

# UNIVERSITY OF JAMMU

(NAAC ACCREDITED 'A+' GRADE UNIVERSITY)  
Baba Sahib Ambedkar Road, Jammu-180006 (J&K)

## NOTIFICATION

(19/GEN/July/18)

On the recommendations of the Standing Committee of the Academic Council vide Resolution of Item No.3 dated 14.06.2019 and the Board of Studies in Teacher Education dated 21.06.2019, it is hereby notified for the information of all concerned that the Vice-Chancellor, in anticipation of the approval of the Competent Bodies, has been pleased to authorize adoption of the following:

- (i) Statutes and Scheme for Two Year B.Ed. Programme through Distance Mode from the Academic Session 2019-20; and
- (ii) Syllabus for Two Year B.Ed. Programme through Distance Mode as applicable to the Two year B.Ed. Programme through regular mode.

The Statutes, Scheme and Syllabus are available on the University Website:  
[www.jammuuniversity.in](http://www.jammuuniversity.in).

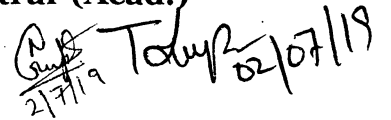
Sd/-  
DEAN ACADEMIC AFFAIRS

No. F. Acd/I/19/2830-2844  
Dated: 03-07-2019

### Copy to:-

1. Special Secretary to the Vice-Chancellor, University of Jammu for the kind information of the Worthy Vice-Chancellor please.
2. Sr. P.A. to the Dean Academic Affairs
3. Dean, Faculty of Education
4. Sr. P.A. to the Registrar/Controller of Examinations/Director, CDC/Director, DDE
5. Convener, Head, Department of Education
6. Assistant Registrar (Degree/Confidential/PRI/Exam.Prof./Eval.Prof.)
- ✓ 7. I/c University Website for uploading this notification alongwith Statues.
8. Guard File.

  
Assistant Registrar (Acad.)

  
21/7/19 Today 02/07/19

**Statutes and the Scheme for Two year B.Ed. Programme (Self Financing) to be offered by the Directorate of Distance Education, University of Jammu leading to Bachelor of Education (B.Ed) Degree.**

1. **Course Structure:** The Course Structure for Bachelor of Education (B.Ed.) Programme in the Directorate of Distance Education shall extend over a period of two academic years (04 Semesters). This course shall be based on contact programmes, practice of teaching, internship or field Work (different components), Project work, workshop, assignments, external as well as internal examinations etc. The detailed scheme of the programme in terms of number of papers and other similar components shall be as same as is in vogue in the Colleges of Education affiliated to the University of Jammu.
2. **Duration:** B.Ed. programme offered through the DDE is of two year duration (four semesters). However, as per the Regulation 3 of NCTE Norms and Standards for Bachelor of Education Programme through Distance Learning System, students shall be permitted to complete the components of the degree within a period of five years.(Annexure-1)
3. **Mode of Admission:** The admission to two year B.Ed. Programme (04 Semesters) shall be made on the basis of merit of the candidate to be determined out of 100 points in the following manner:

a). In the case of candidate having 90 points

passed B.A./ B.Sc./B.Com.

~~under 10+2+3 examination~~

b). In the case of candidate having

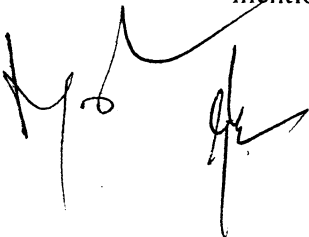
passed M.A./ M.Sc./ M.Com.

after Bachelor's Degree as mentioned 10 points

at (a) above

Note:

- (i) The weightage of Post Graduate shall only be given if the candidate has completed M.A./M.Sc/M.Com.
- (ii) Aggregate marks obtained by a candidate in the examinations mentioned at a & b above, as the case may be, shall be reduced to the base of the number of points mentioned against each.



Example: If a candidate has obtained 900 marks out of 1600 marks in B.A./B.Sc/B.Com, he/she will have secured 50.625 points out of 90 points (as per formula  $900/1600 \times 90$ ). Likewise if a candidate has secured 1000 marks out of 1600 marks in M.A./M.Sc/M.Com after bachelor's degree, he/she will have secured 6.25 points out of 10 points (as per formula  $1000/1600 \times 10$ ). The merit of the candidate out of 100 points will be  $50.5625 + 6.25 = 56.875$

**Note:**

- i) Credit for Master's Degree examination shall be given to a candidate in one subject only to his/her best advantage.
- ii) Inter-se order of priority for admission, of the students who have equal merit in terms of the above criteria shall be determined on the basis higher percentage of marks in the matriculation examination or any other examination recognized as equivalent thereto.

**4. Intake Capacity:** The intake capacity for the two year B.Ed. Programme in the DDE in a given academic session shall be 500.

**5. Time of Admission:** Admission to B.Ed. Programme through distance mode by the Directorate of Distance Education, University of Jammu shall start ordinarily in the first week of July every year.

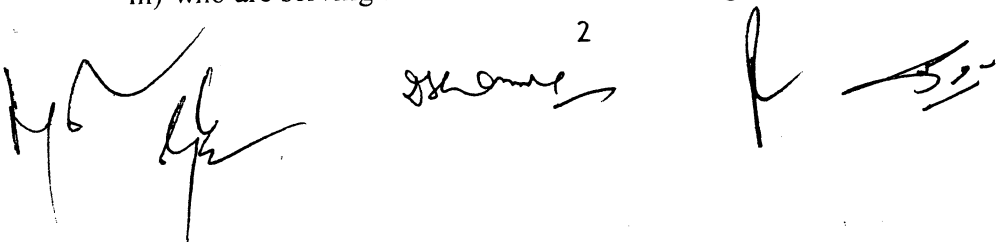
**6. Eligibility:** Admission to B.Ed. Programme in the Directorate shall be open to those candidates:

i) who have passed Bachelor Degree Examination with 45% aggregate marks for General Category and 40% marks for the reserved categories of SC/ST and others (as per the rules of the State Govt./reservation policy of the University of Jammu) in the faculty of Arts, Science, Social Sciences, Commerce or the faculty of Music and Fine arts conducted by the University of Jammu or an examination from any other university organized as equivalent thereto. It needs to be mentioned that all those in-service teachers who shall be deputed by the School Education Department shall be exempted from the %age criteria in the qualifying examination. They shall be deputed by their parent department on the basis of the seniority determined by the School Education Department.

ii) Who have a minimum of 2 years teaching experience at the time of submission of the application form for admission. The experience/service certificate has to be countersigned by the competent authority concerned.

iii) who are serving as full time teachers in recognized schools (Primary, Elementary,

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Secondary, Higher Secondary levels) in the state of Jammu & Kashmir.

- iv) First preference will be given to the candidates who have completed Diploma in Education/Diploma in Elementary Education/ who are trained in-service teachers in Elementary Education.

**7. Reserved Category Seats:** The reservation in seats for admission to the B.Ed. Programme for SC/ST/OBC/PWD and other categories shall be as per the rules of State government/ University of Jammu.

**8. Admission Procedure:** Admission shall be made through Counselling on the basis of properly filled in forms. Incomplete forms shall be rejected. The Counselling schedule shall be notified separately. No separate invitation for Counselling shall be sent individually to the candidates. The candidates have to be present personally at the time of Counselling.

**9. Self Learning Material:** The Directorate shall provide the self learning material to the enrolled students as per the prescribed syllabi and statutes.

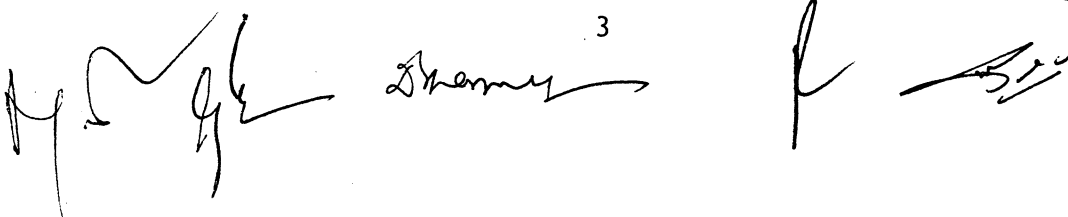
**10. Personal Contact Programme:** Apart from the self learning material, the DDE shall conduct 04 personal contact programmes (one in each semester) during the entire programme in addition to other programmes like internship, workshops, extension lectures, etc. The duration of each contact programme shall be 15 working days per semester which will be conducted at different available academic institutions/PCP centres. Remuneration @ Rs 2000/- per PCP shall be paid to the Programme Director, Personal Contact Programme at the PCP centres outside the DDE.

**11. Curriculum:** The curriculum of the B.Ed programme offered through the face to face (applicable to the Colleges of Education affiliated to the University of Jammu) will be the curriculum of the B.Ed programme through the Distance mode by the Directorate of Distance Education, University of Jammu.

## 12. Practical Components

- **Internship/School Based Activities:** The student teachers pursuing B.Ed programme through the distance mode by the Directorate of Distance Education shall be involved in activities which a teacher is supposed to perform in the school. These activities shall be conducted in the recognized institutions of the School Education Department like Elementary Schools, Anganwadi centres, SIE, DIETS, High and Higher Secondary Schools. As per Regulation 6.2 (g) of NCTE Norms and Standards for Bachelor of Education Programme through Distance

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Learning System, the student-teacher shall interact with a faculty member (a senior and experienced teacher/principal/faculty of the school where the student teacher is working) to work on school based activities. Thus, a student-teacher shall be supervised/guided by the mentor for the school based activities. (Annexure-2). The activities of the student-teacher shall be monitored by a team comprising three senior teacher-educators, constituted in consultation with Dean and coordinator concerned. The team shall visit the venue when internship and teaching practice are in progress.

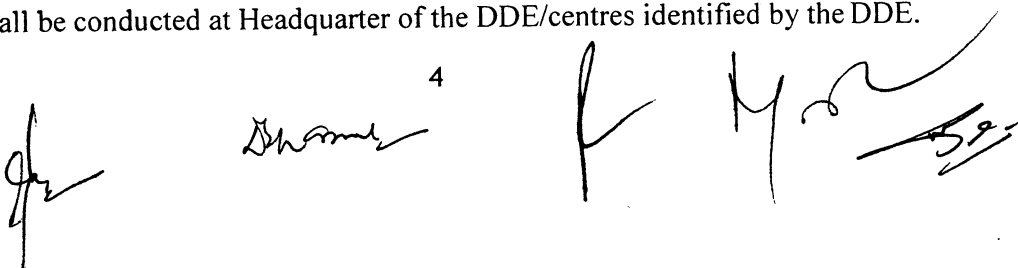
- **Practice of Teaching:** As per Regulation 6.2 (h) of NCTE Norms and Standards for Bachelor of Education Programme through Distance Learning System, this activity shall be conducted in the recognized schools of the School Education Department where the student teacher works, under supervision of senior teacher/headmaster/principal of the school concerned. (Annexure-3) The student teacher shall be provided constructive feedback on his/her performance by the supervisors/ teacher educators. The student teacher shall discuss with supervisors/teacher educators the preparation of the lesson plans, delivery of lessons and feedback on the lessons delivered. Each student teacher shall receive personal supervision and feedback on his/her teaching practice from the teacher. Considerable emphasis will be given on skill development and pedagogy.

*Note: The overall supervision of both these activities i.e., internship as well as internal practice of teaching shall be carried out by the course coordinator concerned including the concerned faculty (Education) of the Directorate.*

**13. Guidance and Counseling:** Guidance and Counselling plays a vital role in guiding the distance learners with respect to their academic problems. Academic Counseling shall be spread over the entire duration of the B.Ed. programme and be conducted on regular basis depending on the needs and convenience of the learner. The counseling shall be meant for providing personalized guidance to the enrolled students regarding content difficulty, internship, practice of teaching, field work, assignments etc. For face to face guidance and counseling, learners will be advised to contact their Course Co-ordinator/ Teacher Incharge.

**14. Workshop/s:** The DDE shall organize the orientation workshop (one in each semester) related to the various Components/Skills for the academic excellence and professional development of the enrolled trainees. The duration of workshop shall be of two days. The workshop shall be conducted at Headquarter of the DDE/centres identified by the DDE.

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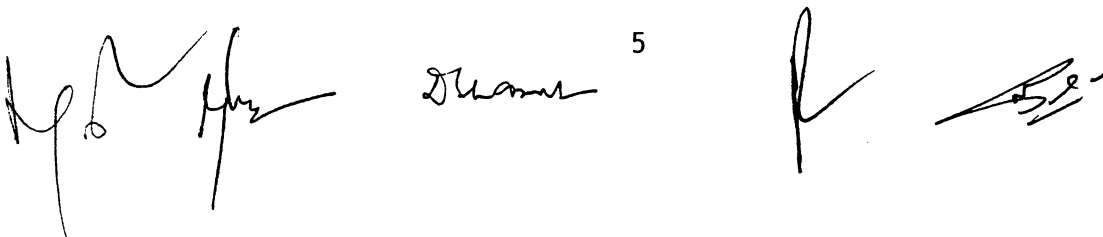
**15. Medium of Instructions and Examination:** English shall be the medium of instruction and examination in all papers except in Modern Indian Languages, where the medium of instruction and examination shall be the language concerned.

**16. Attendance:** In order to earn eligibility to sit in the semester end examination, each pupil teacher is required to obtain 80% attendance of the total lectures delivered during the PCP including workshop in each course offered by him/her in that semester. 90% attendance shall be compulsory for practical components of the Programme like Internship and Internal Practice of teaching. Regarding the attendance of contact programmes, the attendance records shall be maintained by the resource person concerned and the record of the attendance of the practical components of the course i.e., internship and internal practice of teaching shall be maintained by the senior teacher/headmaster/principal of the practice teaching school allotted to the trainee/ where the student teacher is working.

**17. Shortage of Attendance & Condoning the shortage:** The Course Coordinator in consultation with the Director/Competent Authority may condone shortage of a student in attendance in a particular contact programme for special reasons, to be recorded in writing, up to 5% of the lectures delivered. But the internship and internal practice of teaching is to be done by the student, for which no condoning is effective. The internship and practice of teaching is compulsory.

**18. Eligibility for Examinations:**

1. ~~At the end of every semester, semester/term end examination~~ would be held by ~~the University as per the academic calendar/schedule~~. All the candidates who have fulfilled the conditions of attendance, internals as well as Internship cum Teaching Practice, shall be allowed to take examination.
2. Examinations in the 1<sup>st</sup> and 3<sup>rd</sup> semester courses will be held ordinarily in the November and examination in the 2<sup>nd</sup> and 4<sup>th</sup> semester courses will be held ordinarily in the May every year or on such dates as may be approved by the Vice- Chancellor.
3. The examination shall be open to the student teacher who :
  - a/ has a good conduct and character;
  - b/ has completed 80 % of attendance in each subject in theory and 90% for school internship in each semester .
  - c/ has completed school internship as per the norms laid down for the same ;



Ex-students i.e. persons who after having undergone a course of study and having completed all conditions of eligibility for appearance in a course or courses in a semester end examination including minimum attendance requirement and having secured D grade in sessional work and having either failed to pass the semester examination in that course(s) or has been unable to appear in the examination in that course(s) will be eligible to appear as a private candidate in a examination by submitting his/ her application on the prescribed form along with prescribed fees to reach the controller of examinations within the dates fixed for this purpose.

**Notwithstanding anything contained in these Statutes, the Syndicate shall have the power to exclude any candidate from appearing in any examination if it is satisfied after issuing a show-cause notice to the candidate and holding an inquiry, that such a candidate is not a fit person to be admitted there to.**

#### **19 Admission in the next Semester**

Admission in the II, III and IV Semester in B.Ed Two year (four semesters) program in operation shall be made on the prescribed forms to be filled up by every student seeking continuation of admission to the next semester.

i) Admission for the II & IV semesters shall be completed by the Directorate within 15 days from the date of termination of the I/III semester examination. However, admission in the 3<sup>rd</sup> Semester of B.Ed shall be subject to having passed at least 50% of the courses of the 1st Semester, appearance in at least in the two courses of the II<sup>nd</sup> Semester and having secured minimum of D grade in the Internals and must have completed the Internship of the 1st & II<sup>nd</sup> Semesters.

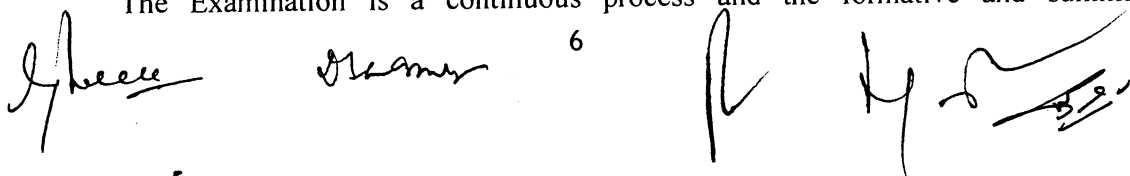
ii) Provided that a late fee as per the notification issued from time to time shall be paid by each student seeking admission after the last prescribed date, up to 3 days maximum delay and thereafter no admission for continued enrolment shall be made.

Notwithstanding anything contained above the Vice-Chancellor shall be competent to alter the above schedule of continued enrolment.

**i) There will be carry-on system in the Two year B.Ed course and supplementary examination in the 3<sup>rd</sup> & 4<sup>th</sup> semesters of Two year B.Ed course(as approved by the university council )**

#### **20. Examination:**

The Examination is a continuous process and the formative and summative

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techniques would be used to complete the process of examinations. The Semester End Examination will be conducted at the end of each semester by the Controller of Examinations as in the case of regular students. The Examination would be held in the following components:

**a. Theory Papers (External Examination):** The theory comprises the core subjects and the content-cum-methodology papers. The theory examination will be held as per the datesheet notified by the Controller of Examinations. The minimal pass percentage for a student shall be the same as is in vogue in the colleges of education affiliated to the University of Jammu. The scheme of evaluation of the students shall be based on internal and external modes of evaluation. The evaluation shall be as per the scheme approved by the Board of Studies in Teacher Education, University of Jammu and as in vogue for regular colleges of education.

**b. Internship- cum- Teaching Practice Examination (External Examiners):** The competent authority by the powers vested in him/her would appoint External Examiners for the evaluation of various components pertaining to practical course work like practice of teaching, internship, project work etc from the panel submitted by the convenor Board of Studies in Teacher Education. The qualification and eligibility for an external examiner shall be the same as is in vogue for the colleges of education affiliated to the University of Jammu.

**21. Award of Degree:** The successful candidate of the B.Ed programme through the distance mode by the Directorate of Distance Education, University of Jammu shall be awarded the same degree as is awarded to the successful regular candidate of college of education affiliated to the University of Jammu. A candidate shall be eligible for the Award of the Degree of B.Ed. only if he/she has earned the required credits for the programme prescribed.

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