



College Development Council  
University of Jammu  
Jammu-180 006 (INDIA)

No: CDC/2016/737-43  
Dated: 09/06/16.

Assistant Registrar (CDC)

To

The Chairman,  
Cosmic College of Education,  
Lakhanpur (Kathua)

Sub: Renewal/extension of temporary affiliation for imparting instruction to  
B.Ed course for the academic session 2015-16.

Sir,

I am directed to inform you that based on the recommendations of the Inspection Committee which conducted inspection of your college on 09.05.2016, the Vice-Chancellor, in anticipation of approval of the Competent Authority, has authorized the renewal/extension of temporary affiliation of your college for the session 2015-16 for imparting instruction in B.Ed. course subject to the condition that college shall appoint staff as per NCTE norms before the commencement of next session.

A copy of the inspection report is being sent herewith for information and further necessary action at your end.

Thanking you,

Yours faithfully,

Assistant Registrar (CDC)

Copy to:

1. Special Secretary to Vice-Chancellor.
2. Sr. P.A. to Director (CDC)/Controller of Examinations.
3. Deputy/Asstt. Registrar (Exams/Regd/Eval.)

**INSPECTION REPORT OF PVT. COLLEGE FOR  
NEW/ADDITIONAL/RENEWAL OF B.ED. & M.ED. COURSES**

Name of College	Cosmic College of Education Lakhanpur (Kathua)		
Address	Near Ramlila Ground Lakhanpur		
Pincode	184152		
Phone	01922-285000		
Mobile	94191-51019		
Email	<a href="mailto:cosmiccollege@gmail.com">cosmiccollege@gmail.com</a>		
Website	<a href="http://www.cosmiccollege.net">www.cosmiccollege.net</a>		
Year of Establishment	2004		
Date of Inspection	14-03-2016 ,		
Course applied for (new/additional/renewal)	B.Ed (Renewal)		
Session	<del>2016-17</del> 2015-16		
Status (Permanent/Temporary)	Temporary		
Whether permission for the relevant academic session granted by the State Government? (Yes/No)	College is NAAC Accredited (Grade-B)		
If yes, reference No. & date	Yes		
Whether permission for the relevant academic session granted by the concerned statutory/regulatory body? (Yes/No)	Yes		
If yes, reference No. & date			
Course offered	B.Ed		
No. of students	Total Intake	Admitted	
	90	25	
Name of Trust/Society (Regd. No)	Cosmic Educational Trust Kathua		
PAN of Trust/Society/Institution	AAATC 7815 K		
No. of Institutes/Colleges run by the Trust/Society	01 -Bed, 01 ETT & 02 Schools		
Total Land owned by the Trust/Society.	08-01- College Building (Campus-I) 04-11- Hostel 12-02 Campus -II 24-14		
Land in possession of college (enclose proof of Revenue Papers)	08-01 <i>Murala</i> <i>Kaml</i>		
Validity of NAAC	09 Mar 2017		
Date of last visit of NAAC peer team ( if applicable)	02-03 Feb. 2012		
Period of validity of the certificate awarded, the grade awarded (if applicable)	5 years -Grade B (CGPA 2.82 valid up 09 March 2017)		
AISHE form filled	Yes	No	



## DETAILS OF TEACHING FACULTY MEMBERS

No	Name of the incumbent	Designation	Date of birth	Qualification PhD/Mphil/NE T/Slet/B.Ed./M. Ed.	Branch/subject	% marks obtained	Regular/Contract/PT/Visiting	Date of Joining the institute	Total salary paid per month		
									Basic	DA	Total
1	Dr. Sunita Shukla	Principal	10-10-1974	M.A. (Hindi), 64% M.Ed. 57% M.Phil 64% Ph.D			Yes (5-4-2011)	01-07-2010	20,000	10,000	30,000
2	Mr. Narian Dass	Lect.	17-2-1980	M.A.(Pb) 54% B.Ed, Net			Yes (5-4-2011)	15-05-09	8475	4238	12,713
3	Miss Shivani Jamwal	Lect.	20-3-1986	M.A. (Eng) 59.5% B.Ed 55.70%			Yes (1-10-2013)	3-1-2013	8000	4000	12000
4	Ms. Riti Andotra	Lect.	18-2-1988	M.Com 61.80% B.Ed 64%			Yes (1-10-2013)	15-10-2013	8000	4000	12000
5	Mrs. Shivali Fotra	Lect.	29-07-1983	M.Lib. 67.23% M.Ed 63%			No (Adhoc)	1-1-2014	-	-	10500
6	Mr. Harish Gutpa	Lect.	23-7-1978	M.A. Pol.Sc 60% B.Ed 61.3% M.Ed pursuing			No (Adhoc)	8-2-2016			11,000
7											
8											
9											
10											
11											
12											
13											
14											
15											
16											
17											

88,213.612

10,58,556

Signature of Principal  
with date & seal  
of the Institute

# **DETAILS OF SUPPORTING STAFF NON TEACHING MEMBERS**

S. No	Name of Laboratory/ Workshop/ Computer Centre, etc. to which attached	Name of the incumbent	Designation	Date of birth	Qualification	Regular/Contract	Date of joining the institute	Total salary paid per month		
								Basic	DA	Total
1		Mr.R.K.Sharma	Administ <sup>or</sup>	8-9-52	B.A.	Regular	22-12-2004	-	-	11000
2		Mohan Lal	Compt <sup>r</sup> Op <sup>r</sup>	33 yrs	10+2	-do-	Nov. 2008	-	-	5000
3		Ganesh	Peon	3-4-83	10 <sup>th</sup>	-do-	Nov. 2005	-	-	6000
4		Shaya	Peon	2-2-87	10+2	-do-	18-2-2012	-	-	2500
5		Naresh Kumar	Dvr	42 yrs	10 <sup>th</sup>	-do-	2004	-	-	7000
6		Sudesh	Sign <sup>er</sup>	33 yrs	8 <sup>th</sup>	Adhoc	2010	-	-	3500
7		Kanta	Sign <sup>er</sup>	35 yrs	8 <sup>th</sup>	-do-	2010	-	-	2500
8										
9										
10										
11										
12										
13										
14										
15										
16										
17										
18										
19										
20										
21										

37500  
+ 12  
450000

Signature of Principal  
with date & seal  
Cosmic College of Education  
Luthianpur (Kashua) J&K



Salary of Faculty & other Staff Members				
Annual increments (Yes/No)				
Accounts Books Cash Book Day Book	Copy of Audit report 2014-15 attached			
C.P Fund Contribution	No			
Details of Buildings	Detail (Dimensions)			Vacant / available for proposed course
	Chairperson Room		20X22	
	Principal Room		20x22	
	No. of Class Rooms (in Sq. ft)	G. Floor		
		1 <sup>st</sup> Floor		
		2 <sup>nd</sup> Floor	As per details	Attached
		3 <sup>rd</sup> Floor		
	Library	Area(in Sqft)	47x54	
		Text Books	2907	
		Reference Books		
		Electronic Publications		
		Journals Printed : E-journals:	02	
		Newspapers	02	
		Educational Encyclopedias	38	
		Library Management Software		
		Reading Room Capacity	60	
		Multimedia PC		
	Computational Facilities	Internet Bandwidth		
		Printers		
		Legal Application/S/W- Applied Intake		
		Legal System S/W-Applied Intake		
		PCs to Student ratio-Applied Intake		
	Lab	Science	22 x 20	
		Psychology	15.2 x 10	
		Mathematics		
		Social Studies		
		Educational Technology		

		Audio-Visual	22.3 x 20	
		Sc.-Demo		
	No. of Bathrooms	Male	04	
		Female	07	
	Staff Room		24x14	
	Girls Common Room		23x20	
	Committee Room			
	Visitor Room			
	Store Room		18.6 x 13.6	
	Multipurpose Hall		47 x 54	
	Drawing Hall			
	Seminar Hall			
	Psychology Resource Centre			
	Art & Craft Resource Centre			
	Health & Physical Education Resource Centre			
	Workshops			
	Male Hostel		20 Students	
	Female Hostel		200 Students	
Principal & staff Position (Faculty)		Regular	Adhoc	
	Principal	01	-	
	Teaching Staff	03	02	
	Non-Teaching Staff	06	02	
	Librarian		01	
	Asstt. Librarian			
Date of Last Selection Committee	13-6-2013			
Date of Last Managing Committee	31-3-2011			
Other Facilities				
Type	Availability		Deficiency	
• All Weather Approach (Motorized Road)	Yes			
• Barrier free Environment	Yes			
• Electric Supply	Yes			
• General Insurance	Yes			
• Xerox	Yes			
• Canteen	Yes			
• Notice Boards	Yes			
• Playground	Yes			
• Portable Water Supply	Yes			
• Sewage Disposal System	Yes			
• Telephone & FAX	Yes			
• Transport	Yes			
• Vehicle Parking	Yes			
• First Aid	Yes			
• Safeguard against fire hazard	Yes			



• Musical instruments	Yes	
<b>Anti-Ragging Status</b>		<b>Deficiency</b>
<b>Details of Requirement</b>	<b>Status provided by the Institute</b>	
• Constitution of Anti-Ragging Committee	Yes	
• Constitution of Anti-Ragging Squad	Yes	
• Affidavit obtained from all students		
• Appointment of Counselors		
• Affidavit obtained from parents of all the students		
• Affidavit obtained from students staying in Hostels		
• Affidavit obtained from parents of students staying in Hostel		
<b>Grievance Committee</b>	Yes	
<b>Whether the college has appointed PIO &amp; APIO</b>		
<b>Whether the college has appointed Women Protection Cell</b>		
<b>Finance</b>		
<b>Endowment Fund created as per University Statutes? (YES/NO)</b>	Yes	
• Already created	Yes	
• Pending	No	
<b>Audited accounts for the preceding financial year</b>	2014-15	
<b>Expenditure during the last year</b>		
• Salary of Teaching staff	} 28,93,241	
• Salary of Non-Teaching staff		
• Purchase of books, Journals, etc	-	
• Purchase of sports and other equipments/material for the students	-	
• Purchase of computers, etc	-	
• Maintenance of computers, etc	5850	
• Repair and renovation of building	-	
• Construction of new building	-	
• Any other	-	
• Total	28,99091	
<b>Total receipts of the college during the last year</b>		
• University fee	22,37,468	
• College fee	10,60,610	

• Interest Income	102	
• Any other	7392	
• Total	33,05,572	
<b>Activities</b>		<b>Remarks</b>
<b>Accreditation</b>		
Any Accreditation of any department in last 5 years from NAAC/NBA		
<b>Research and Development</b>		
MOU with any organization/Institute for Quality improvement		
Research and Development activities in last 5 years		
• Papers published by faculty (Conferences/Journals)		
• Patents filed (NIL)		
Grants received external funding agency for Research/Lab development (NIL)		
<b>Faculty Development</b>		
• Steps undertaken for Faculty development in last five years		
• Faculty Deputed for Higher Studies		
• Faculty Deputed for Training programmes / workshop		
<b>Student-centric Activities</b>		
Activities undergone for placement of students in last 5 year		
• Number and Name of companies where students actively participated for placement		
• Percentage of Placement		
Any collaboration with companies/industry for providing exposure to students		
Any students chapter such as ISTE etc		
Annual festival/Tech Fest/Alumni meet in last five years		

**Verification:**

Verified that the contents of this report are true and correct to the best of my knowledge and belief and nothing has been concealed therein and there from.

*[Signature]*  
Principal  
Govt College of Education  
Jammu (Kashmir) J&K



iciencies/Observations/Suggestions (if any)

That the Inspection committee members observed that the salary to the faculty members is not being paid as per UGC/AICTE norms given below:

PAY SCALES

S.No	Designation	Revised pay band + AGP
1.	Professor/Director/ Principal	37400-67000 + AGP 10000
2.	Associate Professor	37400-67000 + AGP 9000
3.	Assistant Professor	15600-39100 + AGP 6000
4.	Librarian	37400-67000 + AGP 10000

- The committee members observed that the college is not deducting any CPF/ EPF of its employees working in the college and the Director/HOD/Principal/Chairman of the college was advised to deduct the same as per norms laid down for the purpose.
- Further observed that the Management Committee meeting was not conducted by the college uptill now
- The Inspection Committee observed that there is no permanent Librarian in the college and desired that an eligible Librarian be appointed at the earliest.
- It was noticed that the account book and the stock register (i.e. consumable and non-consumable) weren't maintained properly
- Further noticed that the college wasn't implementing any exit policy from the job for the faculty members/employee working in the college, even for those who were appointed through proper selection committee. They're exiting for one or other reason.
- That the college should have to purchase valid/licensed software particularly using in the college computers and also educate the students about the pros and cons of the pirated and licensed software.
- That the college should have to make a separate washroom for physically challenged students on each and every floor of the college.

nor deficiencies/Suggestions:

1. The committee has suggested to the representatives of the college that the inspection from NAAC be initiated on priority basis.
2. Further suggested that to keep the library update on regular basis in terms of Journals, Magazines, Newspapers etc. and also enlist the book's title/subject wise.
3. It was also suggested that a day to day register for issuance of books be maintained in the library.
4. The college should have made a list of equipments available in the college used for running this course.

Recommendation of the Inspection Committee:

Extended/Not Extended


**Extended**

**Ground for extension**

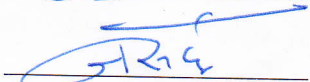
After conducting the inspection of the college vis-à-vis the prescribed norms, the committee recommended that the college be granted extension of temporary/provisional affiliation for imparting instructions in Bachelor's Degree Course in Education (B.Ed.) for the academic session 2015-16 subject to the condition that the Director/HOD/Principal/Chairman of the college shall submit compliance report for removal of deficiencies pointed out by the Inspection team.

Signature of the Committee Members:

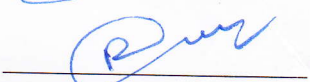
1. Prof. B.C. Sharma (Director, TBS, JU)

 (Signature)

2. Dr. Jaspal (Education, DDE)

 (Signature)

3. Dr. Raj Kumar (DR, DDE)

 (Signature)