College Development Council
University of Jammu
Jammu-180 006 (INDIA)

No: CDC/2016/ 6726-35
Dated: 08/02/16

Assistant Registrar (CDC)

To

The Chairman,
Surya College of Education,
Kathua.

Sub: Renewal/extension of temporary affiliation for imparting instruction to B.Ed. course for the academic session 2015-16.

Sir,

I am directed to inform you that based on the recommendations of the Inspection Committee which conducted inspection of your college on 08.12.2015, the Vice-Chancellor, in anticipation approval of the Competent Authority, is pleased to authorize renewal/extension of temporary affiliation of your college for the session 2015-16 for imparting instructions in Bachelor's Degree Course in Education (B.Ed.) subject to the condition that the college shall removes all the deficiencies and submit the compliance report along with documentary evidence within a months' time from the date of this letter.

A copy of the inspection report is enclosed herewith for necessary action at your end.

Thanking You,

Yours faithfully

Assistant Registrar (CDC)

Copy to:

1. Special Secretary to Vice-Chancellor
2. Sr. P.A. to Registrar/Controller of Examinations/Director (CDC)
3. Deputy/Assistant Registrar (Exams/Regd/Coord/Inf./Acad)

INSPECTION REPORT OF PVT. COLLEGE FOR NEW/ADDITIONAL/RENEWAL OF B.ED. & M.ED. COURSES

Name of College	Surya College of Education
Address	National Highway Logate Mosh. Kathua
Pincode	184101
Phone	01922203612
Mobile	9419150939
Email	Pankaj 9419150939@gmail.com
Website	www.suryacollegeofeducation.com
Year of Establishment	2003
Date of Inspection	8-12-2015
Course applied for (new/additional/renewal)	B.Ed.
Session	2015-17
Status (Permanent/Temporary)	
Whether permission for the relevant academic session granted by the State Government? (Yes/No)	Yes
If yes, reference No. & date	HE/Recog/J/Renewal/2015, Dt. 8/7/15
Whether permission for the relevant academic session granted by the concerned statutory/regulatory body? (Yes/No)	Yes
If yes, reference No. & date	CDC/2015/4639-48 23-3-2015
Course offered	B.Ed
No. of students	Total Intake: 70 / Admitted: 70
Name of Trust/Society (Regd. No)	Surya Educational trust 1438109/3073427
PAN of Trust/Society/Institution	AAFTS2191B
No. of Institutes/Colleges run by the Trust/Society	1
Total Land owned by the Trust/Society.	10 Kanal 10 Marlas
Land in possession of college (enclose proof of Revenue Papers)	Documents enclosed
Validity of NAAC	N.A
Date of last visit of NAAC peer team (if applicable)	N.A
Period of validity of the certificate awarded, the grade awarded (if applicable)	

SURYA COLLEGE OF EDUCATION, LOGATE KATHUA

LIST OF TEAACHING STAFF

S No.	Name of the incumbent	Designation	DOB	Qual.	Branch/ Subject	% marks Obtained	Regular/ Contract/ PT/ Visiting	Date of Joining the institute	Total salary paid per month		
1	Ms. Tajnider Kour	Principal	26/9/71	M.A, M.Ed, M.Phil	Psychology Hindi	67 58 57.9		16/1/2015	25000/-		25000/-
2	Ms. Salonika Rana	Asstt. Prof.	23/3/80	M.A M.Ed	Sociology	54.7 58.9	Regular	1/8/2012	13000/-		13000/-
3	Ms. Ritu Sharma	Asstt. Prof.	22/2/64	M.A B.Ed	Pol. Science	63.2	Regular	1/5/2013	15500		15500/-
4	Ms. Jyoti Sharma	Asstt. Prof.	10/7/81	M.A M.Ed	Hindi	56 58	Adoch Adhoc	1/8/2015	8000/-		3000/-
5	Ms. Shikha	Asstt. Prof.	14/6/89	M.A M.Ed	Geog.	65 68	Adoch	1/8/2015	8000/-		8000/-
6	Mr. Jagdish	Asstt. Prof.	9/10/88	M.A B.Ed	Hindi	62	Adoch	1/10/2013	8000/-		8000/-
7	Mr. Amit Kumar	Asstt. Prof.	1/8/80	M.A M.Ed	Sociology	54.1 55.4	Regular	1/9/2009	13000/-		13000/-
8	Ms. Kalpana Rani	Asstt. Prof.	20/10/85	M.Sc M.Ed	Home Sci.	68 62.5	Adoch	1/11/2015	8000/-		8000/-

PRINCIPAL
SURYA COLLEGE OF EDUCATION
KATHUA

List of non Teaching staff

S.NO	Name	Designation
1	Ms. Nisha Sharma	Librarian
2	Mr.Ajit Kumar	Section officer/Accountant
3	Mr.Joginder	Library Attendent
4	Ms. Makhni Devi	Peon
5	MS.Bimla Devi	Peon
6	Mr.Ashok Kumar	Attendant
7	Mr.Bikham singh	Attendant
8	Sh.Tula Ram	Watchman
9	Mr.Ashok kumar	Sweeper

PRINCIPAL
SURYA COLLEGE OF EDUCATION
KATHUA

DETAILS OF SUPPORTING STAFF (TECHNICAL) MEMBERS

	Name of Laboratory/ Workshop/ Computer Centre, etc. to which attached	Name of the incumbent	Designation	Date of birth	Qualification	Regular/Contract	Date of Joining the institute	Total salary paid per month		
								Basic	DA	Total
1	Library Ms.	Ms. Nisha	Librarian	17/8/1981	M.Lib Bed	Regular	15/8/2009			12,500
2										
3										
4										
5										
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20										
21										

Signature of Principal
with date & seal
of the Institute

PRINCIPAL
SMT. COLLEGE OF EDUCATION
KATHUA

ary of Faculty other Staff Members	1,43500			
Annual increments (Yes/No)	Yes			
Accounts Books Cash Book Day Book	Maintained.			
C.P Fund Contribution				
Details of Buildings	Detail (Dimensions)			Vacant / available for proposed course
	Chairperson Room	1	20'x15'	
	Director Room			
	No. of Class Rooms (in Sq. ft)	G. Floor	5	30'x20'
		1st Floor	4	30'x20'
		2nd Floor	–	
		3rd Floor	–	
	Library	Area(in Sqft)	20'x20'	
		Text Books	2165	
		Reference Books	150	
		Electronic Publications		
		Journals Printed : E-journals:	4	
		Newspapers	6	
		Educational Encyclopedias	6	
		Library Management Software	Yes	
		Reading Room Capacity	70	
		Multimedia PC	12	
	Computational Facilities	Internet Bandwidth	Yes	
		Printers	2	
		Legal Application/S/W-Applied Intake	N/A	
		Legal System S/W-Applied Intake	N/A	
		PCs to Student ratio-Applied Intake	1 – 7	
	Lab	Science	Yes	20'x15'
		Psychology	x	
		Mathematics	x	
		Social Studies	x	
		Educational Technology	x	

		Audio-Visual Sc.-Demo	Yes
	No. of Bathrooms	Male	8
		Female	8
	Staff Room	1 (20'x20')	
	Girls Common Room	1 (20'x20')	
	Committee Room		
	Visitor Room	1	yes
	Store Room	1	yes
	Multipurpose Hall	1 (70'x30')	yes
	Drawing Hall		
	Seminar Hall		Nil
	Psychology Resource Centre		
	Art & Craft Resource Centre		
	Health & Physical Education Resource Centre		
	Workshops		
	Male Hostel		Nil
	Female Hostel		yes
Principal & staff Position (Faculty)		Regular	Adhoc
	Director	3	4
	Teaching Staff	–	8
	Non-Teaching Staff	1	
	Librarian		
	Asstt. Librarian		
Date of Last Selection Committee	24-4-2013		
Date of Last Managing Committee	30-1-2015		

Other Facilities Type	Availability	Deficiency
• All Weather Approach (Motorized Road)	yes	
• Barrier free Environment	yes	
• Electric Supply	yes	
• General Insurance	-	
• Xerox	yes	
• Medical & Counseling	–	
• Canteen	–	
• Notice Boards	Yes.	
• Playground	yes	
• Portable Water Supply	yes	
• Safety Provisions	yes	
• Sewage Disposal System	yes	
• Telephone & FAX	yes	
• Transport	yes	
• Vehicle Parking		

First Aid	yes	
• Safeguard against fire hazard	✓	
• Musical instruments	✓	
Anti-Ragging Status	Yes	
Details of Requirement	**Status provided by the Institute**	**Deficiency**
• Constitution of Anti-Ragging Committee	yes	
• Constitution of Anti-Ragging Squad	✓	
• Affidavit obtained from all students	—	
• Appointment of Counselors	✓	
• Affidavit obtained from parents of all the students	—	
• Affidavit obtained from students staying in Hostels	N.A	
• Affidavit obtained from parents of students staying in Hostel	N.A	
Grievance Committee	✓	
Whether the college has appointed PIO & APIO	—	
Whether the college has appointed Women Protection Cell	yes	
Finance		
Endowment Fund created as per University Statutes? (YES/NO)	yes	
• Already created	✓	
• Pending		
Audited accounts for the preceding financial year	Audit report copy enclosed	
Expenditure during the last year		
• Salary of Teaching staff	17,92,374	
• Salary of Non-Teaching staff	6,17255	
• Purchase of books, Journals, etc	40,969	
• Purchase of sports and other equipments/material for the students	Nil	
• Purchase of computers, etc	1,25,135	
• Maintenance of computers, etc	31,760	
• Repair and renovation of building	7,53,315	
• Construction of new building	1,53000	
• Any other	7,51,712	
• Total	42,65,520	
Total receipts of the college during the last year		

• University fee	19,94087	
• College fee	9,16800	
• Interest Income	37,202	
• Any other	—	
• Total	29,48089	
Activities		Remarks
Accreditation		
Any Accreditation of any department in last 5 years from NAAC/NBA	N.A	
Research and Development		
MOU with any organization/Institute for Quality improvement	1) DELNET 2) Bhartiya College of Edu. Udu 3 Lal Bhadur College of Edu.	4) New Age College of Edu. 5) Rajiv Gandhi College of Edu.
Research and Development activities in last 5 years • Papers published by faculty (Conferences/Journals) • Patents field *(NIL)* Grants received external funding agency for Research/Lab development *(NIL)*	N/A N/A	
Faculty Development		
• Steps undertaken for Faculty development in last five years • Faculty Deputed for Higher Studies • Faculty Deputed for Training programmes / workshop	yes.	Deputing staff for orientation programs + seminars in the university + various colleges.
Student-centric Activities		
Activities undergone for placement of students in last 5 year	N/A	
• Number and Name of companies where students actively participated for placement • Percentage of Placement	N/A	
Any collaboration with companies/industry for providing exposure to students	Linkage with:- - Nehru Yuva Kendra - Red Cross - Local Art & Cultural Societies	
Any students chapter such as ISTE etc	N/A	
Annual festival/Tech Fest/Alumni meet in last five years	Regular Organization of Annual function & Alumni meets	

Verification:

Verified that the contents of this report are true and correct to the best of my knowledge and belief and nothing has been concealed therein and there from.

(PRINCIPAL)

Major Deficiencies need to be attended on priority:

(1) The inspection committee observed that the college has only 3 permanent lecturers, while 4 other teachers were appointed on contract basis. Out of the 3 permanent, Ms Ritu Sharma was only MA, B.Ed. The committee directed the management to get its Selection committee meeting done in a month's time.

(2). The committee during interaction with the staff learnt that many teachers had got selected ~~in teachers~~ as government ~~appointment~~ teachers. therefore the college needs to appoint a minimum of 8 lectures as per statutes for the first year of B.Ed course.

(3). The committee noted that no defined salary structure existed as no annual increments were being given to the staff. No CPF deductions are done for permanent/regular staff appointed through selection committee.

(4) The college has added 19 book titles in the new session worth Rs 14,807/-

Minor deficiencies/suggestions:

(5) The College has only 15 computers which are less for a strength of 70 students, the committee suggested that the laboratory must be well upgraded with internet connection.

(6). On perusal of record it was observed that the selection committee (last) was held on 24th Jan 2015, the committee advised that as the panel of candidates selected in waiting holds for one yr, the management can appoint eligible approved candidate from the panel before conducting selection committee.

RECOMMENDATIONS OF THE INSPECTION COMMITTEE:

Extended/Not extended Extended.

Ground for extension/not extension:

The committee recomends extension of temporary affiliation in favour of Surya College of education for the session 2015-16, on the ground that admissions to the college for the session has already been made. The chairman assured that selections through proper selection process will be done within a month time and college shall comply with the deficiencies pointed out by the team before the inspection of succeeding session.

Signature of the Committee Members:

1. Prof. J.P Singh Jood (Name & Dept.) _____ (Signature)
2. Prof Renu Nanda (Name & Dept.) _____ (Signature)
3. Prof Seema Longia (Name & Dept.) _____ (Signature)
4. Asst. Registrar (Name & Dept.) _____ (Signature)