

UNIVERSITY OF JAMMU

NOTIFICATION NO. 2 OF 2017

DATED: 08-09-2017

SUBJECT: UNIVERSITY STATUTES

The Hon'ble Chancellor, in exercise of the powers vested in him under Sub-section (4)(a) of Section 41 of the Kashmir and Jammu Universities Act, 1969, has been pleased to accord his assent to the Statutes vide letter No. GS-01(82nd-UCM/JU/2017/4165 dated August 30, 2017, approved by the 82nd meeting of the University Council held on 22nd April, 2017 at the Raj Bhavan, Jammu, vide Resolution No./s 82.03, 82.04, 82.06, 82.07, 82.09, 82.14, 82.15, 82.16, 82.19, 82.20, 82.24, 82.25, 82.26 & 82.44 as given in Annexure to this Notification.

These are notified for the general information.

No: Coord/Statutes/17/1330-1410

Baba Saheb Ambedkar Road,

Jammu (Tawi) - 180 006.

Dated: 8/9/2017

(Dr. Meenakshi Kilam)
REGISTRAR

Copy to:

1. The Principal Secretary to the Hon'ble Governor (Chancellor), Raj Bhavan, Srinagar.
2. The Private Secretary/Additional Secretary/Deputy Secretary to the Hon'ble Governor (Chancellor), Raj Bhavan, Srinagar.
3. The Principal Secretary to the Hon'ble Chief Minister (Pro-Chancellor) Jammu & Kashmir Govt., Chief Minister's Secretariat, Srinagar.
4. The Private Secretary to the Hon'ble Education Minister, Higher Education Deptt., Civil Secretariat, Srinagar.
5. Financial Commissioner, Planning & Development Dept., Civil Secretariat, Srinagar.
6. Principal Secretary to Govt. Higher Education Department, J&K Govt., Civil Secretariat, Srinagar.
7. Principal Secretary to Govt., Finance (Financial Advisor to Universities), Civil Secretariat, Srinagar.
8. All members of the University Council/Syndicate, University of Jammu.
9. Spl Secretary to the Vice-Chancellor, University of Jammu/Kashmir.
10. Sr. P.A. to Dean Academic Affairs, University of Jammu.
11. Dean Research Studies, University of Jammu.
12. Deans of the Faculties of the University of Jammu.
13. Dean Students Welfare, University of Jammu.
14. Sr. P.A. to Registrar/Controller of Examinations, University of Jammu/Kashmir.
15. Coordinator, All Campuses of the University.
16. All Rectors/Directors of Campuses.
17. Sr. P.A. to Director, Colleges Development Council/Department of Life Long Learning/Directorate of Distance Education/Sports & Physical Education/ DIQA
18. Sr. P.A. to Joint Registrar (Finance).
19. Principals of all affiliated Colleges of the University.
20. I/c Librarian, Dhanvantri Library, University of Jammu.
21. All Branch Officers of the Registry.
22. Asstt. Director. IT Enabled Services & Management with the request to upload the notification.

S.O. (Reval-)

HA-II
3/2/19

ANNEXURE TO NOTIFICATION NO. 2 OF 2017 DATED: 08-09-2017

- i. Incorporation of Degree of Bachelor of Vocation (B.Voc) for recognition as eligible Degree in all courses where the entry qualification is a Bachelor Degree without specific requirement in a particular discipline in **Chapter-L**, Vol-II of the University Calendar, as approved by the University Council vide **Resolution No. 82.03**.
- ii. Incorporation of duties and responsibilities of the Rectors/Directors of the Offsite Campuses as given in **Annexure-I** in **Chapter-I**, Vol-I of the University Calendar, as approved by the University Council vide **Resolution No. 82.04**.
- iii. Introduction of :
 - i) carry-on system in the Two Year B.Ed/M.Ed./B.P.Ed/M.P.Ed Courses; and
 - ii) supplementary Examination in the 3rd and 4th Semesters of the Two Year B.Ed./M.Ed./B.P.Ed/M.P.Ed. Courses.

However, the time span for the completion of the programme shall be N+1 year, where N stands for the normal or minimum duration prescribed for completion of programme as per the NCTE guidelines, shall be incorporated in **Chapters VB & L, Vol-I & Vol-II** of the University Calendar, as approved by the University Council vide **Resolution No. 82.06**.

- iv. Modification in Statute 4(i)-para 5th of the Statutes governing the constitution of the Departmental Research Committee shall be incorporated in **Chapter LVIII, Vol-I** of the University Calendar, as approved by the University Council vide **Resolution No. 82.07** which reads as under:

Existing Statute	Modified Statute
The meetings of the Departmental Research Committee will be requisitioned by the Head of the Department in consultation with the Convener, Board of Studies concerned and will be chaired by the Convener or the Dean Research Studies (DRS) in the absence of the Convener. Majority of the members shall form the quorum of the meeting. The Board of Research Studies shall consider such cases as are referred to it by the Departmental Research Committee.	The meetings of the Departmental Research Committee will be convened by the Head of the Department who happens to be the Convener, Board of Studies concerned and in his absence, Departmental Research Committee shall be chaired by the <i>next senior most Professor of the Department</i> . <i>The DRC shall comprise all the permanent teaching faculty members of the concerned department and 50% of the total members of the Departmental Research Committee shall form the quorum of the meeting.</i> Provided that the

	<p>Acting Head of the department shall not hold the meeting of the Departmental Research Committee, unless the Head/Director is not available for a period exceeding 15 days.</p> <p>The Board of Research Studies shall consider such cases as are referred to it by the Departmental Research Committee.</p>
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v. Incorporation of admission in the Ph.D. Programme of candidates having passed the L.L.M Degree of one year duration with the condition such candidates shall have to complete one year additional course work before registration in the Ph.D. Programme in **Chapter-LVIII**, Vol-II of the University Calendar, as approved by the University Council vide **Resolution No. 82.09**.

vi. Amendment in Constitution of the Departmental Affairs Committee (DAC) which shall comprise of all the permanent faculty members of the concerned department and 50% of the total members of the Departmental Affairs Committee shall form the quorum of the meeting.

The Honorary Professors, Professors Emeritus, Fellows Emeritus, Adjunct faculty etc. who are re-employed in a department after attaining the age of superannuation shall not be eligible for the membership of the DRC, replace the existing in **Chapter-XXXVII-E**, Vol-I of the University Calendar, as approved by the University Council vide **Resolution No. 82.14**.

vii. Amendments in the Statute 47 and 54 of the Statutes governing the Choice Based Credit System for Master's Degree Programme (Through Regular mode) which shall be applicable from the Academic Session 2018-19 and onwards, shall be incorporated in **Chapters L**, Vol-II of the University Calendar, as approved by the University Council vide **Resolution No. 82.15**, which reads as under:

Existing Statutes				Modified Statutes			
47. EXAMINATION: 47.1 There shall be three tests in each semester and the student shall be continuously evaluated during the conduct of each course on the basis of their performance as follows:				47. EXAMINATION: 47.1 There shall be three tests in each semester and the student shall be continuously evaluated during the conduct of each course on the basis of their performance as follows:			
THEORY	Syllabus to be covered in the examination	Time allotted for the examination	% Weightage (Marks)	THEORY	Syllabus to be covered in the examination	Time allotted for the examination	% Weightage (Marks)
Minor test I (after 30 days)	Upto 25%	1 ½ hours	20	Minor test I (after 30 days)	Upto 25%	1 ½ hours	20

Minor test II (after 60 days)	Upto 50%	1 ½ hours	20		Minor test II (after 60 days)	Upto 50%	1 ½ hours	20			
Major test * (after 90 days)	Upto 100%	3 hours	60		Major test * (after 90 days)	Upto 100%	3 hours	60			
*(i) 80% weightage in Major Test shall be given to those units which have not been covered in the two Minor Tests. (ii) Certain questions may be framed in such a way which may require knowledge of more than one unit or one question may have multiple parts either subjective and/or objective from one or more units i.e. certain questions may be from across units.					*(i) 80% weightage in Major Test shall be given to those units which have not been covered in the two Minor Tests. (ii) Certain questions may be framed in such a way which may require knowledge of more than one unit or one question may have multiple parts either subjective and/or objective from one or more units i.e. certain questions may be from across units.						
Total				100	Total				100		
PRACTICAL					PRACTICAL						
				MCA					MCA		
Daily evaluation of practical records/internal examination/ Viva voce etc.			50	75	Daily evaluation of practical records/internal examination/ Viva voce etc.			50	75		
Final Practical performance + viva voce (External Examination)	100% syllabus		50	75	Final Practical performance + viva voce (External Examination)	100% syllabus		50	75		
Total				100	150	Total				100	150
47.2 i) The major test shall test both the subjective and objective aptitudes of the student. ii) The examination schedule for all the tests shall be notified by the concerned Department for core and elective courses. The examination schedule for open/interdisciplinary courses for Major Test shall be notified by the office of the Dean Academic Affairs. iii) No preparatory holidays shall be provided for the minor tests. iv) Evaluation of the answer scripts of Major Test shall be internally conducted by the Department and other subject experts where the expertise is not available. Marks obtained by the students in Minor Tests shall be made displayed on the notice board before the Major Test. v) The student shall be awarded a letter grade on a 10 point scale on the basis of his/her performance. vi) Answer books of Minor tests and Major test shall be shown to the students within a week, and the same shall be returned to the Head of Department. The answer scripts shall be kept for 6 months and then disposed off as per procedure/rules of the University. vii) No claims for revision of marks shall be entertained after the students are shown their evaluation scripts. viii) At the end of the semester, the faculty member (Course Coordinator) shall assign a grade to each student depending upon the performance of the student in that course in minor tests/major test as the case may be. Award of the final letter grade and its submission to Controller of Examinations within the prescribed time period shall be the responsibility of					47.2 i) The major test shall evaluate both the subjective and objective aptitudes of the student. ii) The examination schedule for all the tests shall be notified by the concerned Department for core and elective courses at least two weeks in advance . The examination schedule for open/interdisciplinary courses for Major Test shall be notified by the office of the Dean Academic Affairs. iii) No preparatory holidays shall be provided for the minor tests and there will be no gap in between the two minor tests. iv) ASSESSMENT AND EXAMINATION: a) In case of at least 50% of core courses offered in different programmes across the disciplines, the assessment of the theoretical component towards the end of the semester shall be undertaken by external examiners from outside the University conducting examination, who shall be appointed by the competent authority out of the approved panel. In such courses, the question papers will be set as well as assessed by external examiners. b) In case of the assessment of practical component of such core courses, the team of examiners shall be constituted on 50 - 50 % basis i.e. half of the examiners in the team shall be invited from outside the University conducting examination. TA/DA and evaluation charges to the external examiner/s shall be paid as per University rules by the Controller of Examinations. c) In case of the assessment of project reports/thesis/ dissertation etc. the work shall be undertaken by internal as well as external examiners. v) The student shall be awarded a letter grade on a 10 point scale on the basis of his/her performance. vi) Answer books of Minor tests and Major test shall be shown to the students within a week, and the same shall be returned to the Head of Department. The answer scripts shall be kept for 6 months from the date of declaration of result and then disposed off as per procedure/rules of the University. vii) No claims for revision of marks shall be entertained after						

<p>the Programme Coordinator.</p> <p>ix) If a student is absent from Minor tests of the course due to -</p> <ol style="list-style-type: none"> death of first blood relation accident/serious illness participation in Sports/Cultural activities with permission of the Dean of the Faculty any other circumstance deemed to be seen as serious/exceptional by the Dean Academic Affairs on the recommendations of the Head of the Department through Departmental Affairs Committee. <p>he/she shall be permitted to take the test (s) within two weeks of the date of test. The test shall be based on the syllabus covered to date.</p> <p>x) These candidates who have appeared in Minor Tests and failed to get the minimum required marks i.e. 14 out of 40 will be eligible to re-appear in the Minor Test/s only once.</p> <p>xi) Dissertation/Project work/Training Reports as the case may be shall be submitted by the student to the Head of the Department concerned for evaluation not later than one month after the major test. The dissertation shall be accompanied by a declaration by the student duly countersigned by the teacher incharge/guide/ supervisor as the case may be that it is his/her own work and has not been submitted previously. The candidate shall also indicate the sources he/she has consulted.</p> <p>xii) There shall be a Board of Examiners consisting of Head of the Department, one/two Senior Professors of concerned faculty nominated by the Vice-Chancellor and one or more outside expert(s) to be appointed by the Vice-Chancellor out of the panel to be provided by the Head of the Department who shall evaluate/assess final practical performance/ dissertation of the students.</p>	<p>the students are shown their evaluation scripts.</p> <p>viii) At the end of the semester, the faculty member (Course Coordinator) shall assign a grade to each student depending upon the performance of the student in that course in minor tests/major test as the case may be. Award of the final letter grade and its submission to Controller of Examinations within the prescribed time period shall be the responsibility of the Programme Coordinator.</p> <p>ix) If a student is absent from Minor tests of the course due to -</p> <ol style="list-style-type: none"> death of first blood relation accident/serious illness participation in Sports/Cultural activities with permission of the Dean of the Faculty any other circumstance deemed to be seen as serious/exceptional by the Head of the Department on the recommendations of the Departmental Affairs Committee.. <p>He/She shall be permitted to take the test (s) within two weeks of the Minor I/II.</p> <p>x) Those candidates who have appeared in Minor Tests and failed to get the minimum required marks i.e. 14 out of 40 will be allowed to re-appear in the Minor Test/s only once. Such tests in which he/she has failed be conducted atleast 15 days before the Major Test.</p> <p>xi) Dissertation/Project work/Training Reports as the case may be shall be submitted by the student to the Head of the Department concerned for evaluation not later than one month after the major test. The dissertation shall be accompanied by a declaration by the student duly countersigned by the teacher incharge/guide/supervisor as the case may be that it is his/her own work and has not been submitted previously. The candidate shall also indicate the sources he/she has consulted.</p> <p>xii) There shall be a Board of Examiners consisting of Head of the Department/Convener, BOS, one Senior Professor of concerned department/faculty to be nominated by the concerned Dean of the faculty (to act as an observer) and concerned teacher of the department to conduct/assess the final practical of the internal examination (i.e. 50% of the core courses and other elective courses).</p>
<p>54. MAKE-UP EXAMINATION</p> <p>There shall be Make-up examination for the Major Test after 4th and 6th Semesters (as the case may be) for those students who due to genuine reasons such as death of first blood relation, accident/serious illness and participation in sports/cultural activities or any other circumstances deemed to be exceptional to be reported by the Head of the Department through Departmental Affairs Committee could not appear in the Major Test. Permission for which shall have to be sought from the Board of Control.</p> <p>If a candidate has cleared all the courses in previous Semester/s and had failed in one course in final Semester (in 4th and 6th Semesters, as the case may be), he/she shall be allowed to appear for the Make-Up examination within three months from the date of declaration of result of final Semester with the approval of the Board of Control.</p> <p>If a candidate has failed in an Open Elective Course, he/she shall be allowed to appear for the Make-Up examination within three months from the date of declaration of result of final Semester with the approval of the Board of Control.</p>	<p>54. MAKE-UP EXAMINATION</p> <p>There shall be Make-up examination for the Major Test after 4th and 6th Semesters (as the case may be) for those students who due to genuine reasons such as death of first blood relation, accident/serious illness and participation in sports/cultural activities or any other circumstances deemed to be exceptional to be reported by the Head of the Department through Departmental Affairs Committee could not appear in the Major Test. Permission for which shall have to be sought from the Board of Control.</p> <p>If a candidate has cleared all the courses in previous Semester/s and has failed in one course only in final Semester (in 4th and 6th Semesters, as the case may be), he/she shall be allowed to appear for the Make-Up examination within three months from the date of declaration of result of final Semester with the approval of the Board of Control.</p> <p>If a candidate has failed in an Open Elective Course, he/she shall be allowed to appear for the Make-Up examination within three months from the date of declaration of result of final Semester with the approval of the Board of Control.</p>