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UNIVERSITY OF JAMMU  
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INSPECTION REPORT OF DIVYA COLLEGE OF EDUCATION, LOWER GADDI GARH, MIRAN SAHIB, JAMMU TO CONSIDER GRANT OF EXTENSION OF TEMPORARY/PROVISIONAL AFFILIATION FOR IMPARTING INSTRUCTION TO B.Ed PROGRAMME FOR THE ACADEMIC SESSION 2011-12

1	Name of the College	Divya College of Education Lower Gaddi Garh, Miran Sahib, Jammu
2	Name of the Trust/Society	Divya Education Trust
3	Year of Establishment	1998
4	Intake Authorized by the University	300 Students
5	Date and Time of Inspection	18/11/2011 at 1400 hours
6	Members of the Inspection Committee	<ol style="list-style-type: none"> <li>1. Prof. Kiran Sumbali, Deptt. of Education</li> <li>2. Prof. Lokesh Verma, Dean &amp; Head Deptt. of Education</li> <li>3. Prof. Kulwant Singh, Director, The Law School</li> <li>4. Khem Paul Singh, Asstt. Registrar (Acad. Affairs)</li> </ol>
6	Extent to which the observation of the previous Inspection Report have been complied with	Not Available
7	<p>Human Resources:</p> <ol style="list-style-type: none"> <li>i. Adequacy of staff strength vis-à-vis number of students.</li> <li>ii. Eligibility of the teachers in relation to the subject they are teaching.</li> <li>iii. Whether the staff is properly paid as per the University Norms.</li> <li>iv. Whether the staff has entered into agreement with the Management.</li> <li>v. Whether the staff members have been entrusted with extra co-curricular responsibilities.</li> </ol>	<p>To the surprise of the Inspection Committee neither the Principal nor any authorized member of the Trust was present at the time of Inspection. Mrs. Shastri (Wife of the Chairman) who happens to be a State Govt. Employee was coordinating the Inspection. Many of the Staff Members were absent. The last Selection Committee for appointment of Teaching Faculty was held in 2009. The pay disbursement register had lot of anomalies which are as following:</p> <ol style="list-style-type: none"> <li>1. There was no mention of cheque No. against the salary disbursement.</li> <li>2. All the signatures on Salary Disbursement Register seem to have been forged.</li> <li>3. There were lots of cuttings on the Salary Disbursement Register.</li> <li>4. To the utter surprise of the Inspection Team the College refused to give the copy of Register to the University Inspection Team.</li> <li>5. No visible sign of any extra-curricular activity in the College.</li> </ol>

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8	Infrastructure & Equipments:	
	i) No. of Class rooms in relation to the number of students.	Adequate
	ii) Facilities like Common Rooms, Bathrooms/Toilets	Adequate
	iii) Computer Lab	Though Computer were there in the lab. but on checking, it was found that perhaps these have never been used as the computers did not have any latest data/document in store.
9	Library	Though the Library had adequate number of books but on random Inspection a lot many books had no stock entry. The Library room appeared to have remained closed since long. There were no current Journals / magazines available in the Library. Librarian was not present at the time of inspection.
10	Hostels	There was sufficient hostel facility for the students.
11	Office Records:	
	i) Student Record / Attendance	Though maintained but seem to have been tampered.
	ii) Stock Registers	Despite repeated requests no Register was shown to the Inspection Committee.
	iii) Account Books	Despite repeated requests nothing in this regard was shown to the Committee. The Inspection Committee requested for a photocopy of Salary Disbursement Register, but despite several requests the same was not provided to the Committee.
12	Observations & Deficiencies:	
	<ul style="list-style-type: none"> <li>i) None of the authorized member/s of Trust/ Principal of College was present at the time of Inspection. Mrs. Shastri (Wife of the Chairman, Divya College of Education) who happens to be a State Govt. Employee was coordinating the Inspection.</li> <li>ii) Many of the Teaching Staff Members were absent.</li> <li>iii) Librarian/Accountant were also absent. Another person assisting Mrs. Shastri was not on the rolls of the College rather he was a School Teacher working in their School.</li> <li>iv) Most of the appointments have been made by the College Management on their own for the last so many years instead of Proper Selection Committee.</li> <li>v) One Ms. Kawaljeet Kour was shown as Principal. As per Mrs. Shastri (Wife of the Chairman, Divya College of Education) Principal was on maternity leave for the last one &amp; half month but no documentary evidence for the same was provided to the Inspection Committee. On informal inquiry, it has come to the notice of the Committee that the stated Principal is on regular working in some College of Punjab.</li> <li>vi) The Committee observed that the College premises were also being used for Secondary School and ETT College and there is no University permission for the same.</li> <li>vii) Vital records like Stock Registers, Account Books, Cheque Books (for disbursement of salary) were not shown to the Inspection Committee.</li> </ul>	

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- viii) The College refused to give any document in original or duplicate or photocopy to the Inspection Committee. *The Committee stayed in the College for about 3 hours.*
- ix) During the inspection of year 2008-09, the College has apprised the University that, it has approached NAAC, but there is no further progress on NAAC Accreditation till date.
- x) Though College has admitted 24 students under Management Quota, but there is no mention of these students on the Attendance Register. It is pertinent to mention here that the class work of the B.Ed course for the Academic Session 2011-12 has started w.e.f. 14<sup>th</sup> October 2011.
- xi) The College has shown attendance register of current Academic Session where attendance of 14 students (admitted through Centralized Counseling for the Academic Session 2011-12) were marked, but none of the student was available for interaction.

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Final Recommendations:

In the light of the above mentioned deficiencies the Statutory Provisions regarding affiliation do not warrant extension of Temporary/Provisional Affiliation in favour of Divya College of Education, Lower Gaddi Garh, Miran Sahib, Jammu for the Academic Session 2011-12.

The Students already admitted (through Centralized Counseling for the Academic Session 2011-12) may be adjusted according to the University Norms.

In future no student should be admitted in any affiliated College without prior grant of Affiliation by the University.

Prof. Kiran Sumbali  
Deptt. of Education

Prof. Lokesh Verma  
Dean & Head Deptt. of Education

Prof. Kulwant Singh  
Director, The Law School

Khem Paul Singh  
Asstt. Registrar (Acad. Affairs)