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No: CDC/2013/ 3443-52
Dt: 4/7/13

Director (CDC)

The Chairman,
Vivekananda College of Education,
Lakhanpur, Kathua

Subject:- Grant of extension of temporary/ provisional affiliation for imparting instructions to B.Ed. Course for the academic session 2012-2013.

Sir,

I am to inform you that based on the recommendation of the Inspection Committee which conducted inspection of your college on 21.12.2012 , the Vice-Chancellor, in anticipation of the approval of the Competent Bodies, is pleased to grant extension of temporary/ provisional affiliation for imparting instructions in Bachelor's Degree Course in Education (B.Ed.) Course for the academic session 2012-2013.

A copy of the Inspection Report is also sent herewith for perusal and further necessary action at your end.

Yours sincerely,

DIRECTOR

Copy to:

1. *Spl. Secretary to Vice Chancellor, University of Jammu.*
2. *Sr. P.A. to Registrar/ Controller of Examinations, University of Jammu.*
3. *Deputy Registrar/Asstt. Registrar (Exams/ Regd./Coord/Inf./Acad./Admission) University of Jammu.*

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COLLEGE DEVELOPMENT COUNCIL
UNIVERSITY OF JAMMU
JAMMU

B.Ed. College's Inspection Report for Affiliation

INSPECTION REPORT OF VIVEKANAND COLLEGE OF EDUCATION, LAKHANPUR, KATHUA TO CONSIDER GRANT OF EXTENSION OF TEMPORARY/ PROVISIONAL AFFILIATION FOR IMPARTING INSTRUCTIONS TO B.Ed. PROGRAMME FOR THE ACADEMIC SESSION 2012-13.

NAME OF THE COLLEGE	:	Vivekanand College of Education, Lakhanpur, Kathua
NAME OF THE TRUST/ SOCIETY	:	Vivekananda Society of Education and Research.
DATE AND TIME OF INSEPECTION	:	21-12-2012 AT 11:30am
NAME OF INSEPECTION TEAM MEMBERS:		Prof. Desh Bandhu (Director, CDC) Prof. Jigar Mohammad Prof. R.K. Sanjan Prof. Baljit Singh Dr. Sarabjeet Kaur
YEAR OF ESTABLISMENT	:	1995
INTAKE AUTHORIZED BY THE UNIVERSITY:		300 (excluding Social Infrastructure and Management Seats.)

1. Extent to which the observations Of the previous inspection report Have been compiled with : Satisfactory

2. **HUMAN RESOURCES**

i) Adequacy of staff strength vis-a-vis number of students

ii) Eligibility of the teachers in relation to the subjects they are teaching — Qualified
iii) Whether the staff is properly paid as per Univ. norms — No
iv) Whether the staff has enter into agreements with the Management — No
v) Whether the staff members have been entrusted with other responsibilities Beside teaching, which are likely to interfere with the proper discharge of the duties — No
vi) Practice of holding staff meeting and its frequency

3. **INFRASTRCUTURE & EQUIPMENT** — Satisfactory

I) Number of classrooms in relation to the number of students — Adequate
ii) Facilities like common rooms, bathrooms/toilets — Adequate

4. **LIBRARY**

i) Number of hours it is kept open — Adequate
ii) Number of volumes in stock — Not Adequate
iii) Physical condition of the library in terms of lighting etc. — Not Adequate
iV) Whether all the books are well accessioned. — Yes

5. **RESEARCH**

I) Extent of research work carried out in the institution — N.A.
ii) Facilities provided for research work — N.A.

6. **STUDENT FACILITIES**

i) Facilities provided for social activities, sports, NCC, NSS etc — Adequate

7. **FINANCE**

I) Whether the income can be expected to meet the annual increment of the staff. — Yes
ii) Whether the provision has been made for the maintenance of Laboratories and the Library — Yes

8. **HOSTELS**

9. **OFFICE RECORDS** — Satisfactory

I) Student records — Maintained
ii) Attendance records — Maintained
iii) Stock registers — Maintained
iv) Account Books — Maintained

10. **ACADEMIC AND OTHER ACTIVITIES** — Satisfactory

OBSERVATIONS/DEFICIENCIES

The Inspection Team made the following observations:

1. The adequacy of staff strength vis-a-vis number of students i.e. Teacher: Student Ratio (1:15) was not maintained properly by the college. The college has Nineteen (19) teachers (16 permanent and 3 Adhoc) . The college has total seats of 334. So the inspection team observed that the college was not having the adequate staff strength, the college required twenty two (22) permanent teachers appointed through proper selection committee constituted by University of Jammu as per their intake. The Committee members desired that the faculty working on Adhoc Basis be regularized as soon as possible.

2. The last management committee meeting was held in the college in August 2012.

3. The last Selection Committee Meeting was held in the college in June 2012.

4. Library facility given by the college to the student was adequate. But the number of books in the library and the amount spent per year for purchasing books was not adequate. There are total of 8822 books in the library. In the year 2011-2012, total of 184 books amounting to Rs. 72305 were added. There are total of 362 journals in the library.

5. Student facilities provided by the college to the students such as Social Activities, Sports, NSS etc. was adequate.

6. There are total of 20 computers in the Computer lab. Out of which 5 computers are having Internet connection with a speed of 100MBPS. In addition to it there is one laptop as well.

12. FINAL RECOMANDATION

The Inspection team recommends that the college be affiliated provisionally for imparting instructions to B.Ed. programme for the academic session 2012-2013 only after obtaining the compliance report from the management and removal of deficiency within a stipulated period.

Signature of Members of the Inspection Team

1) _____ 2) _____

3) _____ 4) _____

5) _____