College Development Council
University of Jammu, Jammu-180 006 (INDIA).

Assistant Registrar

No.CDC/2015/3399-3408
Dated : 08/08/15

The Principal,
Baba Farid College of Education,
Hatli Road,
Kathua.

Subject:- Renewal/extension of temporary affiliation for imparting instruction to B.Ed. course for the academic session 2014-15.

Sir,

I am directed to inform you that based on the recommendations of the Inspection Committee which conducted inspection of your college on 03/07/2015, the Vice-Chancellor, in anticipation approval of the Competent Authority, is pleased to authorize renewal /extension of temporary affiliation of your college for the session 2014-15 for imparting instructions in Bachelor's Degree Course in Education (B.Ed.) **subject to the condition that the Chairman of the college shall submit the compliance report for removal of deficiencies pointed out by the Inspection Team within 15 days from the issue of the letter.**

A copy of the inspection report is enclosed herewith for necessary action at your end.

Yours sincerely,

Assistant Registrar (CDC)

Copy to:

1. Special Secretary to Vice-Chancellor.
2. Sr. P.A to Registrar/ Controller of Examinations.
3. Deputy/ Assistant Registrar (Exams/Regd./Coord./Inf. /Academic/ Admission) University of Jammu.

INSPECTION REPORT FOR EXTENSION OF TEMPORARY AFFILIATION

1. Name of the College: Baba Farid College of Education
2. Telephone/Mobile No: 01922-203452, 202689
3. Fax No:
4. E-mail babafarid2003@gmail.com
5. College Website: www.babafaridcollege.com
6. Date & Time of Inspection: 3/7/15 10:00 am
7. Year of Establishment: 2004
8. Academic Session for which renewal/extension of temporary affiliation is sought: 2013-14 and 2014-15
9. Whether permission for the relevant academic session granted by the State Government? If yes, reference No. & date: HE/Recog/GN/19/2014 dated 21/8/2014
10. Whether permission for the relevant academic session granted by the concerned statutory/regulatory body? If yes, reference No. & date: N.A

1	***Validity of NAAC***	
i	*Date of last visit of NAAC peer team (if applicable)*	------
ii	*Period of validity of the certificate awarded, the grade awarded (if applicable)*	------
2	***STATUS AS ON DATE OF INSPECTION***	
i	*Total Number of candidates admitted for the session ___2014-15_____*	107
ii	*Candidates present*	----
iii	*Candidates absent*	----
iv	*Total number of teaching faculty*	10(including Principal)
v	*No. of teachers present*	5
vi	*No. of teachers absent*	5
vii	*Last meeting of Management Committee held on .....*	No record available
viii	*Last Selection Committee held on 29/11/2011*	*Attached copy of the Minutes of Selection Committee.*
3	**HUMAN RESOURCES**:	*(Please tick whichever is relevant)*
i	*Adequacy of staff strength vis-à-vis number of students*	*Yes*
ii	*Eligibility of the teachers in relation to the subjects they are teaching*	*Yes*
iii	*Whether the staff is properly paid as per University norms*	*No increments are given*

iv	Whether the staff has entered into agreements with the Management	No	
v	Practice of holding staff meeting regularly	Yes	
4	**LIBRARY**		
i	Total number of books	1560	
ii	Addition in number of books, during the preceding session and the amount spent.	Number	Amount (in Rs.)
		....	.....
5	Journal/news paper etc. subscribed by the college	Newspapers present	
6	Improvement/additions made by the college, if any, during last two years with documentary proof for verification.	None	
7	Addition in number of computers, Audio-visual aids etc and amount spent during last two years.	None	
8	**FINANCE**	(Please tick whichever is relevant)	
i	Whether Endowment Fund created as per University Statutes?	Yes	
ii	Whether the provision has been made for the maintenance of Building, Laboratories and Library etc?	No separate budgetary head.	
iii	Audited accounts for the preceding financial year	attached copies of the relevant documents	
9	Any student's related problems including incidents of ragging in the college and measures taken by the college to tackle these issues, if any, during last two years.	No. If yes, please attach separate sheets for details, if required.	
10	Whether the college is adhering to the academic calendar prepared by the College Development Council and follows all the rules and regulations of the University in letter and spirit.	Yes	
11	Seminars/workshops etc. conducted during last two years.	No.	
12	Any other significant changes/improvement made during last two years	No	

OBSERVATIONS/DEFICIENCIES/SUGESSTIONS (IF ANY):

The committee members after physically inspecting the college and verifying the details submitted by the principal **pointed out following deficiencies:**

1. The college has not conducted selection committee meeting since 2011 and has only three teachers working (excluding Principal) on permanent basis. The committee asked the principal to regularize the staff through selection committee of the college. Also the college has engaged part time staff for teaching subjects.

2. The Committee found that no journal was being subscribed by the college. The college did not purchase any book in the last session. The committee asked the principal to subscribe atleast three to four printed journals and make provision for online journals in the library for benefit of both faculty and students.

   The library was much unorganized; no effort for improvement was seen such as cataloguing or computerization. The books were not bound and the almirah had worn out labels. Prof Neelu Rohmetra who was also the convener of the team laid stress on improving the condition of the library including cleanliness.

3. No record of Management Committee meeting was made available to the committee. The committee asked the college to conduct such meetings twice a year, as per statutes.

4. The Committee asked the Principal to give regular increments to the faculty appointed through selection committee. No increments were being given to the staff even after being selected through selection committee.

5. No seminars or extension lectures have been arranged by the college in the last session. Though many co-curricular activities had been conducted.

6. On inspecting the computer laboratory, it appeared that the laboratory had never been used. There was internet connection in only one computer terminal. The committee asked the management to provide internet connectivity to all the computers so that the students can update and improve their knowledge base.

7. The committee observed that the salary is still being disbursed through cheque system, the committee directed the management to transfer salary directly into the accounts of the staff members.

FINAL RECOMENDATIONS OF THE INSPECTION COMMITTEE:

The Committee after making the necessary inspection recommends that the temporary/ provisional affiliation for the session 2014-15 in favour of Baba Farid College of Education only after the above deficiencies are removed as pointed out by the inspection team and compliance report be submitted within 15 days of the receipt of the report.

Name & Signature of Members of the Inspection Team:

1.(_____ 10/7/2015) Prof. Neelu Rohmetra

2.(_____) Prof. Mubarak Singh

3. (_____ 9/7/15) Prof. K. K Kapoor

4.(_____) Ms. Dhritika Singh