



COLLEGE DEVELOPMENT COUNCIL

University of Jammu
Jammu-180 006 (INDIA)

No: CDC/2017/ 8220-26
Dated: 28/02/17

Assistant Registrar (CDC)

To

The Chairperson,
Sacred Heart College of Education,
Paloura, Jammu.

Sub: Renewal/extension of temporary affiliation for imparting instructions in
B.Ed. Course for the academic session 2016-17.

Sir,

I am directed to inform you that based on the recommendations of the
Inspection Committee and compliance report towards the deficiencies
submitted by you, the Vice-Chancellor has authorized renewal/extension of
temporary affiliation of your college for the session 2016-17 in anticipation
of approval of the Competent Body for imparting instructions in B.Ed. course.

A copy of the inspection report is enclosed herewith for information and
necessary action at your end.

Thanking you,

Yours faithfully,


Assistant Registrar (CDC)

Copy to:

1. Special Secretary to Vice-Chancellor.
2. Sr. P.A. to Director/Controller of Examinations.
3. Deputy/Asstt. Registrar (Exams/Regd/Eval.)

**INSPECTION REPORT OF PVT. COLLEGE FOR
NEW/ADDITIONAL/RENEWAL OF B.ED. & M.ED. COURSES**

Name of College	Sacred Heart college of Education		
Address	AZAD COLONY PALOURA, JAMMU		
	Pincode	180013	
	Phone	0191-2596045 : 2596046	
	Mobile	94192-83224	
	Email	Sacred Heart college of mgt @ g-mail.com	
	Website	WWW.him-trust.in	
Year of Establishment	2003		
Date of Inspection	03-06-2016		
Course applied for (new/additional/renewal)	B.Ed		
Session	2016-17		
Status (Permanent/Temporary)	Temporary		
Whether permission for the relevant academic session granted by the State Government? (Yes/No)	The status of college is B-grade with CGPA of 2.73 on Four Point Scale (Attached)		
If yes, reference No. & date	As per university criterion no CPC/2015/2158 1222 dt 24-06-2015 (Attached)		
Whether permission for the relevant academic session granted by the concerned statutory/regulatory body? (Yes/No)	Under Process		
If yes, reference No. & date			
Course offered	B.Ed		
No. of students	Total Intake	Admitted	
	90	57	
Name of Trust/Society (Regd. No)	Himalayan Educational Trust Paloura (Jammu) Reg No 2078928 dt 8-11-2001		
PAN of Trust/Society/Institution	AAATH 4971J		
No. of Institutes/Colleges run by the Trust/Society	one college (BEd)		
Total Land owned by the Trust/Society.	8 Kanals		
Land in possession of college (enclose proof of Revenue Papers)	8 Kanals (copy Enclosed)		
Validity of NAAC	APRIL 30, 2020		
Date of last visit of NAAC peer team (if applicable)	23-03-15 TO 25-03-15		
Period of validity of the certificate awarded, the grade awarded (if applicable)	5 Years - B grade with CGPA of 2.73 on Four Point Scale		
AISHE form filled	Yes	No	

DETAILS OF TEACHING FACULTY MEMBERS

S. No	Name of the incumbent	Designation	Date of birth	Qualification PhD/Mphil/NET/ Slet/B.Ed./M.Ed.	Branch / subject	% marks obtained	Regular/Contract/PT/Visiting	Date of Joining the institute	Total salary paid per month		
									Basic	DA	Total
1	DR K.K. Tiwari	PRINCIPAL	18-6-67	M.A., B.Ed Ph.D	SKT.	204	REGULAR	15-12-08			27620/-
2	Jyoti Sharma	LECTURER	10-6-65	M.Ed, MPhil	EDU	201	REGULAR	13-10-2005			13150/-
3	Dev Chhaya	do	27-6-79	M.A., MEd	EDU PSY Research	206	REGULAR	18-11-2008			13150/-
4	R.K. Bakshi	do	01-10-59	M.Sc MEd MPhil	LANG. SCI	205	REGULAR	18-11-2008			13150/-
5	Kiran Manas	do	01-04-88	M.A BEd	LANG. ENGLISH	204	REGULAR	15-04-2013			12275/-
6	Ashwani Kumar	do	01-04-88	BEd, MEd	EDU PSY/SS	205	REGULAR	07-10-2015			12000/-
7	Anuradha	do	28-12-79	MA BEd	HINDI Lang	204	TEMPORARY	10-2-2016			8000/-
8	Poojavi Nanda	do	16-8-90	BCA, MCA	ICAT	203	TEMPORARY	01-03-2016			8000/-
9	Harminder Pal Singh	Lectr Phy Edu	25-12-86	M.P.Ed B.P.Ed	Phy. Edu.	205	Part Time	2-05-2016			8000/-
10											
11											
12											
13											
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15											
16											
17											
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19											
20											
21											

115345

Signature of Principal
with date & seal
of the Institute

SACRED HEART
College of Education
Azad Colony, Paloura
JAMMU

DETAILS OF SUPPORTING STAFF (TECHNICAL) MEMBERS

S. No	Name of Laboratory/ Workshop/ Computer Centre, etc. to which attached	Name of the incumbent	Designation	Date of birth	Qualification	Regular/Contract	Date of Joining the institute	Total salary paid per month		
								Basic	DA	Total
1	LIBRARY	Arati sharma	LIBRARIAN	19-11-66	B.LIB M.LIB	TEMPORARY	01-04-2016			8000/-
2	Office Computer	Palvi Nanda	Comp operator	18-8-90	MCA B.A	Temp.	01-03-2016			8500/-
3										
4										16000
5										
6										
7										
8										
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Signature of Principal
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SACRED HEART
College of Education
Azad Colony, Paloura
JAMMU 3

Salary of Faculty & other Staff Members				
Annual increments (Yes/No)	Yes			
Accounts Books Cash Book Day Book	maintained			
C.P Fund Contribution				
Details of Buildings	Detail (Dimensions)			Vacant available for proposed course
ONE	PRINCIPAL Room		22.6" x 13'	
	Director Room			
EIGHT	No. of Class Rooms (in Sq. ft) 5940 Sq. Ft.	G. Floor 3 1 st Floor 5 2 nd Floor 3 rd Floor	30' x 22.6" 30' x 22.6"	
ONE	Library	Area(in Sqft) 900 Text Books Reference Books Electronic Publications Journals Printed : E-journals: Newspapers Educational/mag. Encyclopedias Library Management Software Reading Room Capacity Multimedia PC	40' x 22.6" 5004 577 - - - 8 12 - 30' x 12' -	
ONE	Computational Facilities	Internet Bandwidth Printers Legal Application/S/W-Applied Intake Legal System S/W-Applied Intake PCs to Student ratio-Applied Intake	✓ ✓ ✓ - - -	
ONE	Lab	Science	25' x 22.6"	
ONE		Psychology	29.8" x 13'	
		Mathematics	-	
		Social Studies	-	
		Educational Technology	-	

ONE		Audio-Visual	20' x 11'	
		Sc.-Demo		
FIVE	No. of Bathrooms	Male 5	22'6" x 11'	
FOUR		Female 4	22'6" x 11'	
ONE	Staff Room		22'6" x 15'	
ONE	Girls Common Room		22'6" x 13	
—	Committee Room		—	
—	Visitor Room		—	
—	Store Room		—	
ONE	Multipurpose Hall		68'9" x 22'6"	
—	Drawing Hall		—	
ONE	Seminar Hall		44' x 29'8"	
—	Psychology Resource Centre		—	
—	Art & Craft Resource Centre		—	
—	Health & Physical Education Resource Centre		—	
—	Workshops		—	
—	Male Hostel		—	
—	Female Hostel		—	
Principal & staff (Faculty)	Position	Regular	Adhoc	
	ONE PRINCIPAL	Regular	—	
	Teaching Staff	5 Regular	3 Adhoc	
	Non-Teaching Staff	4 Regular	—	
	Librarian	—	1 Adhoc	
	Asstt. Librarian	—	—	
Date of Last Selection Committee	19-05-2014		(Attached)	
Date of Last Managing Committee	18-04-2015			
Other Facilities				
Type	Availability		Deficiency	
• All Weather Approach (Motorized Road)	Yes			
• Barrier free Environment	Yes			
• Electric Supply	Yes			
• General Insurance	Yes			
• Xerox	Yes			
• Canteen	Yes			
• Notice Boards	Yes			
• Playground	Yes			
• Portable Water Supply	Yes			
• Sewage Disposal System	Yes			
• Telephone & FAX	Yes			
• Transport	Yes			
• Vehicle Parking	Yes			
• First Aid	Yes			
• Safeguard against fire hazard	Yes		(Safety certificate also attached)	

• Musical instruments	Yes	
Anti-Ragging Status		
Details of Requirement	Status provided by the Institute	Deficiency
• Constitution of Anti-Ragging Committee	Yes	
• Constitution of Anti-Ragging Squad	Yes	
• Affidavit obtained from all students	-	
• Appointment of Counselors	-	
• Affidavit obtained from parents of all the students	-	
• Affidavit obtained from students staying in Hostels	-	
• Affidavit obtained from parents of students staying in Hostel	-	
Grievance Committee	-	
Whether the college has appointed PIO & APIO	-	
Whether the college has appointed Women Protection Cell	Yes	
Finance		
Endowment Fund created as per University Statutes? (YES/NO)	Yes Rs. 5,00,000/- (Five Lacs)	(Proof Attached)
• Already created	Rs. Five Lacs	
• Pending		
Audited accounts for the preceding financial year	2014-15	Attached
Expenditure during the last year	2015-16	
• Salary of Teaching staff	832,510-	
• Salary of Non-Teaching staff	5,64,496-?	
• Purchase of books, Journals, etc	14,622-	
• Purchase of sports and other equipments/material for the students	-	
• Purchase of computers, etc	-	
• Maintenance of computers, etc	-	
• Repair and renovation of building	89,870-	
• Construction of new building		
• Any other	22,65,752-	
• Total	37,47,250-	
Total receipts of the college during the last year		
• University fee	14,81,860-	
• College fee	3,91,750-	

• Interest Income	122 074-	
• Any other	1 17578-	
• Total	20 03262-	
Activities		Remarks
Accreditation		
Any Accreditation of any department in last 5 years from NAAC/NBA	NAAC Accreditation	
Research and Development		
MOU with any organization/Institute for Quality improvement	—	
Research and Development activities in last 5 years	—	
• Papers published by faculty (Conferences/Journals)	—	
• Patents filed (NIL)	—	
Grants received external funding agency for Research/Lab development (NIL)	—	
Faculty Development		
• Steps undertaken for Faculty development in last five years		
• Faculty Deputed for Higher Studies		
• Faculty Deputed for Training programmes / workshop	yes, As per university programmes.	
Student-centric Activities		
Activities undergone for placement of students in last 5 year	—	
• Number and Name of companies where students actively participated for placement	—	
• Percentage of Placement		
Any collaboration with companies/industry for providing exposure to students	—	
Any students chapter such as ISTE etc	—	
Annual festival/Tech Fest/Alumni meet in last five years	Yes	

Verification:

Verified that the contents of this report are true and correct to the best of my knowledge and belief and nothing has been concealed therein and there from.

(PRINCIPAL)

SACRED HEART
College of Education
Azad Colony, Paloura
JAMMU

Deficiencies/Observations/Suggestions:

1. The Inspection committee members observed that the college has appointed only five regular faculty members through proper selection committee as per the report enclosed herewith and signed by the Principal (Dr. K.K.Tiwari) of the College. In addition to that the college has engaged three part-time teachers as a temporary arrangement (as per a letter flagged at "A"). Further the committee members noticed that the salary to the faculty members is not being paid as per UGC/AICTE norms.
2. It was also noticed during the inspection that the college disbursing the salary to their faculty members through banks but without any proof of pasting Govt. Revenue Stamps on the Salary Register maintained by the college for the purpose or even some of them weren't signed on the salary register. It is worth to mention here that the salary register was not maintained properly by the college (Salary Register enclosed for your kind reference)
3. The committee members observed that the college is not deducting any CPF/ EPF of its employees working in the college and the Director/HOD/Principal/Chairman of the college was advised to deduct the same as per norms laid down for the purpose.
4. Further observed that the Management Committee meeting was not conducted by the college uptill now.
5. The Inspection Committee observed that there is no permanent Librarian in the college and desired that an eligible Librarian be appointed at the earliest.
6. It was noticed that the Cash/Account book and the Stock Register (i.e., consumable and non-consumable) weren't maintained properly.
7. That the college should have to purchase valid/licensed software particularly using in the college computers and also educate the students about the pros and cons of the pirated and licensed software.
8. The college hasn't purchased any text/course related books during the session 2015-16.

Minor deficiencies/Suggestions:

1. The committee has suggested to the representatives of the college that the inspection from NAAC be initiated on priority basis.
2. Further suggested that to keep the library update on regular basis in terms of Journals, Magazines, Newspapers etc. and also enlist the book's title/subject wise.
3. It was also suggested that a day to day register for issuance of books be maintained in the library.
4. The college should have made a list of equipments available in the college used for running this course.

Recommendation of the Inspection Committee:

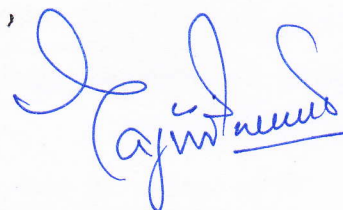
Extended/Not Extended

Extended with the condition that the college should have to remove the deficiencies pointed out by the Inspection team before starting the new session (i.e. 2016-17)

Ground for extension:

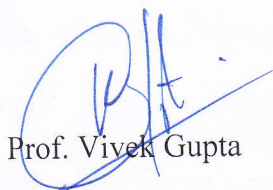
After conducting the inspection of the college vis-à-vis the prescribed norms, the committee recommended that the college be granted extension of temporary/provisional affiliation for imparting instructions in Bachelor's Degree Course in Education (B.Ed.) for the academic session 2016-17 subject to the condition that the Director/HOD/Principal/Chairman of the college shall submit a compliance report for the removal of the deficiencies pointed out by the Inspection team.

Signature of the Committee Members



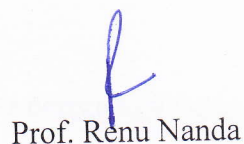
Prof. Rajnikant

(Deptt. Of Physics & Electronics)



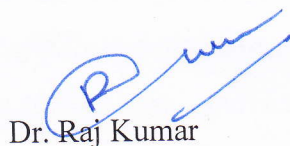
Prof. Vivek Gupta

(HOD, Deptt. Of Physics & Electronics)



Prof. Renu Nanda

(HOD, Deptt. Of Education)



Dr. Raj Kumar

Deputy Registrar, JU

May pl. be approved