



College Development Council  
University of Jammu  
Jammu-180 006 (INDIA)

No: CDC/2015/2378-79  
dated: 30/06/15.

**ASSISTANT REGISTRAR**

The Chairman,  
Kawa College of Education,  
Jammu.

Subject: *Renewal/extension of temporary affiliation for imparting instructions to B.Ed. course for the academic session 2014-2015.*

Sir,

*This has reference to the inspection for renewal/extension of temporary affiliation for imparting instructions to B.Ed. course for the academic session 2014-2015 conducted on 08.06.2015, I am directed to request you to submit the compliance report towards the deficiencies pointed out by the Inspection Team as indicated in the inspection report w.r.t. point numbers 2,3,4 and 6 before the start of next session.*

*A copy of deficiencies pointed out by the Inspection Team is enclosed herewith for necessary action at your end.*

Yours faithfully,

*[Signature]*  
**Asstt. Registrar (CDC)**  
*[Signature]*

Copy to:

1. Sr. P.A. to Director (CDC)

# INSPECTION REPORT FOR EXTENSION OF TEMPORARY AFFILIATION

1. Name of the College: Kawa College of Education
2. Telephone/Mobile No: 9419187850
3. Fax No: 0191-2490854
4. E-mail: kawajammu@gmail.com
5. College Website: www. Kawacollegeofeducation.com
6. Date & Time of Inspection: 8/6/15 12:30 pm
7. Year of Establishment: 2003
8. Academic Session for which renewal/extension of temporary affiliation is sought: 2013-14 and 2014-15
9. Whether permission for the relevant academic session granted by the State Government? If yes, reference No. & date: HE/Recog/GN/19/2014 dated 15/7/14
10. Whether permission for the relevant academic session granted by the concerned statutory/regulatory body? If yes, reference No. & date: N.A

1	<b>Validity of NAAC</b>	
i	Date of last visit of NAAC peer team ( if applicable)	-----
ii	Period of validity of the certificate awarded, the grade awarded ( if applicable)	-----
2	<b>STATUS AS ON DATE OF INSPECTION</b>	
i	Total Number of candidates admitted for the session <u>2014-15</u>	94
ii	Candidates present	---
ii	Candidates absent	Classwork over
iv	Total number of teaching faculty	9(including Principal)
v	No. of teachers present	5
vi	No. of teachers absent	-
vii	Last meeting of Management Committee held on 2/5 /2015	attached copy of the minutes of Management Committee
vii	Last Selection Committee held on 21/4/2015	Attached copy of the Minutes of Selection Committee.
3	<b>HUMAN RESOURCES:</b>	(Please tick whichever is relevant)
i	Adequacy of staff strength vis-à-vis number of students	Yes
ii	Eligibility of the teachers in relation to the subjects they are teaching	Yes
iii	Whether the staff is properly paid as per University norms	No



iv	Whether the staff has enter into agreements with the Management	No	
v	Practice of holding staff meeting regularly	Yes	
4	<b>LIBRARY</b>		
i	Total number of books	2582	
ii	Addition in number of books, during the preceding session and the amount spent.	Number	Amount (in Rs.)
		173	36,511/-
5	Journal/news paper etc. subscribed by the college	7	
6	Improvement/additions made by the college, if any, during last two years with documentary proof for verification.	Yes, list attached	
7	Addition in number of computers, Audio-visual aids etc and amount spent during last two years.	projector	
8	<b>FINANCE</b>	(Please tick whichever is relevant)	
i	Whether Endowment Fund created as per University Statutes?	Yes	
ii	Whether the provision has been made for the maintenance of Building, Laboratories and Library etc?	Yes	
iii	Audited accounts for the preceding financial year	Please attach copies of the relevant documents	
9	Any student's related problems including incidents of ragging in the college and measures taken by the college to tackle these issues, if any, during last two years.	No. If yes, please attach separate sheets for details, if required.	
10	Whether the college is adhering to the academic calendar prepared by the College Development Council and follows all the rules and regulations of the University in letter and spirit.	Yes	
11	Seminars/workshops etc. conducted during last two years.	One seminar.	
12	Any other significant changes/improvement made during last two years	Yes	

#### **OBSERVATIONS/DEFICIENCIES/SUGESSTIONS (IF ANY):**

**The Committee pointed out following deficiencies on the inspection of the college:**

1. The committee observed that the college has recently convened its selection committee meeting and has 5 regular lecturers, while 4 are working on adhoc basis, the management committee meeting has also been recently held. However the faculty appointed through selection committee will join the college from the new session.

2. The college has conducted one out reach activity on youth policy, one workshop on teaching aids, a sports meet and a slogan writing competition in last session. No guest lecture from College or Universities were organised.
3. The Committee observed that the library although have 2582 books but no book has been added in last session there are no e-journals or printed Journals subscribed by the college. The college keeps a xerox copy of some journals available on internet. The committee asked the management to subscribe journals or e- journals for the reference of faculty and students.
4. The Committee observed that the salary of the employees is still being given through cheques; the committee directed the management to divert the salary directly to the bank account of the employed faculty. Also it was seen that some of the faculty were being paid 8000/- even after their selection through selection committee, which was not as per norms. The committee asked the management to increase their salary and pay atleast 12,000/- p.m plus annual increments regularly. Increments and bonuses were being given without following any guideline. The committee felt there is a strong need to revise salary and follow the norms in paying increments.
5. The Committee proposed that separate budgetary provision should be allocated for library/lab, FDPs and research related activities at the start of the session.
6. The committee observed that the notices issued by the principal were without any number and date. The college classwork had been suspended since 20/5/2015 completing 180 days of teaching, which was not in accordance with the academic calendar.

### **FINAL RECOMENDATIONS OF THE INSPECTION COMMITTEE:**

The Committee, therefore, recommends the grant of temporary affiliation in favour of Kawa College of Education for the academic session 2014-2015 subject to the condition that the Chairman of the college shall remove the deficiencies pointed out by the inspection team as indicated in the inspection report w.r.t point numbers 2,3,4,6 before the start of next session.

### **Name & Signature of Members of the Inspection Team:**

1. (\_\_\_\_\_) Prof. Suman Jamwal
2. (\_\_\_\_\_) Prof. Rajeev Rattan
3. (\_\_\_\_\_) Prof. Hardeep Chahal
4. (\_\_\_\_\_) Ms. Dhritika Singh