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College Development Council  
University of Jammu  
Jammu-180 006 (INDIA)

No: CDC/2013/ 3482-91  
Dt: 4/7/13

Director (CDC)

The Chairman,  
Luthra College of Education,  
Bohri, Talab Tillo, Jammu.

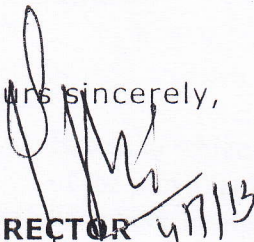
**Subject:- Grant of extension of temporary/ provisional affiliation for imparting instructions to B.Ed. Course for the academic session 2012-2013.**

Sir,

I am to inform you that based on the recommendation of the Inspection Committee which conducted inspection of your college on 19.12.2012 , the Vice-Chancellor, in anticipation of the approval of the Competent Bodies, is pleased to grant extension of temporary/ provisional affiliation for imparting instructions in Bachelor's Degree Course in Education (B.Ed.) Course for the academic session 2012-2013.

A copy of the Inspection Report is also sent herewith for perusal and further necessary action at your end.

Yours sincerely,



DIRECTOR

4/7/13

Handwritten notes: 2/7/13, 2/10/13

Copy to:

1. Spl. Secretary to Vice Chancellor, University of Jammu.
2. Sr. P.A. to Registrar/ Controller of Examinations, University of Jammu.
3. Deputy Registrar/Asstt. Registrar (Exams/ Regd./Coord/Inf./Acad./Admission) University of Jammu.

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INSPECTION REPORT OF LUTHRA COLLEGE OF EDUCATION, JAMMU TO CONSIDER GRANT OF EXTENSION OF TEMPORARY/PROVISIONAL AFFILIATION FOR IMPARTING INSTRUCTIONS TO B.ED. PROGRAMME FOR THE ACADEMIC SESSION 2012-13.

Name of the College : Luthra College of Education, Jammu

Name of the Trust/Society : Luthra Academy Ltd., Jammu

Date and time of inspection : 19.12.2012

Name of Inspection Team Members :  
1. Prof. Neelam Saraf  
Deptt. of Hindi  
University of Jammu.  
2. Prof. A.K. Raina  
Deptt. of Environment Sciences,  
University of Jammu.  
3. Assistant Registrar (CDC)

Year of Establishment : 2001

Permission of Higher Education Department : Renewal of permission granted vide No. HE/Recog/Ext-Per/Pvt-College/39/2008 Dated 25.07.2012

Intake authorized by the University : 300 (excluding Social Infrastructure and Management seats)

1. Extent to which the observations of the previous Inspection report have been complied with : Satisfactory

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2. **HUMAN RESOURCES**

- |      |   |                |
|------|---|----------------|
| i)   | Adequacy of staff strength vis a vis number of students   | * Satisfactory |
| ii)  | Eligibility of the teachers in relation to the subject they are teaching  | Qualified      |
| iii) | Whether the staff is properly paid as per Univ. norms   | * Yes          |
| iv)  | Whether the staff has entered into agreements with the Management   | Yes            |
| v)   | Whether the staff members have been entrusted with other Responsibilities besides teaching, which are likely to interfere with the proper discharge of their duties | No             |
| vi)  | Practice of holding staff meetings and its frequency  | Satisfactory   |

\*See observations/deficiencies

3. **INFRASTRUCTURE & EQUIPMENT**

- |     |  |          |
|-----|--|----------|
| i)  | Number of classrooms in relation to the number of students | Adequate |
| ii) | Facilities like common rooms, bathrooms/toilets            | Adequate |

4. **LIBRARY**

- |      |  |            |
|------|--|------------|
| i)   | Number of hours it is kept open                            | Adequate   |
| ii)  | Number of volumes in stock                                 | * Adequate |
| iii) | Physical condition of the library in terms of lighting etc | * Adequate |
| iv)  | Whether all the books are well accessioned                 | Yes        |

\*See observations/deficiencies

5. **RESEARCH**

- |     |  |      |
|-----|--|------|
| i)  | Extent of research work carried out in the institution | N.A. |
| ii) | Facilities provided for research work                  | N.A. |

6. **STUDENT FACILITIES**

- |     |   |          |
|-----|---|----------|
| i)  | Facilities provided for social activities, Sports, NCC, NSS etc | Adequate |
| ii) | Scholarships and prizes   | No       |

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7. FINANCE

- i) Whether the income can be expected to meet the annual increment of the staff Yes
- ii) Whether the provision has been made for maintain of Laboratories and the library Yes

8. HOSTELS

- i) Availability of hostel facility for students Sufficient
- ii) Accommodation Sufficient
- iii) Ventilation Proper
- iv) Lighting Adequate

9. OFFICE RECORDS

- i) Student/ teacher records Maintained
- ii) Attendance records Maintained
- iii) Stock registers Maintained
- iv) Account Books Maintained

10. ACADEMIC AND OTHER ACTIVITIES

Satisfactory

11. OBSERVATIONS/DEFICIENCIES

1. The seat allocation of the College is -- (i) intake = 300 Management = 24 seats, supernumerary seats = 10 (five each for the University and the College) meaning thereby the college was having 334 seats in the academic session 2011-12. As per student teacher ratio of 1:15 the college should have 20 permanent faculty members.
2. The college is having 19 faculty members out of which 12 faculty members have been appointed by the Statutory Selection Committee on permanent basis and the remaining 07 faculty members have been appointed by the Management on adhoc basis.
3. The Committee Members desired that the Principal and the faculty members working on adhoc basis be regularized at an earliest through the Statutory Selection Committee.
4. There was no participation of students at University/Inter College Level in various co-curricular activities.
5. Out of 180 students, only 108 were present on the day of inspection and the management was instructed to issue notices to the non attending students.
6. Inspection committee observed that the School and the B.Ed. College are operating in the same premises but the Management explained that out of a

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total of 20 Kanals of land, 9 1/2 kanals is exclusively demarcated for B.Ed. College.

- 7. There are only 12 Computers in the Computer Lab. and the Inspection Committee desired that number of computers should be raised to 20.

**FINAL RECOMMENDATIONS**

After conducting inspection of the College vis-à-vis the prescribed norms, the Committee recommended that Luthra College of Education, Jammu may be granted extension of temporary/provisional affiliation for imparting instructions in Bachelor's Degree Course in Education ( B.Ed.) for the academic session 2012-13 subject to the condition that the Chairman of the college shall submit compliance report for removal of deficiencies pointed out by the Inspection team within one month from the date of issuance of inspection report.

Signature of the Members of the Inspection Team

1) Na 18/2/13

2) Alams

3) N.