



College Development Council  
University of Jammu  
Jammu-180 006 (INDIA)

No: CDC/2013/ 830-39  
Dt: 30/4/13

Director (CDC)

The Chairman,  
Sacred Heart College of Education,  
Paloura, Jammu.

**Subject:- Grant of extension of temporary/ provisional affiliation for imparting instructions to B.Ed. Course for the academic session 2012-2013.**

Sir,

I am to inform you that based on the recommendation of the Inspection Committee which conducted inspection of your college on 11.01.2013, the Vice-Chancellor, in anticipation of the approval of the Competent Bodies, is pleased to grant extension of temporary/ provisional affiliation for imparting instructions in Bachelor's Degree Course in Education (B.Ed.) Course for the academic session 2012-2013.

A copy of the Inspection Report is also sent herewith for perusal and further necessary action at your end.

Yours sincerely,

  
30/4/13  
**DIRECTOR**

Copy to:

1. Spl. Secretary to Vice Chancellor, University of Jammu.
2. Sr. P.A. to Registrar/ Controller of Examinations, University of Jammu.
3. Deputy Registrar/Asstt. Registrar (Exams/ Regd./Coord/Inf./Acad./Admission) University of Jammu.

INSPECTION REPORT OF SACRED HEART COLLEGE OF EDUCATION, JAMMU TO CONSIDER GRANT  
OF EXTENSION OF TEMPORARY/PROVISIONAL AFFILIATION FOR IMPARTING INSTRUCTIONS TO  
B.ED. PROGRAMME FOR THE ACADEMIC SESSION 2012-13.

Name of the colleges Sacred Heart College of Education, Paloura,  
Jammu.

Name of the Trust/Society Himalayan Education Trust, Jammu

Date and time of inspection 11-01-2013, 1:00 p.m.

Name of Inspection Team Members

1. Prof. Geeta Sumbali  
H.O.D. Botany  
University of Jammu.
2. Prof. N K Tripathi  
Deptt. of Zoology  
University of Jammu.
3. Prof. Yash Pal Sharma  
Deptt. of Botany
4. Sh. R C Gupta  
Deputy Registrar (Regn.)  
University of Jammu

Year of Establishment 2003

Permission of Higher Education Department Renewal of permission granted vide No.  
HE-Recog./Ext.Per/Pvt Colleges/39/2008  
Dated: ~~29/06/2010~~ 27/06/2012

Intake authorized by the University 334 (excluding Social Infrastructure and  
Management Seats)

1. Extent of which the observations of the previous Inspection report : Satisfactory  
Have been complied with

## 2. HUMAN RESOURCES

- |      |  |              |
|------|--|--------------|
| i)   | Adequacy of staff strength vis a vis number of students.   | Satisfactory |
| ii)  | Eligibility of the teachers in relation to the subject they are teaching .   | Qualified    |
| iii) | Whether the staffs is properly paid as per Univ. norms.  | No           |
| iv)  | Whether the staffs has entered into agreements with the Management.  | Yes          |
| v)   | Whether the staff members have been entrusted with other Responsibilities besides teaching, which are likely to interfere with the porper discharge of their duties. | No           |
| vi)  | Practice of holding staff meeting and its frequency  | Satisfactory |

\*See observations/deficiencies

## 3. INFRASTRUCTURE & EQUIPMENT

- |     |   |          |
|-----|---|----------|
| i)  | Number of classrooms in relation to the number of students. | Adequate |
| ii) | Facilities like common rooms, bathrooms/toilets             | Adequate |

## 4. LIBRARY

- |      |   |          |
|------|---|----------|
| i)   | Number of hours it is kept open.                            | Adequate |
| ii)  | Number of volumes in stock.                                 | Adequate |
| iii) | Physical condition of the library in terms of lighting etc. | Adequate |
| iv)  | Whether all the books are well accessioned.                 | Yes      |

\*See observations/deficiencies

## 5. RESEARCH

- |     |  |      |
|-----|--|------|
| i)  | Extent of research work carried out in the institution | N.A. |
| ii) | Facilities provided for research work                  | N.A. |

## 6. STUDENT FACILITIES

- |     |  |          |
|-----|--|----------|
| i)  | Facilities provided for social activities, Sports, NCC, NSS etc. | Adequate |
| ii) | Scholarships and prizes  | No       |

## 7. FINANCE

- |     |   |     |
|-----|---|-----|
| i)  | Whether the income can be expected to meet the annual increment of the staff.     | Yes |
| ii) | Whether the provision has been made for maintain of Laboratories and the library. | Yes |

## 8. HOSTEL

- |      |  |            |
|------|--|------------|
| i)   | Availability of hostel facility for students | N.A.       |
| ii)  | Accommodation                                | Sufficient |
| iii) | Ventilation                                  | proper     |
| iv)  | Lighting                                     | Adequate   |

## 9. OFFICE RECORDS

- |      |                          |            |
|------|--------------------------|------------|
| i)   | Students/teacher records | Maintained |
| ii)  | Attendance records       | Satisfied  |
| iii) | Stocks registers         | Maintained |
| iv)  | Accounts Books           | Maintained |

## 10. ACADEMIC AND OTHER ACTIVITIES

Satisfactory

## 11. OBSERVATIONS/DEFICIENCIES

The total allocation of seats during the year 2011-12 was 334 including management and supernumerary seats but during the Academic year 2012-13, the college could only fill up 273 seats including the management and supernumerary seats. As per student teacher ratio of 1:15, the college should have 18 teachers including the college Principal. The college is having 17 faculty members and 16 teachers have been appointed by the duly constituted statutory Selection Committee approved by the University on permanent basis and are being paid @ Rs.12000/- p.m. with increments of Rs.275/- annually where as two teachers are working on contractual basis and they are being paid @ Rs.8,000/- p.m. The Committee desired that the services of 2 contractual teachers be also regularized immediately. The college has a well equipped computer lab with 27 computers with internet facility. The college has complied with the last year's compliance report by depositing Rs.50,000/- in the endowment fund as pointed out by the Inspection report.

The college has also a good library and during last session college has added 440 books. The Committee further suggested that some relevant journals and magazine be also subscribed for the library.

## FINAL RECOMMENDATIONS

After conducting inspection of the College vis-à-vis the prescribed norms, the Committee recommended that Sacred Heart College of Education, Jammu may be granted extension of temporary/provisional affiliation for imparting instruction in Bachelor's Degree Course in Education (B.Ed.) for the academic session 2012-13 subject to compliance report for removal of deficiencies pointed out by the Inspection team before the start of the session.

Signature of the Members of the Inspection Team

1) Greta Dumbhai

3) N. Anand  
(Prof. N. K. Tripathi)

2) Prof. Yash Pal Sharma

4) Dr. R. Gupta  
Deputy Registrar (Legal)