear as a private candidate in the consecutive examinations in any number of courses except Seminars, Summer Project Course/Directed Study/Viva-Voce. The credits already earned by the candidate in other courses in which he/she does not appear shall be carried forward.

The result of such a candidate shall be declared if he/she improves the division. Notwithstanding anything contained above, a candidate, who having passed the (MBA) Masters in Business Administration (H&T) examination in second division with less than 55% marks from the University of Jammu, appears in the examination to improve the division but fails to do so, his result may also be declared provided he/she secured 55% marks or above. Such a candidate shall have to return to the University the Masters Degree and marks manuscript of all the semester examinations, in original, if issued to him/her.

48. After a candidate has appeared and has passed in all courses of study individually and has also secured the requisite percentage of aggregate marks in the 1st, 2nd, 3rd and 4th Semester examinations separately in accordance with these Statutes, he/she shall be declared successful in the Master's Degree Programme in (MBA) Masters in Business Administration (H&T) and shall be classified as under:-

- i) First Division with Distinction, if he/she has obtained 75% or more of the aggregate number of marks in all the courses of four semesters;
- ii) First Division if he/she has obtained 60% or more of the aggregate number of marks but less than 75% marks;

57

- iii) Second Division, if he/she has obtained 50% or more of the aggregate number of marks but less than 60% marks.

Provided that deficiency up to 1% marks in the aggregate number of marks required for first or second division shall be condoned for the purpose of placing a candidate in the first or second division, as the case may be.

49. In case of any discrepancy with regard to the admission of any candidate coming to the notice and knowledge of the University, which is outside the Purview of the Statutes governing admissions to the (MBA) Masters in Business Administration (Hospitality & Tourism) Course, the University reserves the right to cancel the admission of such a candidate at any stage and such a candidate shall be precluded from pleading equity later on.

The University also reserves the right to take disciplinary action against any defaulting Institute violating the statutory norms of the University governing admission of candidates to the Course.

50. All legal disputes relating to (MBA) Masters in Business Administration (Hospitality & Tourism) shall be subject to the Courts in the jurisdiction of Jammu only.

In case of any discrepancy with regard to the admission of any candidate

The University also reserves the right to take disciplinary action against

CENTRE FOR HOSPITALITY AND TOURISM MANAGEMENT
UNIVERSITY OF JAMMU

58

**STATUTES GOVERNING THE MASTER'S DEGREE
PROGRAMME IN M.Sc. IT**

1. There shall be a Master's Degree Programme in Information Technology, hereafter referred to as **M.Sc. IT** in the Faculty of Science of the University of Jammu.
2. The **M.Sc. IT** course shall be of the duration of two academic years. Each academic year shall comprise two semesters.

3. ELIGIBILITY CONDITIONS

For admission to Master Degree course in **M.Sc. IT.**, a candidate to be eligible must have qualified the Bachelor's degree examination of atleast three years duration in the discipline of Science, Management, Commerce, Arts, Engineering, or Technology or any other degree equivalent with atleast 50% of the aggregate marks (40% for Schedule Caste/Tribe candidates). Selection for admission to the course shall be made through an Written Objective Type Entrance Test as per programme to be notified by the Department of Computer Science and IT, University of Jammu, Jammu.

4. The number of seats in **M.Sc. IT.** shall be determined every year before the commencement of the admission process by the Head of the Department of Computer Science and IT with the prior approval of the Dean academic Affairs.

Distribution of seats shall be as follows:-

(i) Open Merit Category:

67% of the total seats shall be filled on the basis of open merit (hereafter referred to as Open Merit Category).

(ii) Reserved Categories :

Remaining 33% seats shall be filled up from among the candidates belonging to the reserved categories i to vii as per Statute 13-A and in the manner as envisaged in the relevant provisions of these Statutes.

However, 50% of the total seats shall be reserved for the candidates who are the pass-out of the erstwhile Distt. Doda Colleges and, only, in the event of no such candidate being available for these seats, the same shall be filled up by students from other areas.

- a) All candidates (including those belonging to categories identified in Statute 13-A) seeking admission to **M.Sc. IT.** shall be required to appear in a written Entrance Test to be designed and conducted by the Department of Computer Science and IT of the University either itself or through an Agency approved by the Vice-Chancellor. The date-sheet, Model Test paper, syllabus

O.S.D, Nav-hut.

Project coord.

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J.R.

Sanjay Sharma
AR (A-2)

and other details regarding the Written Entrance Test shall be notified in the Bulletin of Information to be supplied alongwith the Application Form.

- b) Admission of candidates under the open merit category and reserved categories i, iv, v, vi, vii and viii, as identified in Statute 13-A, shall be made on the basis of merit in the Written Entrance Test.
- c) To be beneficiary of reservation, the candidate must be a permanent resident of J&K state, except when applying under categories i.e. Sport/Cultural & Literary activities, N.C.C/N.S.S/ Bharat Scouts & Guides activities, for which he must have passed the qualifying examination from the University of Jammu.
- d) Candidate seeking admission under the reserved categories (ii) or (iii), as identified in Statute 13-A, shall receive consideration under Statute 13-C, if He/She—
- i) possesses Bachelor's Degree of 10+2+3 pattern in any discipline University of Jammu as per Statute—3 ;
 - ii) has not already availed of this concession for admission to any course in any Teaching Department of the University as per Statute 13-B. Admission of such candidate shall be made on the basis of merit determined in accordance with statute 13-C.

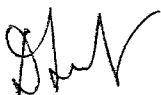
6. Notwithstanding anything contained in Statute 3, a candidate appearing in the Final year of the qualifying examination immediately preceding the academic session and expecting to fulfill the statutory requirement of at least 50% of the aggregate marks in the Bachelor's Degree (40% in the case of candidates belonging to Scheduled castes/Tribes) can also apply and appear in the Written Entrance Test.

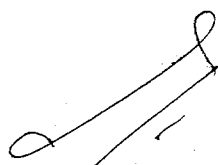


Such a candidate shall, however, be considered for admission to **M.Sc. IT.**, only if he furnishes documentary evidence in support of his having passed the qualifying examination in full with the requisite percentage of aggregate marks on or before 1st July, or such other date as may be approved by the Dean Academic Affairs; failing which His/Her candidature shall automatically stand cancelled and the seat thus becoming available shall be filled in accordance with the Statutes.

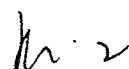
7. Admission of all candidates to **M.Sc. IT.** shall be made by the Admission Committee of the Department of Computer Science and IT in accordance with the procedure laid down in these Statutes. The Admission Committee shall consist of :-

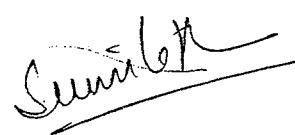
- a) Dean of the Concerned faculty
- b) Head of the Department of Computer Science and IT
- c) Three teachers of the department to be nominated by the Dean Academic Affairs in consultation with the Head of the Department of Computer Science and IT

Majority of the members shall form the quorum for the meetings.







8. The Head of the Department of Computer Science and IT shall look after all admission arrangements including issue of admission notice, receipt of admission forms, verification of documents, conduct of Written Objective Type Entrance Test, preparation of Merit lists, display of the lists of selected candidates, etc. on the Notice Board of the Department.
9. Applications for admission to **M.Sc. IT.** shall be invited through notification published in at least two newspapers, as approved by the Dean Academic Affairs. Application forms shall be available for sale in the office of the Department of Computer Science and IT and in the concerned campuses during such period as may be notified by the Head of the Department of Computer Science and IT, keeping in view the statutory provisions.
10. Every candidate seeking admission to **M.Sc. IT.** shall be required to pay such Application fee (Non-refundable) as may be determined by the University from time to time. All remittances shall be made through Bank Draft drawn in favour of the Head of the Department of Computer Science and IT, University of Jammu, Jammu-180006 or through cash at the counter of the Department.
11. a) Application forms prescribed by the Department of Computer Science and IT, complete in all respects, and accompanied by the self-attested photo copies of the certificates specified therein must reach the Head of the Department of Computer Science and IT within the dates notified by the University for the purpose. The Head of the Department of Computer Science and IT may, however, authorize entertainment of an application form for admission to **M.Sc. IT.** upto maximum of three days after the expiry of the last date, on payment of such late fee, as may be notified from time to time.
- b) An applicant who seeks admission under reserved category must attach with Application Form an attested photo copy of the appropriate certificate issued by the competent authority, failing which his/her candidature under the reserved category shall not be considered.

The certificate of being beneficiary under the categories reserved for Scheduled Castes, Defence Service Personnel/Ex-Servicemen, Area adjoining the Actual Line of Control, Backward Area, Scheduled Tribes or Weak and Under-privileged Classes etc. shall not be considered if it is not in conformity with the latest order, issued for the purpose, by the J&K State Government. No certificate/document or its attested photo copy shall be accepted after the expiry of the date prescribed for submission of Application Forms for admission.

13. Merit lists of the candidates based on performance in Written Objective Type Entrance Test shall be prepared Category-wise i.e. separately for Open Merit Category and each reserved category identified in Statute 13-A (except in the categories of Sports, N.C.C, N.S.S and Cultural & Literary Activities).

13-A. Break-up of 33 % seats reserved for different categories shall be as under :-

i)	Scheduled-Castes		8%
ii)	(a) Outstanding sportsmen	4%	6%
	(b) Persons who have excelled in Cultural / Literary Activities.	2%	
iii)	(a) Persons who have participated with distinction in NCC activities	2%	4%
	(b) Persons who have participated with distinction in NSS activities	2%	

In case only one seat is available under category (ii) or category (iii), the same shall be filled on the basis of comparative merit of all the candidates under category (ii) (a) and (b) or category (iii) (a) and (b) put together, as the case may be :

iv)	Defence service personnel including Ex-servicemen and their children who are permanent residents of the State and have had a satisfactory service record.	2%
v)	Candidates belonging to the areas adjoining the Actual Line of Control.	2%
vi)	Candidates belonging to Scheduled Tribes (Gujjars, Bakerwals, Gaddies, Balties)	5%
vii)	Candidates belonging to ST (Resident of the Districts of Leh & Kargil)	2%
viii)	Candidates belonging to Backward area other than that of districts Leh & Kargil)	2%
ix)	Candidates belonging to the Weak and Under Privileged classes as notified in S.R.O. by the State from time to time	2%

Note :-

For determining the number of seats in different reserved categories, the fraction of less than one half shall be ignored and fraction of one half and more shall be

62

treated as one, subject to the condition that a minimum of one seat is reserved in each of the seven categories (i to vii) listed above. The benefit of fraction shall be separate even if it means an overall marginal increase in the number of seats in the course.

x) The Vice-Chancellor may

a) authorise admission to totally blind or an orthopaedically handicapped candidate suffering a degree of disability of 45% and above;

EXPLANATION

i) Admission of a student authorised by the Vice-Chancellor under this Statute shall be a supernumerary seat in a programme of study in the department.

ii) Certificate of an orthopaedic handicap or blindness shall be considered only if it is issued by the Head of the Department of Orthopaedics or that of Ophthalmology of a Govt. Medical College. The Vice-Chancellor, if he so desires, may seek advice in the matter, of a Committee to be appointed by him on the recommendations of the Dean Academic Affairs.

b) i) The University may, subject to fulfillment of eligibility conditions, consider the admission of one candidate in the M.Sc.IT course belonging to Kashmiri migrant families, in the order of merit, not exceeding one in a course, provided that such a candidate produces documentary evidence of belonging to a family registered as Kashmiri migrant subject to production of the said Certificate from the Relief Commissioner. Such admission may be authorised by the Dean Academic Affairs against a seat which shall be supernumerary in a course of study in the department.

(ii) The University may, subject to fulfillment of eligibility conditions consider the admission of one candidate in M.Sc.IT course belonging to the wards of permanent employees of the University of Jammu (Teaching/ Non-Teaching), in order of merit, not exceeding one in M.Sc. IT course. Such admission may be authorised by the Dean Academic Affairs against a seat which shall be supernumerary in a course of study in the department.

13-B

Only such candidates shall be eligible for consideration under category i to viii identified in Statute 13-A as have not already availed of this

concession for admission to any course in the Teaching Departments of the University.

13-C. SCHEDULE FOR CALCULATION OF MARKS FOR PARTICIPATION IN SPORTS/N.C.C/N.S.S/CULTURAL AND LITERARY ACTIVITIES TO BE DETERMINED ON THE BASIS OF PERFORMANCE IN THE RESPECTIVE ACTIVITIES DURING THE TENURE OF THEIR BACHELOR'S DEGREE COURSE OR ANY OTHER COURSE RECOGNISED AS EQUIVALENT SHALL BE AS PER LATEST STATUTES GOVERNING GENERAL ADMISSIONS TO OTHER MDP PROGRAMMES.

13-D Separate marks for participation in each course/camp/event/activity as mentioned in 13-C, I, II, III and IV shall be awarded. The selection of the candidate in categories (ii) and (iii) shall be made on the basis of performance in the respective categories as per schedule given in Statute 13-C and performance in the Entrance Test. 80% weightage shall be assigned to the marks obtained in the respective category and 20% weightage to the marks obtained in the Entrance Test. The final score of the candidate shall be determined by making use of combination of above weightage.

13-E If any seat ~~remains unfilled~~ from the quota of reserved categories (i) to (vii) indicated in Statute 13-A the same will be filled on the basis of merit under Open Merit category.

14 a) The tie between candidates seeking admission to an Entrance-Test based course shall be resolved first by reference to the aggregate marks and then to the marks of Part-III, of the qualifying degree examination. Higher marks in the said examination shall determine priority in admission.

b) In case two or three candidates falling under reserved categories (ii) or (iii) (as indicated in Statute 13-A) have same final score in terms of Statute 13-D, their inter-se-merit shall be determined on the basis of higher score in the respective category of the candidate.

15. a) Names of candidates selected for admission shall be notified from time to time on the Notice Board of the Department. However, as a matter of abundant care and caution the Department will also send intimation to the selected candidates under postal certificate. Therefore, the responsibility arising out of non-delivery/delay of such intimation shall not lie with the University. The candidates, in their own interest, are advised to keep in touch with the Department of Computer Science and IT and comply with the instructions issued by the Head of the Department from time to time, through Admission Notices. The selection may be cancelled and no complaint will be entertained in case of non-compliance of instruction(s) issued through such Admission Notices.

- b) Under no circumstances seats lying vacant in the department on the closing date of admission shall be filled up by the HOD Computer Science and IT violating the open merit. Only such candidates will be offered seats who are immediately next in the merit. This will also be applicable to all categories. All vacant seats are required to be referred to the Appellate Committee for consideration.

The last date for formal closure of admission shall be decided by the Appellate Committee.

16. There shall be a committee consisting of the following to interpret the Admission Statutes :-

- i) Dean Academic Affairs (Chairman);
- ii) Dean of the Concerned Faculty;
- iii) Dean, Faculty of Law;
- iv) Head of the Department of Computer Science and IT;
- v) Registrar;
- vi) One teacher of the Department to be nominated by Dean Academic Affairs; and
- vii) Assistant Registrar (Academic affairs)- Secretary.

The majority of the members shall form the quorum for the meetings.

17. Under no circumstances, the seats lying vacant in the Department on the last prescribed date for completion of admission will be filled up by the Head of the Department/Admission Committee unless the candidate falls immediately next in merit to the last admitted candidate. If some seats still remain vacant, these will be referred to the Appellate Committee for consideration.
18. Notwithstanding anything contained above, a candidate, who has any grievance regarding application of Statutes governing admission, shall have the right to file an appeal in the prescribed proforma on payment of fee prescribed for this purpose latest by such date as may be notified by the University for the purpose. Such an appeal shall be considered by the Appellate committee. It shall be obligatory for the appealing candidate to appear in person before the Appellate committee, if called upon to do so. The Appellate committee shall comprise the following:

- i) The Vice-Chancellor (Chairman)
- ii) Dean Academic Affairs
- iii) Dean of the Concerned Faculty
- iv) The Head of the Department of Computer Science & IT
- v) Convener, Board of Studies in Computer Science & IT

The decision of the Appellate Committee shall be final. The majority of the members shall form the quorum for the meetings.

19. a) A person in employment or self-employment or engaged in a business or profession is not eligible for admission to M.Sc. IT. Such a person may, however, be considered for admission, provided-

- i) in the case of a person who is in employment produces a certificate from his Employer that the Employer has no objection to his employee pursuing M.Sc. IT. in the University and the employee is on authorized leave for the purpose;
- ii) in the case of self-employed person or a person engaged in a business or a profession, the person gives an undertaking in writing that he will devote his whole time for studies as a student during the period he remains on rolls of the Department of M.Sc. IT. and he shall not engage in any business or profession or avocation during this period or engage in any activity which in the opinion of the Head of the Department/Rector/Director/Project Coordinator (In case of Campuses) is likely to interfere with his studies in the University.

All such cases will be examined by the Admission Committee which shall make appropriate recommendations to the Dean Academic Affairs.

b) The Admission Committee with approval of the Dean Academic Affairs, shall have the authority to refuse or cancel admission of a candidate who:-

- i) either fails to produce any requisite certificate in original within the time prescribed by the Head of the Department/Rector/Director/Project Coordinator (In case of Campuses), suppresses/conceals any relevant information, provides information in his application which is found incorrect or produces a certificate which is not genuine; or
- ii) fails to pay the fees and /or charges within the time prescribed by the Head of the Department/Rector/Director/Project Coordinator (In case of Campuses); or
- iii) violates provisions of Statute 19(a).

c) The Rector/Director/Project Coordinator shall be competent to cancel admission of a student to M.Sc. IT. if he remains absent, without permission of the Rector/Director/Project Coordinator for a period of one month continuously after an opportunity has been given to him to explain as to why such an action be not taken against him.

66

20. A person, so long as he is a student of M.Sc. IT., shall not be eligible to attend any other course of instruction or appear in any other examination of the University.
21. The students who have passed the qualifying examination from an institution other than the University of Jammu shall be required to submit the following documents within a period of one month from the date of admission to M.Sc. IT.:-
- i) Migration certificate from the University last attended in accordance with relevant Statutes.
 - ii) Eligibility certificate issued by the University of Jammu.
22. There shall be two examinations in an academic year, one at the end of each semester.
23. The examination for the First and Third semesters shall ordinarily be held in the month of December/January and for the Second and Fourth semester in the month of May/ June or on such other dates as may be approved by the Vice-Chancellor.
24. The examination shall be held in accordance with the syllabi approved by the Academic Council.
25. The medium of instruction and examination shall be English.
26. First semester examination for the Master's Degree Programme in IT shall be open to a regular student who having attained the qualifications with the requisite percentage of marks as mentioned in Statute-3-
- a) has been on the rolls of the Department for the prescribed period, immediately preceding the examination;
 - b) has been a person of good conduct and has performed the work of the class satisfactorily;
 - c) has attended not less than 75% of the lectures and seminars etc. (as per syllabus) in each course.
 - d) submits the application on the prescribed form for admission to the examination in accordance with Statute 27.
27. The Second, Third and Fourth semester examinations shall be open to a regular student who-

- a/ has been on the rolls of the Department during the semester preceding the Second, Third, Fourth semester Examination, as the case may be;
- b/ has been a person of good conduct and has performed the class work satisfactorily;
- c/ has attended not less than 75% of the lectures, seminars, project work, etc. (as per syllabus) for each course.
- d/ has appeared in the First, Second and Third semester Examination of the University, as the case may be.
- e/ submits the application on the prescribed form for admission to the examination in accordance with Statute 27.
28. Application on the prescribed form for admission to each semester examination duly filled in and accompanied by the prescribed fee (as notified by the University from time to time) and the requisite certificates must reach the Controller of Examinations not later than the date fixed for the purpose by the Vice-Chancellor.
- 28-A The amount of examination fee to be paid by each candidate shall be notified by the University from time to time.
29. Notwithstanding anything contained in these Statutes, the University Syndicate shall have the power to exclude any candidate from appearing in any examination if it is satisfied, after inquiry, that such a candidate is not a fit person to be admitted thereto.
30. The Head of the Department/Rector/Director/Project Coordinator (In case of Campuses) may condone shortage in attendance of a student in a semester, for special reasons to be recorded in writing, upto 5 attendances in each course including practicals/project work.
31. Any student who participates in games, cultural and other co-curricular activities as defined below, with the prior approval of the Head of the Department/Rector/Director/Project Coordinator (In case of Campuses), shall for the purpose of condoning deficiency in attendances incurred by him on account of such participation, be treated as present on all the working days during the days of his absence on such account for a period not exceeding seven working days in a semester :-
- i) State representation in the International / All India Competitions organized by agencies which are recognized by the Board of Sports and Youth Welfare of the University.
- ii) Participation in the Inter University Competitions held under the auspices of a University or any recognized Institution as a member of the University team.
- iii) Participation in the Inter-College Competitions organized by the University as a member of the team of participating Institutions.
- iv) Participation in the N.C.C., N.S.S. and National Integration Samiti activities as a member of the recognized Institutions.

- v) Rehearsal prior to participation as a member of state or University team in the National/ All India/ Inter-University Competitions.
- vi) Participation in the Mountaineering /Hiking/Trekking/ Skiing/Rock Climbing or other such activities organized under the auspices of the state Govt. /University as a member of the Institution affiliated/recognized by the University.

32. A student who does not fulfill the minimum requirement of attendance in lectures/practicals in a course will not be eligible to sit in the semester examination in that course. Such a student will have either to repeat the course when the classes in that course are held by the department or opt for a new course in that or any other semester if facilities of instruction are available and the course in which he failed to fulfill the requirement of attendance in lectures/ practicals was not a compulsory, basic or pre-requisite course. In all such matters final decision will be taken by the Head of the Department concerned after consulting the advisor of the students in the Department and keeping in view the Statutory Position.

Provided that a candidate falling short of lectures in a course/s of study and otherwise found eligible to appear in the semester examination as a private candidate may be allowed to appear in the course/s in which he had fallen short of attendance as a private candidate after 4th semester when examination in such course/s is conducted by the University for the regular students:

Provided that the candidate who, having failed to secure minimum pass marks in the internal assessment of course/s, appears in the University examination in that course/s as a regular student and secures pass marks, be shown in the marks certificate to have failed only in the internal assessment part of that course/s. Such a candidate shall be subsequently afforded at least one chance to be assessed again in the Internal assessment by the concerned Department, provided the Head of the Department certifies that facilities for repeating the course/s are available in the Department. The result of such a candidate shall be assessed on the basis of pass marks already obtained by him in the University examination and fresh Internal assessment earned by him and the same be declared along with the result of other candidates of the subsequent examination.

Notwithstanding, anything contained above, a candidate who fails in the internal assessment even after availing of the chance mentioned above or does not avail of the chance under the said provision to be assessed again in internal assessment and has passed in the courses of all the semester examinations except in the internal assessment in any course(s), shall be allowed to appear in the examination of the said course(s) at the subsequent examination of that semester when held by the University, as a private candidate according to the syllabi and courses of study in vogue. In all such cases, the marks of the said course(s) shall be raised proportionately in view of internal assessment.

33. a) 20% of the total marks in each theory paper and 50% of the total marks in each practical paper shall be reserved for internal assessment.
- b) Internal assessment shall be based on periodical tests, assignments, etc. The Head of the Department/Rector/Director/Project Coordinator (In case of Campuses) shall

notify the detailed break-up of internal assessment at the beginning of each semester for information of the students.

34. The Head of the Department/Rector/Director/Project Coordinator (In case of Campuses) shall forward internal assessment marks awarded by the teacher concerned to the Controller of Examinations before commencement of the examination. The Head of the Department/Rector/Director/Project Coordinator (In case of Campuses) will preserve the detailed record of the internal assessment for inspection upto six months from the date of declaration of the result of the concerned semester examination by the University.

In IV semester regarding Projects, Project reports shall be submitted to the Head of the Department at least ten days before the commencement of the examination. Project reports received after the prescribed dates shall not be accepted/entertained.

35. i) The question papers for the University examination shall be set by the persons appointed out of the panel approved by the University. The teacher teaching a particular course shall send to the Controller of Examinations the guidelines along with a set of questions for consideration of a paper setter. The answer books will normally be evaluated by the paper setter. In case of non-availability or refusal of the paper setter, the answer books may be evaluated by an expert in the field to be appointed by the Vice-Chancellor in consultation with the Convener, Board of Studies in the concerned subject.

- ii) The title and course contents of the project shall be approved by the Convener, Board of studies. In his absence Head of the Department shall approve the title and course contents of the project, and in absence of both the Convener and Head of the Department, senior most teacher of the Department, in consultation with the teacher-supervisor of the project shall approve the title and course contents of the project. The candidate shall be required to submit three copies of his project. The external examiner shall evaluate the project out of 60% marks and the remaining 40% marks shall be allotted to Viva-Voce to be conducted jointly by the Internal Examiner (teacher-supervisor) and the External Examiner.

36. (i) The practical examination shall be conducted simultaneously by two examiners, one external (to be appointed from amongst teachers of the Universities, Technical Institutions; Engineering colleges, persons from National Laboratories, Regional Computer Centres, renowned Public and Private Enterprises engaged in the work connected with the computer) and one internal from the department.

The external examiner shall be the incharge of the practical examination and will decide the distribution of marks for various components of the examination in consultation with the internal examiner. In the case of any controversy, the opinion of the Head of the Department shall be final.

- (ii) The remuneration for paper setting, evaluation of answer books and conduct of practical examinations etc. shall be the same as prescribed by the University for other Master's Degree Examinations.

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37. (i) The minimum number of marks required to pass each theory paper and practical paper from semester-I to III shall be 40% (separately in the internal assessment and the University examination).
- (ii) The minimum number of marks required to pass Project Work and seminar in the IV semester examination shall be 50%.
- (iii) In case a student has failed to submit his project report by the date fixed by the Head of the Department/Rector/Director/Project Coordinator (In case of Campuses) or his work is found unsatisfactory, he may be asked to resubmit to the satisfaction of the Head. The result of such student shall be announced separately.

38. A candidate shall be admitted to M.Sc. IT. course in first and third semester, as the case may be. The admission to the first semester will be governed by the relevant preceding statutes. The admission to third semester shall be open to only those candidates who secured pass marks in atleast half of the number of courses including practicals of first semester in the University examination and in the internal assessment in all courses of second semester. The candidates shall be enrolled in second and fourth semesters provided they secure pass marks in internal assessment in all the courses of respective preceding semester and who are otherwise found eligible under the statutes.

In any case the candidate has to clear all the courses of **M.Sc. IT.** during the maximum period of five years to be calculated from the date he/she was scheduled to appear for the first time in the semester examination or the date he/she appeared first in the semester examination, as the case may be. Unless otherwise provided, he will have to appear in the course or courses according to the syllabus prescribed by the University for the semester examination in which he appears. Provided that the candidate who fails to qualify all the semester examinations in full within the prescribed time, may be allowed to avail of one more chance to qualify the backlog courses at the immediate next session after the expiry of statutory period.

39. A candidate who fails to secure pass marks in atleast half of the number of courses (including practicals) in first semester in the University examination and is denied the admission to the third semester as per Statute 38, has to re-appear in all the courses of that semester in which he had failed during the subsequent examinations. Depending upon the result of his/her subsequent examinations, he/she will again be considered for admission to that semester in which he/she was found ineligible for admission provided he/she fulfils the conditions as laid in Statute 38.

40. A candidate, who having passed second or third semester examination, discontinues his studies, may be permitted to join the third or fourth semester, as the case may be, within one year of his passing the second or third semester examination, as prescribed in the statutes 38.

41. A transcript shall be issued to a student in respect of his performance in each semester after evaluation of the semester examination is done. The transcript shall indicate the marks obtained in internal assessment and semester examination separately in each course.

42. A candidate who has passed **M.Sc. IT.** examination from the University of Jammu and has been placed in the second division in the aggregate of all the semester examinations may be given two chances to improve his division within a period of five years of having passed **M.Sc. IT.** examination, the candidate has to appear as per syllabus in vogue or as determined by the Convener, Board of Studies. The credits already earned by the candidate in other courses in which he does not appear shall be carried forward.

The result of such a candidate shall be declared if he improves the division.

Notwithstanding anything contained above, a candidate, who having passed **M.Sc. IT.** examination in second division with less than 55% of the aggregate marks from the University of Jammu, appears in the examination to improve the division but fails to do so, his result may also be declared provided He/She secures 55% of the aggregate marks or above.

Such a candidate shall have to return to the marks certificate of all the semesters and the degree in **M.Sc.IT** in original. The Degree and marks certificates shall be returned to him if he fails to improve his result under the above provisions.

43. After a candidate has appeared and passed in all courses of study individually and has also secured the requisite percentage of aggregate marks in the First, Second, Third and Fourth, Semester examinations separately in accordance with the Statutes, he/she shall be declared successful in the Master's Degree Course in **IT** and shall be classified as under:-


- i) First Division with distinction, if he has obtained 75% or more of the aggregate number of marks in all the courses of Four semesters;
- ii) First Division, if he has obtained 60% or more but less than 75% of the aggregate number of marks;
- iii) Second Division, if he has obtained 50% or more but less than 60% of the aggregate number of marks;

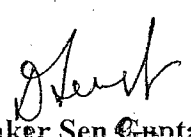
44. In the case of foreign students who have passed the qualifying examination from the University of Jammu or any other examination recognized by the University of Jammu as equivalent thereto, and wish to take admission in **M.Sc. IT.** may also be allowed admission on merit, provided the number of seats under this category shall not exceed 10% of the total number of seats available in the **M.Sc. IT.** course. These candidates shall

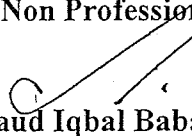
be adjusted against the open merit category and shall be required to deposit such fee as may be prescribed by the University for them in foreign currency.

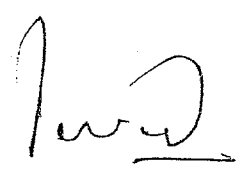
45. All legal disputes relating to M.Sc. IT. shall be subject to the jurisdiction of the Courts of Jammu City only.
46. In case, where M.Sc. IT. statutes are silent, the general statutes with regard to other courses shall be applicable.

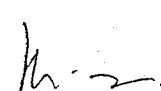
Committee Members :

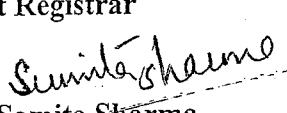

21/10/10
Prof. R.D. Sharma
Dean Academic Affairs


Prof Dipanker Sen Gupta
OSD, Non Professional Examination


Dr. Daud Iqbal Baba
Project Coordinator
Kishtwar Campus.


Prof. Devanand
Head, Computer Science & IT


Dr. J.K. Sharma
Joint Registrar


Ms. Samita Sharma
Asst. Registrar (acad)



The Fee Structure for admission to the M.Sc. IT programme in the Kishtwar Campus:

1) Prospectus cum Brochure Fee	Rs. 700/- (To be remitted to the Kishtwar campus)	
2) Admission Fee	Rs. 200/-	To be deposited in the University chest
3) University Sports fee	Rs. 120/-	
4) University Development Fund	Rs. 300/-	
5) Magazine/University News Bulletin Fee	Rs. 50/-	
6) Corpus Fund	Rs. 100/-	
7) Library Fee	Rs. 100/-	
8) Science Fee	Rs. 400/-	
9) Identity Card	Rs. 20/-	
10) Cultural/Literary Fee	Rs. 80/- (To be remitted to the Dean, Students Welfare)	
11) N.S.S Fee	Rs. 50/- (To be remitted to the N.S.S Programme coordinator)	
12) Social Activities Fund	Rs. 70/- (To be remitted to the Kishtwar Campus)	
13) Student Assistance/Aid Fund	Rs. 50/- (To be remitted to the Kishtwar Campus)	
14) Stationery Fee	Rs. 120/- (To be remitted to the Kishtwar Campus)	
15) Reading Room Fee	Rs. 80/- (To be remitted to the Kishtwar Campus)	
16) Games Fee	Rs. 200/- (To be remitted to the Kishtwar Campus)	
17) Miscellaneous	Rs. 20/- (To be remitted to the Kishtwar Campus)	
18) Medical Assistance Fund	Rs. 50/- (To be remitted to the Kishtwar Campus)	
19) Library Development Fund	Rs. 200/- (Rs. 100/- to be deposited in the Central Library and Rs. 100/- to be remitted to the Kishtwar Campus)	
20) Library Deposit (Refundable)	Rs. 400/- (Rs. 100/-)	
21) Examination Fee	Rs. 500/- (Rs. 360 Exam. + Rs. 40 per Science Subject + Rs. 100 viva per candidate, To be remitted to the Controller, Examination)	

*Project Coordinator
Kishtwar Campus*

74

22) Examination Development Fee	Rs. 120/- (Fund to be retained by the Controller of Examinations)
23) Examination Maintenance Fund (EMF)	Rs. 50/- (-do-)
24) Smart Card Fee	Rs 50/- (To be deposited in the Dhanvantri Library)
25) DIQA Fee	Rs. 100/- (To be remitted to the Director, DIQA)
26) Digitalization & Networking Fund	Rs. 90/- (Fund to be remitted in the University Chest)
27) Students Insurance Fee	Rs. 40/- (- do-)
28) Placement Fee (only in First Sem.)	Rs. 4000/- (To be remitted to the Kishtwar Campus)
29) Computer & Informatics Fee per semester	Rs. 5000/- (To be remitted to the Kishtwar Campus)
30) IT club	Rs. 2000/- (To be remitted to the Kishtwar Campus)
31) Induction Charges (only in First Sem.)	Rs. 1500/- (To be remitted to the Kishtwar Campus)
32) Campus Development Fund (Per Year)	Rs. 5000/- (To be remitted to the Kishtwar Campus)
33) Student Corporate Activities	Rs. 1000/- (To be remitted to the Kishtwar Campus)
34) Self-Financed Seat	Rs. 1 Lakh (Non-refundable in addition to normal fee as mentioned above)

- Note:** i) Blind and Physically handicapped candidates as defined in the statutes shall be exempted from payment of all the fees including charges for supervision and amanuensis.
- ii) The fee from S. No. 28 to 34 shall be utilized on the lines of regulations as and when they are finalized and approved by the University authorities.

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75