COLLEGE DEVELOPMENT COUNCIL
University of Jammu
Jammu-180 006 (INDIA)

No: CDC/2017/ 5122-27
Dated: 16/02/17.

Assistant Registrar (CDC)

To

The Chairman,
Dogra College of Education,
Muluk Bhawan, Bassi Kalan,
Bari Brahmana, Jammu.

Sub: Renewal/extension of temporary affiliation for imparting instruction in B.Ed. course for the academic session 2016-17.

Sir,

I am directed to inform you that based on the recommendations of the Inspection Committee which conducted inspection of your college on 30.05.2016, the Vice-Chancellor has authorized renewal/extension of temporary affiliation of your college for the session 2016-17 in anticipation of approval of the Competent Body on the condition that college shall appoint eligible and adequate teaching faculty for teaching the students of 1st & 2nd year and also convene one more managing committee meeting at the earliest.

Earlier the approval of the Competent Authority on your request for the appointment of Ms. Shefali Sharma as Adhoc Principal made vide letter No.DCE/Appr/2015/224 dated 19.05.2015 was conveyed to you vide this office letter No. CDC/2015/2112-13 dated 16.06.2015, wherein it was clearly mentioned that there is no provision for appointment of Principal on adhoc basis and also requested to appoint eligible Principal on regular basis within a period of three months. But nothing has been done by the college. Copies of the aforesaid letters are enclosed herewith for your kind perusal.

Your kind attention is also invited to this office letter No. CDC/2016/545-46 dated 31.05.2016 wherein you were once again requested to appoint the Principal through proper selection committee before the start of next session (i.e. 2016-17) but as per record available in the office, the college has not appointed the Principal till date. A copy of letter dated 31.05.2016 is being sent herewith for your perusal.

As per statute 21.7.1 of the statutes governing affiliation of Colleges and other Institutions, a college being run without Principal continuously for more than 3 months, is a deficiency warranting withdrawal of affiliation of such a college. In this regard, I am once again directed to request you to appoint eligible Principal within a period of **one month** from the date of issuance of this letter so that the persistent deficiency is removed, failing which the temporary affiliation for the session 2017-18 shall be reviewed.

COLLEGE DEVELOPMENT COUNCIL
University of Jammu
Jammu-180 006 (INDIA)

-2-

No: CDC/2017/
Dated:

Assistant Registrar (CDC)

A copy of the inspection report for the session 2016-17 is enclosed herewith for information and necessary action at your end.

Thanking you,

Yours faithfully,

Assistant Registrar (CDC)

Copy to:

1. Special Secretary to Vice-Chancellor.
2. Sr. P.A. to Director/Controller of Examinations.
3. Deputy/Asstt. Registrar (Exams/Regd/Eval.)

College Development Council
University of Jammu
Jammu-180 006 (INDIA)

No:CDC/2015/2112-13
dated: 16/6/15

ASSISTANT *REGISTRAR*

The Chairman,
Dogra College of Education,
Maluk Bhawan,
Bassi Kalan, Bari Brahmana.

Subject: Appointment of Principal.

Sir,

Kindly refer to your letter No: DCE/Appr/2015/224 dated: 19.05.2015 regarding the subject cited above. In this connection, I may inform you that as per statutes governing affiliation of colleges and other institutions, there is no provision for appointment of Principal on adhoc basis. However your request has been considered by the authorities and I am directed to convey you to appoint the senior most eligible teacher as Principal on adhoc basis for a period of 3 months as a special case and appoint the Principal on regular basis within the period of three months by following the due process of selection.

Thanking You,

Yours faithfully,

Assistant Registrar (CDC)

Copy to:

1. *Sr. P.A. to Director (CDC)*

(311)

Tele Fax : 01923-220600 (O

DOGRA COLLEGE OF EDUCATION

(Recognized by the J&K Govt. & affiliated to the University of Jammu
NAAC ACCREDITED
Recognized by U.G.C. under section 2(f) of the UGC Act 1956)

ISO 9001:2008 Certified

" MALUK BHAWAN", BASSI KALAN, BARI BRAHAMANA, JAMMU (J&K) - 181133.

Ref. No. : DCE/Appr/2013/224

Dated 19.05.2015

The Director,
College Development Council,
University of Jammu,
Jammu.

Sub: Approval of Hon'ble Vice-Chancellor regarding appointment of Mrs. Shefali Sharma as Principal on contractual basis in Dogra College of Education.

Sir,

It is to bring to your kind notice that Mrs. Shefali Sharma (M.A., M.Ed.) is to be appointed as Principal in Dogra College of Education on contractual basis.

Mrs. Shefali Sharma fulfils all the eligibility conditions of appointment to the post of Principal prescribed under University of Jammu statutes as will be evident from her service particulars and academic qualifications. The requisite qualification documents are enclosed herewith for your kind perusal.

It is, therefore, requested to your goodself to seek the approval of the Vice-Chancellor for the appointment of Mrs. Shefali Sharma as Principal on contractual basis for a period of one year in Dogra College of Education.

Thanking You

Yours faith fully

Chairman
Dogra Educational Trust

Put up o/r S.O 25/5

OSD, CDC 25/5

HA! Dr. OS, CDC 26/5

College Development Council
University of Jammu
Jammu-180 006 (INDIA)

No: CDC/2016/1545-46
Dated: 31/05/16

Assistant Registrar (CDC)

To

The Chairman,
Dogra College of Education,
Bassi Kalan, Bari Brahmana,
Jammu.

Sir,

This has reference to the Principal's letter No. DCE/99/2016 dated 09.05.2016 for removal of deficiencies pointed out by the inspection team wherewith he has submitted the minutes of the selection committee meeting, held on 23rd December, 2015 for the appointment of Principal. As per minutes Ms. Shefali Sharma was permitted to continue as Principal for one academic session. But as per statutes, adhoc arrangement cannot be made for more than 3 months.

In this connection, I am directed to request you to kindly appoint the Principal through proper selection committee before the start of next session.

Thanking you,

Yours faithfully,

Assistant Registrar (CDC)

31/05/16

31/5/16

Copy to:

1. Sr. P.A. to Director (CDC)

INSPECTION REPORT OF PVT. COLLEGES FOR NEW/ADDITIONAL/RENEWAL OF B.ED & M.ED COURSES

Name of College	Dogra College of Education	
Address	Bassi Kalan, Bari Brahmana, Samba	
Pin Code	181133	
Phone	01923220893 & 01923220600	
Mobile	01923-220893	
Email	principal.dogracollege@gmail.com	
Website	www.dogracollegeofeducation.com	
Year of Establishment	1994	
Date of inspection	30.05.2016	
Course applied for (new/additional/renewal)	B.Ed (Renewal)	
Session	2016-17	
Status (Permanent/Temporary)	Temporary	
Whether permission for the relevant academic session granted by the State Government (Yes/No)	Yes	
If yes, reference No & date	Govt of J&K, Higher Education Deptt. letter No HE/Recog/J/Renewal/245/2016 dated 22.03.2016	
Whether permission for the relevant academic session granted by the concerned statutory/ regulatory body ? (Yes/No)		
If yes, reference No & date		
Course offered	B.Ed	
No. of students	Total Intake	Admitted
	90	90
Name of Trust / Society (Regd. No.)	Dogra Educational Trust. Edu/PA/86/94 dated 28.04.1994	
PAN of Trust/Society/Institution	AAATD3950A	
No. of Institutes/Colleges run by the Trust/Society	**Three**	
Total Land owned by the Trust/Society	40 Kanals	
Land in possession of College (Enclose proof of Revenue Papers)	**08 Kanals 02 Marlas**	
Validity of NAAC	Upto 30.04.2020	
Date of last visit of NAAC Peer Team (if applicable)	16th to 18th of April 2015	
Period of validity of certificate awarded the grade awarded (if applicable)	Five years , Grade 'B'	

AR/CDC
24/06/16

R-155
24/6/16

H.O.I
27/6/16

S/O
24/6

DETAILS OF TEACHING FACULTY MEMBERS

S. No	Name of the Incumbent	Design-ation	Date of birth	Qualifi-ca tion Ph.D/Mphil/ NET/ Slet/B.Ed/M. Ed	Branch/ Subject	% Marks obtained	Reiular/ Contract/ PT/Visiting	Date of joining the institute	Total salary paid per month		
									Basic	DA	Total
1.	Mrs. Shefali Sharma	Principal	23.08.69	MA Sociology, M.Ed	Edu	59% 58.4%	Regular	23.12.2015	Rs 25000	-	Rs 25000
2.	Mrs. Indu Puri	Lecturer in Hindi	25.05.62	MA Hindi Hons. M.Ed, M.Phil	Hindi M.Ed	57% 57% 67.5%	Regulr	03.11.2003	Rs 13650	-	Rs 13650
3.	Mrs. Bela Thakur	Lecturer In Science	29.11.79	M.Sc Chemistry (NET) M.Ed	Science M.Ed	64.39% 57.6%	Regular	01.11.2007	Rs 15500	-	Rs 15500
4.	Mrs. Vintee Kumari	Lecturer in Edu	03.05.75	M.Ed, M.Phil	Edu	58%	Regular	01.12.2008	Rs 13375	-	Rs 13375
5.	Mrs. Priyanka Sharma	Lecturer in Eng	01.03.91	MA Eng & Comparative Literature B.Ed	English	6.90 (CGPA) 63.9%	Regular	28.08.2014	Rs 12000	-	Rs 12000
6.	Mrs. Renu Sharma	Lecturer in Edu	11.03.78	MA Sociology, M.Ed	Edu M.Ed	57% 65%	Regular	04.05.2015	Rs 12000	-	Rs 12000
7.	Mr. Shekhar Singh	Lecturer in IACT	21.06.89	MCA	IT	61%	Adhoc	25.05.2015	Rs 10100	-	Rs 10100
8.	Ms. Shweta Sood	Lecturer	25.01.81	MA Economics, B.Ed	S.St	64% 58%	Regular	22.09.2015	Rs 12000	-	Rs 12000
9.	Ms.Nishu Saproo	Lecturer in Mathe-matics	30.04.90	M.Sc Mathematic, B.Ed	Math-matics	58% 64	Regular	23.12.2015	Rs 12000	-	Rs 12000

Principal
Dogra College of Education
Basu Kalan (Bari Brahmana)
Samba 181133

Signature of Principal
with date & seal
of the Institute

DETAILS OF SUPPORTING STAFF (TECHNICAL) MEMBERS

S. No	Name of Laboratory/ Workshop / Computer Centre, etc. to which attached	Name of the incumbent	Designation	Date of birth	Qualification	Regular / Contract	Date of joining the institute	Total salary paid per month		
								Basic	DA	Total
1.	Accounts Office B.Ed	Surinder Singh	Accountant	25.01.1963	Graduate	Contractual	01.01.97	Rs 9500	-	Rs 9500
2.	B.Ed Library	Mrs. Suksham	Librarian	28.03.1986	M.Lib, MA, B.Ed	Contractual	12.05.16	Rs 10,000	-	Rs 10000
3.	B.Ed Office	Mr Darshan Lal	Office Supervisor	20.03.1966	Graduate from Army	Contractual	18.05.15	Rs 8500	-	Rs 8500
4.	B.Ed	Sat Pal Singh	Supervisor	27.02.73	Graduate	Contractual	16.08.15	Rs 10000	-	Rs 10000
5.	B.Ed	Mrs. Nisha Chib	Receptionist	10.09.1964	Graduate	Contractual	14.02.05	Rs 5250	-	Rs 5250
6.	B.Ed	Mr. Karan Tondon	Accounts Clerk	12.03.1990	M.Com	Contractual	17.09.13	Rs 6300	-	Rs 6300
7.	B.Ed	Mr. Parshotam Singh	Peon	16.04.1965	9th	Contractual	01.08.03	Rs 3640	-	Rs 3640
8.	Library, B.Ed	Mrs. Preeti Manhas	Lib Attendant	09.09.1990	Matric	Contractual	16.09.10	Rs 4050	-	Rs 4050
9.	B.Ed	Ms. Chinta Devi	Safai Karamchari		10th	Contractual		Rs 3128	-	Rs 3128
10	B.Ed	Mrs. Bimla Devi	-do-		8th	Contractual		Rs 3088	-	Rs 3088
11	B.Ed	Mrs. Pinki	-do-		8th	Contractual		Rs 3500	-	Rs 3500
12	B.Ed	Smt Sumitra	-do-		8th	Contractual		Rs 5000	-	Rs 5000

Principal
Dogra College of Education
Kassi Kalan (Bari Brahmana)
Samba 181133

Signature of Principal
with date and Seal of the institute

Salary of faculty & other Staff Members	Rs 2294222			
Annual increments (Yes/No)	Yes			
Accounts Books	Yes			
Cash Book	Yes			
Day Book	Yes			
C.P Fund Contribution	Yes			
Details of Buildings	**Detail (Dimensions)**			Vacant / available for proposed course
	Chairperson Room		01	
	Director Room		01	
	No of Class Rooms (in Sq ft.)	G. Floor	04 (2400 Sq ft)	
		1st Floor	03 (1800 Sq ft)	
		2nd Floor	04 (2400 Sq ft)	
		3rd Floor	Nil	
	Library	Area (In Sqft)	01 (1458 Sqft)	
		Text Books	**5093**	
		Reference Books	**580**	
		Electronic Publications	Nil	
		Journals Printed :	15	
		E-Journals :	DELNET	
		Newspapers	09	
		Educational Encyclopedias :	06	
		Library Management Software	Library Management Software	
		Reading Room Capacity	65	
		Multimedia PC	03	
	Occupational Facilities	Internet Bandwidth	512 Kbps	
		Printers	01	
		Legal Application/S/W Applied Intake	03	
		Legal System S/W applied Intake	22	
		PCs to Student ratio-Applied Intake	1:4	

	Lab	Science	01	
		Psychology	01	
		Mathematics	01	
		Social Studies	01	
		Educational Technology	01	
		Audio-Visual	01	
		Sc. Demo	01	
	No of Bathrooms	Male	03	
		Female	03	
	Staff Room	01		
	Girls common Room	01		
	Committee Room	01		
	Visitor Room	01		
	Store Room	02		
	Multipurpose Hall	02		
	Drawing Hall	NA		
	Seminar Hall	01		
	Psychology Resource Centre	01		
	Art & Craft Resource Centre	01		
	Health & Physical Education Resource Centre	01		
	Workshops	NA		
	Male Hostel	01		
	Female Hostel	01		
Principal and Staff Position (Faculty)		Regular	Adhoc	
	Director/ Principal	01		
	Teaching Staff	07	01	
	Non Teaching Staff	11		
	Librarian	01	-	
	Asst. Librarian	-	-	
Date of Last Selection Committee	23.12.2015			
Date Last Managing Committee	21.11.2015			

Other Facilities		
Type	Availability	Deficiency
• All Whether Approach (Motorized Road)	Yes	Nil
• Barrier Free Environment	Yes	Nil
• Electric Supply	Yes	Nil
• General Insurance	CPF	Nil
• Xerox	Yes	Nil
• Medical & Counseling	Yes	Nil
• Canteen	Yes	Nil
• Notice Boards	Yes	Nil
• Playground	Yes	Nil
• Portable Water Supply	Yes	Nil
• Safety Provisions	Yes	Nil
• Sewage Disposal System	Yes	Nil
• Telephone & FAX	Yes	Nil
• Transport	Yes	Nil
• Vehicle Parking	Yes	Nil
• First Aid	Yes	Nil
• Safeguard against fire hazard	Yes	Nil
• Musical instruments	Yes	Nil
Anti-Ragging Status		
Details of Requirement	Status Provided by the Institute	Deficiency
• Constitution of Anti-Ragging Committee	Yes	Nil
• Constitution of Anti-Ragging Squad	Yes	Nil
• Affidavit obtained from all students	Yes	Nil
• Appointment of Counselors	Yes	Nil
• Affidavit obtained from parents of the students	Yes	Nil
• Affidavit obtained from the students staying in Hostels	NA	Nil
• Affidavit obtained from parents of students staying in Hostels	NA	Nil
Grievance Committee	Yes	
Whether the college has appointed PIO & APIO	Not applicable	
Whether the college has appointed Women Protection Cell	Yes	Nil
Finance		

Endowment Fund created as per University Statutes? (YES/NO)	**Yes**	**Nil**
• Already created	**Rs 5,00,000/-**	Nil
• Pending	**Rs 900000/-**	**Nil**
Audited accounts for the preceding financial year	Yes	Nil
Expenditure during the last year		
• Salary of Teaching Staff	Rs 1337980/-	
• Salary of Non-Teaching Staff	Rs 956242/-	
• Purchase of Books, Journal etc.	Rs 9571/-	
• Purchase of sports and other equipments/material for the students	Rs 16645/-	
• Purchase of computers, etc	Nil	
• Maintenance of computers, etc	Rs 1,70,449/-	
• Repair and renovation of building	Rs 41025/-	
• Construction of new building	Nil	
• Any other	Rs 3574826/-	
• Total	Rs 6097167 + Rs 9571/-	
Total receipts of the college during the last year		
• University fee	Rs 2700400/-	
• College fee	Rs 409500/-	
• Interest Income	Rs 1720404/-	
• Any other	Rs 150620/-	
• Total	Rs 4980924/-	
Activities		**Remarks**
Accreditation		
Any Accreditation of any department in last five years from NAAC/NBA	**NAAC**	
Research and Development		
MOU with any organization/Institute for Quality improvement	Yes	
Research and Development activities in last 5 years • Papers published by faculty (Conference/Journals) • Patents field (NIL) Grants received external funding agency for Research/Lab development (NIL)	Yes Yes Nil	

Faculty Development		
• Steps undertaken for Faculty development in last five years • Faculty Deputed for Higher Studies • Faculty Deputed for Training programmes / workshop	Seminars, Workshops, Orientation on programmes 01 15	
Students-centric Activities		
Activities undergone for placement of students in last 5 years	Yes	
• Number and Name of companies where students actively participated for placement • • Percentage of Placement	07	
Any collaboration with companies/industry for providing exposure to students	Yes	
Any students chapter such as ISTE etc	No	
Annual festival/Tech Fest/Alumni meet in last five years	5 Alumni Meet 4 Annual Day functions.	

Verification:

Verified that the contents of this report are true and correct to the best of my knowledge and belief and nothing has been concealed therein and there from.

Principal
Dogra College of Education
Bassi Kalan (Bari Brahmana)
Samba 181133

(PRINCIPAL)

Major Deficiencies need to be attended on priority

REPORT OF THE INSPECTION COMMITTEE

Name of the College: Dogra College of Education
Date of Inspection: 30.05.2016

Observations/Deficiencies/Suggestions:

The committee on physically examining the record and verifying the claims made by the college observed as under:

1. The college is running without eligible principal.

2. The college has only six teachers appointed on permanent basis (including principal). The college is under staffed as both 1st and 2nd semesters are running with existing staff strength. The college should have atleast eight permanent teachers and in total twenty teachers to teach the sanctioned strength of 240 students.

3. The college has not deposited the due endowment fund raised the amount over 5 lakh as per NCTE guidelines.

4. The college needs to convene its selection committee meeting at an earliest.

5. The college has convened its managing committee on 1st July 2016 and needs to convene one more meeting as per statutes governing affiliation (i.e. two times in a year).

6. The college has organized workshops, seminars and carried out field visits regularly. The committee appreciated the management for extending

support to faculty for participation in faculty improvement programmes and sending faculty to attend seminars and workshops in other colleges.

7. The committee observed that the management is not paying salary as per norms. The committee stressed that salary must be enhanced and due incentives should be paid to faculty with higher qualifications such as NET, M.Phil./Ph.D., etc.

RECOMMENDATIONS OF THE INSPECTION COMMITTEE:

Extended/Not Extended: **Extended**

The Inspection Committee recommends that the college may be granted extension of temporary affiliation for imparting instructions in B.Ed. course for the session 2016-17. However, the college shall have to meet the deficiencies as pointed out by the committee and submit the compliance report to the University.

Members of the Committee	**Signature**
1. Prof Neelu Andotra	
2. Prof Renu Nanda	
3. Prof Alka	
4. Asst. Registrar CDC	4/1/17
5.	