



College Development Council  
University of Jammu  
Jammu-180 006 (INDIA)

*e-mail*

No: CDC/2015/3584-93  
dated: 9/3/15

Prof. Desh Bandhu Gupta  
Director

The Principal,  
Saraswati College of Education,  
17 Miles, Najwal (Bari Brahmana).

Subject: Renewal/extension of temporary affiliation for imparting instruction to B.Ed. course for the academic session 2014-2015.

Sir,

I am to inform you that based on the recommendation of the Inspection Committee which conducted inspection of your college on 11.02.2015, the Vice-Chancellor, in anticipation of the approval of the Competent Authorities, is pleased to authorize renewal/extension of temporary affiliation of your college for the session 2014-15 for imparting instructions in Bachelor's Degree Course in Education (B.Ed.) **subject to the condition that the Chairman of the college shall submit the compliance report for removal of deficiencies pointed out by the Inspection Team before ending April, 2015.**

A copy of the inspection report is enclosed herewith for necessary action at your end.

Yours sincerely

*[Signature]*  
9/3/15  
DIRECTOR

Copy to:

1. Special Secretary to Vice-Chancellor.
2. Sr. P.A. to Registrar/Controller of Examinations.
3. Deputy/Assistant Registrar (Exams/Regd/Coord/Inf./Acad./Admission)  
University of Jammu.

*[Handwritten initials and dates]*  
3/3 10/3/15 6/12

## INSPECTION REPORT

1. The College: Saraswati college of Education
2. Phone/ Mobile No: 01923-210194, 9419184111
3. E-mail: Rajesh 9419184111 @ Gmail. Com
4. College Website: Saraswati education college . Com
5. Date & Time of Inspection: ~~10.02.2015~~ 11.02.2015

1	Validity of NAAC		
i	Date of last visit of NAAC peer team ( if applicable)		
ii	Period of validity of the certificate awarded, the grade awarded ( if applicable)		
<b>STATUS AS ON DATE OF INSPECTION</b>			
	Total Number of candidates admitted for the session 2014-2015.	116	
ii	Candidates present		
iii	Candidates absent		
iv	Total number of teaching faculty		
v	No. of teachers present		
vi	No. of teachers absent		
vii	Last meeting of Management Committee held on <u>14-11-05</u>	Please attach copy of the minutes of Management Committee	
	Last Selection Committee held on <u>15-6-09</u>	Please attach copy of the Minutes of Selection Committee. (Please tick whichever is relevant)	
3	<b>HUMAN RESOURCES</b>		
i	Adequacy of staff strength vis-à-vis number of students	✓ Yes/No	
ii	Eligibility of the teachers in relation to the subjects they are teaching	✓ Yes/No	
iii	Whether the staff is properly paid as per University norms	✓ Yes/No	
iv	Whether the staff has enter into agreements with the Management	✓ Yes/No	
v	Practice of holding staff meeting regularly	✓ Yes/No	
4	<b>LIBRARY</b>		
i	Total number of books	2395	
ii	Addition in number of books, during last two years and the amount spent.	Number	Amount (in Rs.)
		<del>2275</del> 175	Rs 49613/-
5	Journal/news paper etc. added in the library in the last two years.		

	Improvement/additions made by the college, if any, during last two years with documentary proof for verification.	Please attach separate sheet for details, if required
	Addition in number of computers, Audio-visual aids etc and amount spent during last two years.	Please attach separate sheet for details, if required.
8	<b>FINANCE</b>	(Please tick whichever is relevant)
i	Endowment Fund created as per University Statutes:	<input checked="" type="checkbox"/> Yes/No
ii	Whether the provision has been made for the maintenance of Building, Laboratories and Library etc.	<input checked="" type="checkbox"/> Yes/No
iii	Audited accounts for the financial year 2013-2014 onwards	<input checked="" type="checkbox"/> Please attach copies of the relevant documents
9	Any student's related problems including incidents of ragging in the college and measures taken by the college to tackle these issues, if any, during last two years.	<input checked="" type="checkbox"/> Yes/No. If yes, please attach separate sheets for details, if required
10	Whether the college is adhering to the academic calendar prepared by the College Development Council and follows all the rules and regulations of the University in letter and spirit.	Yes/No
11	Seminars/workshops etc. conducted during last two years.	<input checked="" type="checkbox"/> Yes/No. If yes, please attach separate sheet for details.
12	Any other significant changes/improvement made during last two years	If yes, please attach separate sheets for details, if required.

Verification:

Verified that the contents of this report are true and correct to the best of my knowledge and belief and nothing has been concealed therein and there from.

*Ashwade*  
 (PRINCIPAL)  
 Saraswati College of Education  
 1<sup>st</sup> Miles Najal P. O. Jakh,  
 JAMMU - 181134

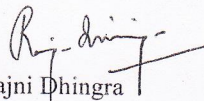
OBSERVATIONS/DEFICIENCIES/SUGESSTIONS (IF ANY):

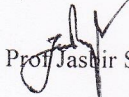
*See Page 3*

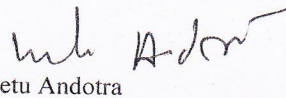
**SARSWATI COLLEGE OF EDUCATION**

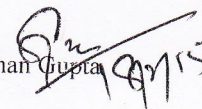
*Observations/Deficiencies/Suggestions (if any)*

1. Total number of students admitted in the college is 116 for the session 2014-15, out of which only 16 were present on the day of inspection. As per teacher-student ratio of 1:15, the college has 8 teachers including the Principal. Most of the teachers are on contractual basis. Two teachers were appointed by the Selection Committee and the rest of the teachers have been appointed by the Management Committee.
2. The college has not conducted any Management Committee meeting for the last more than nine years. The last meeting of the Management Committee was held in 2005. The Inspection team takes serious note of this and asked the college to conduct Management Committee meeting at the earliest but within the remaining period of the session.
3. The college has purchased 175 books amounting to Rs 49613/- as reflected in the report by the college during the last two years. List of library books was not displayed/provided. The total number of books as reflected by the college in the report is 2345 but not more than 800 books were available in the library on the day of inspection.
4. The cash book/bills were not shown to the Inspection team. Therefore, the actual purchase of books could not be verified.
5. The college has no hostel facility. It has been reported by the Principal that more than 80 students are from outside the state.
6. The chairs in the class room are not in good condition. Common rooms are also not properly maintained. No official notices for the students were displayed on the Notice Board at the time of inspection. The team noticed that the notices were pasted on the walls of the college. The building needs immediate maintenance/repair.
7. The road within the college is in deplorable condition. The college management should make efforts to get it macadamized.
8. The college has 15 computers but due to failure of electricity, the team could not check whether the computers were in working condition or otherwise.
9. Science laboratory was in shabby condition and audio-visual facilities are also poor.
10. Salary to the faculty is being paid through cheque, which should be on line.

  
Prof Rajni Dhingra

  
Prof Jasbir Singh

  
Prof Neetu Andotra

  
Sat Bhushan Gupta

FINAL RECOMMENDATIONS OF THE INSPECTION COMMITTEE

After conducting inspection of the college vis-à-vis the prescribed norms, the Committee recommended that the college be granted extension of temporary/provisional affiliation for imparting instructions in Bachelor's Degree Course in Education (B.Ed) for the academic session 2014-15 subject to the condition that the Chairman of the college shall submit compliance report for removal of deficiencies pointed out by the Inspection Team before ending April, 2015.

A special inspection for this purpose may be conducted in May, 2015 to ensure compliance. In the event of non compliance, the extension of temporary/provisional affiliation may be reviewed.

Name & Signature of Members of the Inspection Team:

1 Reg. Singh 20.2.15 2 ml Adon 3 [Signature]

4 [Signature] 19.2.15 5 \_\_\_\_\_ 6 \_\_\_\_\_

May please approve

[Signature]  
27/2

[Signature] 27/02/15

Annexure-II

1. Name of the Principal: Prof. P. S. Cholak  
 2. Qualification: M.Sc, MPhil, B.Ed Phd  
 3. Date of birth: 4-8-1952  
 4. Whether appointment through Selection Committee or by Management: Selection Committee

**DETAILS OF FACULTY MEMBERS**  
(To be filled by the Principal of the College)

S.No	Name of the incumbent	Date of birth	Qualification	Whether NET/SET qualified	Whether JRF qualified	Nature of appointment		Total salary paid per month
						By Selection Committee	By Management	
1	Nisha Duggolia	25-2-77	M.Ed			By Selection Committee		12000/-
2	Anukha Mahajan	19-7-76	M.A, M.Ed			By Selection		8000/-
3	Kurhan Thappa	18-6-86	M.Sc, B.Ed				By management	8000/-
4	Manju Jaisal	1-4-87	M.A, B.Ed				-	8000/-
5	Poivanka Dubey	9-7-87	M.A, B.Ed				-	8000/-
6	Joyoti Raw	10-4-85	M.Com, M.Ed				-	8000/-
7	Vijay Kumar	15-2-69	M.C.A, M.Ed				-	8000/-
8								
9								
10								
11								
12								
13								
14								
15								
16								
17								
18								
19								
20								
21								

Verification:

Verified that the contents of this report are true and correct to the best of my knowledge and belief and nothing has been concealed therein and there from

*[Signature]*  
Principal,

Saraswati Education  
PRINCIPAL  
1<sup>st</sup> Miles Najwal, P. O. J. Jh,  
JAMMU - 181134

Name & Signature of Members of the Inspection Team:

1. ( ) 2. ( ) 3. ( )

4. ( ) 5. ( ) 6. ( )