



College Development Council  
University of Jammu  
Jammu-180 006 (INDIA)

through e-mail  
481

No: CDC/2015/397-90  
dated: 24/4/15

**ASSISTANT REGISTRAR**

The Chairman,  
Luthra College of Education,  
Jammu.

**Subject:** Renewal/extension of temporary affiliation for imparting instructions to B.Ed. course for the academic session 2014-2015.

Sir,

This has reference to the inspection for renewal/extension of temporary affiliation for imparting instructions to B.Ed. course for the academic session 2014-2015 conducted on 30.03.2015, I am directed to request you to submit the compliance report towards the deficiencies pointed out by the Inspection Team and the Principal of the college be deputed to attend the office of DCD with the compliance report w.r.t. point numbers 10.1-2, 10.4-7, 10.10-12 at the earliest so that the office may be able to process the case for renewal/extension of temporary affiliation of your college for the session 2014-15.

A copy of deficiencies pointed out by the Inspection Team is enclosed herewith for necessary action at your end.

Yours sincerely

*[Signature]*  
Asstt. Registrar (CDC)

Copy to:

1. Sr. P.A. to Director (CDC)

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**INSPECTION REPORT FOR EXTENSION OF TEMPORARY AFFILIATION**

1. Name of the College: Luthra College of Education
2. Telephone/Mobile No: 0191-2503956
3. Fax No: --
4. E-mail: luthracollege@gmail.com
5. College Website: luthracollege.in
6. Date & Time of Inspection: 30/3/15 12:30 pm
7. Year of Establishment: 2001
8. Academic Session for which renewal/extension of temporary affiliation is sought: 2013-14 and 2014-15
9. Whether permission for the relevant academic session granted by the State Government? If yes, reference No. & date: HE/Recog/GN/19/2014 dated 15/7/2014
10. Whether permission for the relevant academic session granted by the concerned statutory/regulatory body? If yes, reference No. & date: N.A

|            |  |  |
|------------|--|--|
| <b>1</b>   | <b>Validity of NAAC</b>  |  |
| <i>i</i>   | <i>Date of last visit of NAAC peer team ( if applicable)</i>                             | -----  |
| <i>ii</i>  | <i>Period of validity of the certificate awarded, the grade awarded ( if applicable)</i> | -----  |
| <b>2</b>   | <b>STATUS AS ON DATE OF INSPECTION</b>   |  |
| <i>i</i>   | <i>Total Number of candidates admitted for the session __2014-15__</i>                   | 171  |
| <i>ii</i>  | <i>Candidates present</i>  | As per record (77)   |
| <i>ii</i>  | <i>Candidates absent</i>   | 94   |
| <i>i</i>   |  |  |
| <i>iv</i>  | <i>Total number of teaching faculty</i>  | 12(including Principal)  |
| <i>v</i>   | <i>No. of teachers present</i>   | 11   |
| <i>vi</i>  | <i>No. of teachers absent</i>  | 1  |
| <i>vii</i> | <i>Last meeting of Management Committee held on 03/6/2011</i>                            | <i>Please attach copy of the minutes of Management Committee</i> |
| <i>vii</i> | <i>Last Selection Committee held on 19/5/2010</i>  | <i>Please attach copy of the Minutes of Selection Committee.</i> |
| <i>i</i>   |  |  |
| <b>3</b>   | <b>HUMAN RESOURCES:</b>  | <i>(Please tick whichever is relevant)</i>                       |
| <i>i</i>   | <i>Adequacy of staff strength vis-à-vis number of students</i>                           | Yes  |
| <i>ii</i>  | <i>Eligibility of the teachers in relation to the subjects they are teaching</i>         | Yes  |
| <i>iii</i> | <i>Whether the staff is properly paid as per</i>   | Yes  |



|           |   |   |                    |
|-----------|---|---|--------------------|
|           | <i>University norms</i>   |   |                    |
| iv        | <i>Whether the staff has enter into agreements with the Management</i>  | Yes   |                    |
| v         | <i>Practice of holding staff meeting regularly</i>  | Yes   |                    |
| <b>4</b>  | <b><i>LIBRARY</i></b>   |   |                    |
| i         | <i>Total number of books</i>  | 2987  |                    |
| ii        | <i>Addition in number of books, during the preceding session and the amount spent.</i>  | Number  | Amount<br>(in Rs.) |
|           |   | None  | --/-               |
| <b>5</b>  | <i>Journal/news paper etc. subscribed by the college</i>  | None  |                    |
| <b>6</b>  | <i>Improvement/additions made by the college, if any, during last two years with documentary proof for verification.</i>  | None.   |                    |
| <b>7</b>  | <i>Addition in number of computers, Audio-visual aids etc and amount spent during last two years.</i>   | None  |                    |
| <b>8</b>  | <b><i>FINANCE</i></b>   | <i>(Please tick whichever is relevant)</i>                          |                    |
| i         | <i>Whether Endowment Fund created as per University Statutes?</i>   | Yes   |                    |
| ii        | <i>Whether the provision has been made for the maintenance of Building, Laboratories and Library etc?</i>   | No                      separate budgetary head.                    |                    |
| iii       | <i>Audited accounts for the preceding financial year</i>  | Please attach copies of the relevant documents                      |                    |
| <b>9</b>  | <i>Any student's related problems including incidents of ragging in the college and measures taken by the college to tackle these issues, if any, during last two years.</i>                  | No. If yes, please attach separate sheets for details, if required. |                    |
| <b>10</b> | <i>Whether the college is adhering to the academic calendar prepared by the College Development Council and follows all the rules and regulations of the University in letter and spirit.</i> | No  |                    |
| <b>11</b> | <i>Seminars/workshops etc. conducted during last two years.</i>   | No.   |                    |
| <b>12</b> | <i>Any other significant changes/improvement made during last two years</i>   | No  |                    |

**OBSERVATIONS/DEFICIENCIES/SUGESSTIONS (IF ANY):**

The committee members observed stagnation with respect to the growth of the academics of the college. No addition in infrastructure, books, journals, academic activity, faculty development initiatives was seen in the last two years.

**The Committee pointed out following deficiencies on the inspection of the college:**

1. The college has not conducted selection committee meeting since 2010, and has only four teachers working (excluding Principal) on permanent basis. The committee asked the principal to regularize the staff through selection committee within two months time period as it was a persisting deficiency of the college.
2. The Committee found that there was no addition in the number of books for the library in the last two years. Neither the college has subscribed any journal for the students. The committee enlisted this as a serious deficiency on the part of the management. The committee asked the principal to keep separate budgetary provisions for purchase of books and infrastructure development.
3. The college has shown no interest for NAAC Accreditation, a rider for increase in the intake capacity of the college.
4. The last Management Committee meeting was held way back on 3/6/2011. The committee asked the college to conduct such meetings more frequently (twice a year, as per statutes) to discuss issues related to administrative constraints which seemed to hold up the academic growth of the college.
5. The Committee observed that no teacher has attended any Refresher/ Orientation Course to update their knowledge skills. The Committee suggested that the Principal should send two teachers, rotation wise, to attend such courses.
6. The Committee also asked the Principal to discuss the issue of proportionate increase in salary of the staff (both Teaching and Non Teaching) in the Management Committee meeting. The Committee believes that the staff working in the college since long, need some incentive apart from usual increment due, for carrying on the hard work. There is no special increment for dual qualified teachers or those having qualified NET/M.Phil.
7. No seminar (education related topics) or extension lectures were arranged by the college in the last session. The Committee suggested that each subject teacher should be made Incharge of conducting one seminar or extension lecture in his/her concerned subject by arranging or inviting the resource person.
8. The Committee pointed out that the college has no Audio Visual Aids Room, Teaching Aids Room, no play ground, and Language Lab for teaching communicative skills. Also for teaching of science atleast three microscopes, should be present for the group of 30 students who have opted for the teaching of science.
9. There was no internet connection in the computer laboratory, thus no provision for teachers/ students to refer to e- journals for teaching or projects.



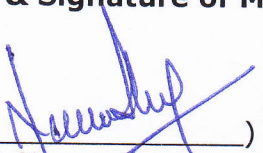

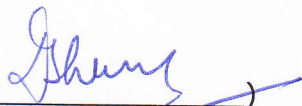
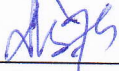
10. The Committee suggested that the number of washrooms be increased from 3 (2+1) to 5 (3+2) for both female and male students respectively. Also a 20 mins break should be given to students after completion of teaching of compulsory subjects, which was missing in the time table.

**FINAL RECOMENDATIONS OF THE INSPECTION COMMITTEE:**

*The Committee after making the necessary inspection recommends that the extension to the temporary/ provisional affiliation for the session 2014-15 be given only after the above deficiencies are removed and the principal be called to the office of CDC with the compliance report w.r.t point numbers 10.1-2,10.4-7,10.10-12 which need immediate attention in month's time.*

*In case the college fails to comply with the above mentioned conditions, the Committee proposes that the admission for the session 2015-16 be not made unless the college removes all deficiencies and raises its standard of teaching.*

**Name & Signature of Members of the Inspection Team:**

- 1. (  ) Prof. Neeru sharma
- 2. (  ) Prof. yashpal Sharma
- 3. (  ) Prof. Darshna Sharma
- 4. (  ) Ms. Dhritika Singh