



Estd: 2004

01922-203717

# BHAGAT KABIR COLLEGE OF EDUCATION

(An Institution of Bhagat Kabir Memorial Trust (Regd.))

HATLI ROAD, KATHUA (J&K) - 184102

Ref. No.: BKCEK/2014-15/162

Dated 13-08-2015

To

The Director,  
College Development Council,  
University of Jammu,  
Jammu.

Sub:-Submission of compliance Report regarding Renewal/Extension of Temporary Affiliation for imparting instruction for B.Ed. course for the Academic Session 2014-2015.

Sir,

Kindly refer to your office letter no. CDC/2015/3233-42, Dated: 03-08-2015 regarding the subject captioned above.

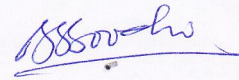
In this context it is submitted that the process of removal of deficiencies pointed out by the inspection committee during inspection of this college on 03-07-2015 has been initiated and will be completed within the stipulated period. The latest status of the progress in this behalf is as below:-

1. Applications have been invited from the eligible candidates for various posts (copy of advertisement notice is enclosed) and the CDC office is being approached to conduct the meeting of selection committee shortly.
2. Orders are being placed for the purchase of new books as per new syllabus and courses of study besides the subscription of journals.
3. The meeting of management committee will be held in the month of September-October 2015.
4. The college shall ensure for arranging the extension lectures and seminars after the start of new academic session 2015-2017.
5. The ragging committee has already been constituted and a committee on Sexual Harassment will be framed before the process of admitting pupil teachers in the forthcoming batch 2015-2017.
6. The salary of the faculty members will be transferred directly into the account of the concerned w.e.f. September 2015.
7. The post of Librarian has been advertised as per advertisement notice mentioned at S.No.-1 and will be got filled through selection process along with the selection of other faculty member.

Assuring you of removing the deficiencies pointed out by the inspection team with in minimum possible time period.

With regards

Yours sincerely

  
Chairman  
Bhagat Kabir College of Education  
Kathua.

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Director, CDC  
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**College Development Council**  
University of Jammu, Jammu-180 006 (INDIA).

No.CDC/2015/3233-42  
Dated : 03/08/15

Assistant Registrar  
The Principal,  
Bhagat Kabir College of Education,  
Hatli Road,  
Kathua.

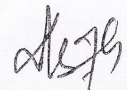
Subject:- Renewal/extension of temporary affiliation for imparting instruction to B.Ed. course for the academic session 2014-15.

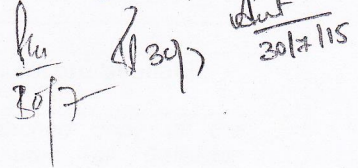
Sir,

I am directed to inform you that based on the recommendation of the Inspection Committee which conducted inspection of your college on 03/07/2015, the Vice-Chancellor, in anticipation of the approval of the Competent Authority, is pleased to authorize renewal /extension of temporary affiliation of your college for the session 2014-15 for imparting instructions in Bachelor's Degree Course in Education (B.Ed.) **subject to the condition that the Chairman of the college shall submit the compliance report for removal of deficiencies pointed out by the Inspection Team within 15 days from the issue of the letter.**

A copy of the inspection report is enclosed herewith for necessary action at your end.

Yours sincerely,

  
Assistant Registrar (CDC)

  
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Copy to:

1. Special Secretary to Vice-Chancellor.
2. Sr. P.A to Registrar/ Controller of Examinations.
3. Deputy/ Assistant Registrar (Exams/Regd./Coord./Inf. /Academic/ Admission) University of Jammu.

## INSPECTION REPORT FOR EXTENSION OF TEMPORARY AFFILIATION

1. Name of the College: Bhagat Kabir College of Education
2. Telephone/Mobile No: 9419208947
3. Fax No: .....
4. E-mail: collegebhagatkabir@gmail.com
5. College Website: www.bhagatkabircollege.in
6. Date & Time of Inspection: 3/7/15 11:30 am
7. Year of Establishment: 2004
8. Academic Session for which renewal/extension of temporary affiliation is sought: 2013-14 and 2014-15
9. Whether permission for the relevant academic session granted by the State Government? If yes, reference No. & date: HE/Recog/GN/19/2014 dated 21/8/2014
10. Whether permission for the relevant academic session granted by the concerned statutory/regulatory body? If yes, reference No. & date: N.A

1	<b>Validity of NAAC</b>	
i	Date of last visit of NAAC peer team ( if applicable)	-----
ii	Period of validity of the certificate awarded, the grade awarded ( if applicable)	-----
2	<b>STATUS AS ON DATE OF INSPECTION</b>	
i	Total Number of candidates admitted for the session <u>2014-15</u>	94
ii	Candidates present	----
ii	Candidates absent	----
iv	Total number of teaching faculty	8(including Principal)
v	No. of teachers present	6
vi	No. of teachers absent	3
vii	Last meeting of Management Committee held on .....	No record available
vii	Last Selection Committee held on 29/11/2011	Attached copy of the Minutes of Selection Committee.
3	<b>HUMAN RESOURCES:</b>	(Please tick whichever is relevant)
i	Adequacy of staff strength vis-à-vis number of students	No
ii	Eligibility of the teachers in relation to the subjects they are teaching	Yes
iii	Whether the staff is properly paid as per University norms	No increments are given
iv	Whether the staff has enter into	No

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	<i>agreements with the Management</i>	
v	<i>Practice of holding staff meeting regularly</i>	Yes
<b>4</b>	<b>LIBRARY</b>	
i	<i>Total number of books</i>	1228
ii	<i>Addition in number of books, during the preceding session and the amount spent.</i>	Number Amount (in Rs.) .....
<b>5</b>	<i>Journal/news paper etc. subscribed by the college</i>	Newspapers present
<b>6</b>	<i>Improvement/additions made by the college, if any, during last two years with documentary proof for verification.</i>	None
<b>7</b>	<i>Addition in number of computers, Audio-visual aids etc and amount spent during last two years.</i>	None
<b>8</b>	<b>FINANCE</b>	(Please tick whichever is relevant)
i	<i>Whether Endowment Fund created as per University Statutes?</i>	Yes
ii	<i>Whether the provision has been made for the maintenance of Building, Laboratories and Library etc?</i>	No separate budgetary head.
iii	<i>Audited accounts for the preceding financial year</i>	attached copies of the relevant documents
<b>9</b>	<i>Any student's related problems including incidents of ragging in the college and measures taken by the college to tackle these issues, if any, during last two years.</i>	No. If yes, please attach separate sheets for details, if required.
<b>10</b>	<i>Whether the college is adhering to the academic calendar prepared by the College Development Council and follows all the rules and regulations of the University in letter and spirit.</i>	Yes
<b>11</b>	<i>Seminars/workshops etc. conducted during last two years.</i>	No.
<b>12</b>	<i>Any other significant changes/improvement made during last two years</i>	No

#### **OBSERVATIONS/DEFICIENCIES/SUGESSTIONS (IF ANY):**

The committee members after physically inspecting the college and verifying the details submitted by the principal **pointed out following deficiencies:**

1. The college has not conducted selection committee meeting since 2011 and has appointed the staff on adhoc basis. The committee directed the management to regularize the staff through selection committee or it will be liable for disaffiliation in case the college remains without a permanent principal for more than three months.

2. The Committee found that no journal was being subscribed by the college. The college did not purchase any book in the last session. The committee asked the principal to subscribe atleast three to four printed journals and make provision for online journals in the library for benefit of both faculty and students.

The library of the college had only 1228 books which is not as per norms as every session, the college should atleast purchase books worth Rs 50,000/- .

3. No record of Management Committee meeting was made available to the committee. The committee asked the college to conduct such meetings twice a year, as per statutes.

4. No seminars or extension lectures have been arranged by the college in the last session. Though many co-curricular activities had been conducted.

5. The committee while seeing the presentation given by the incharge principal, suggested that a committee on sexual harassment may also be framed along with ragging committee to look after such untoward incidents.

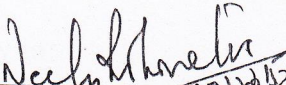
6. The committee observed that the salary is still being disbursed through cheque system; the committee directed the management to transfer salary directly into the accounts of the staff members.

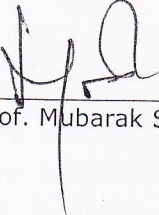
7. The college doesn't possess a librarian. The one appointed for the purpose was found on a long unsanctioned medical leave. The committee advised the management of the college, to appoint the librarian along with the teaching staff through due selection process.

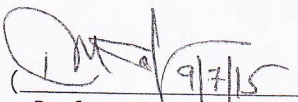
#### **FINAL RECOMENDATIONS OF THE INSPECTION COMMITTEE:**

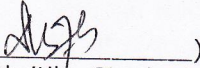
*The Committee after making the necessary inspection recommends that the temporary/ provisional affiliation for the session 2014-15 in favour of Bhagat Kabir College of Education be extended only after the above deficiencies are removed as pointed out by the inspection team and compliance report be submitted within 15 days of the receipt of the report.*

#### **Name & Signature of Members of the Inspection Team:**

1. (  )  
Prof. Neelu Rohmetra

2. (  )  
Prof. Mubarak Singh

3. (  )  
Prof. K. K Kapoor

4. (  )  
Ms. Dhritika Singh