COLLEGE DEVELOPMENT COUNCIL
University of Jammu
Jammu-180 006 (INDIA)

No: CDC/2016/ 4379-85
Dated: 30/12/16

Assistant Registrar (CDC)

To

The Chairman,
Sant Mela Singh College of Education,
Digiana, Jammu.

Sub: Renewal/extension of temporary affiliation for imparting instruction in B.Ed. course for the academic session 2016-17.

Sir,

I am directed to inform you that based on the recommendations of the Inspection Committee which conducted inspection of your college on 11.11.2016, the Vice-Chancellor has authorized renewal/extension of temporary affiliation of your college for the session 2016-17 in anticipation of approval of the Competent Body on the condition that college shall appoint eligible staff through proper selection committee and remove all other deficiencies as pointed out by the inspection committee and submit the compliance report alongwith documentary evidence within a period of two months.

A copy of the inspection report is enclosed herewith for information and necessary action at your end.

Thanking you,

Yours faithfully,

Assistant Registrar (CDC)
30/12

Copy to:

1. Special Secretary to Vice-Chancellor.
2. Sr. P.A. to Director/Controller of Examinations.
3. Deputy/Asstt. Registrar (Exams/Regd/Eval.)

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INSPECTION REPORT OF PVT. COLLEGE FOR NEW/ADDITIONAL/RENEWAL OF B.ED. & M.ED. COURSES

Name of College	Sant Mela Singh College of Education
Address	Digiana - Near Digiana Ashram (JAMMU)
Pincode	180010
Phone	0191-2430346 / 0191-2432146
Mobile	
Email	
Website	
Year of Establishment	2003
Date of Inspection	11.11.16
Course applied for (new/additional/renewal)	B.Ed (Semester System)
Session	2015-17 (III-Sem.), 2016-18 (I-Sem.) 2016-17
Status (Permanent/Temporary)	
Whether permission for the relevant academic session granted by the State Government? (Yes/No)	Yes
If yes, reference No. & date	HE/Recog/J/Renewal/245/2016 dt. 22-3-2016
Whether permission for the relevant academic session granted by the concerned statutory/regulatory body? (Yes/No)	yes
If yes, reference No. & date	yes No: CDC/2016/2821-26 DATED: 20-9-16
Course offered	B.Ed (2 yrs. Semester System)
No. of students	(I-Sem) Total Intake (I-Sem) (I-Sem) Admitted (I-Sem)
	70 (2015-17) 100 (2016-18) 57 | 48
Name of Trust/Society (Regd. No)	Sant Manjit Singh Trust - Digiana Ashram (Jmu) 90-5277 dt. 26-3-99
PAN of Trust/Society/Institution	AAAJS - 2345 - E
No. of Institutes/Colleges run by the Trust/Society	6 Nos.
Total Land owned by the Trust/Society.	K - M 322 - 16
Land in possession of college (enclose proof of Revenue Papers)	K M 8 - 13 (Applied for issuance of certificate from Revenue Deptt.
Validity of NAAC	—
Date of last visit of NAAC peer team (if applicable)	—
Period of validity of the certificate awarded, the grade awarded (if applicable)	—
AISHE form filled	Yes | No

Statement Showing the Particulars of Faculty members of Sant Mela Singh College of Education Digiana – Jammu
(As it stood on 1-11-2016)

S.No.	Name	Father Name	D.O.B	Designation	Qualification	Mode of Recruitment	Date of Appointment	Monthly Salary(1-9-11)	Subject Taught	Past Experience
1.	Dr. Kiran Luthra	Sh. Chaman Lal	26-1-1960	Principal	M.A(Edu.), M.Phil, Ph.D, B.Ed.,	Permanent	1-6-2013	19,000/-	Principal	7 Years in Dogra College of Education –Baribrahmana.
2.	Mrs. Inderjit Kour	S. Hardit Singh	20-6-1971	Lecturer	M.Ed.,M.A.,(Pb), M.A.(Sociology)	Permanent	14-11-2003	13,500/-	Education	Permanent - directly recruited through Univ. staff Selection Committee
3.	Mrs. Charanjeet Kour	S. Inderjit Singh	27-12-1973	Lecturer	M.Ed., M.A.,(Eng), M.Phil(Edu.).	Permanent	08-12-2005	12,500/-	Education	Permanent - directly recruited through Univ. staff Selection Committee
4.	Mrs. Sarabjeet Kour	S. Hardev Singh	22-8-1978	Lecturer	M.A.(Sociology), M.A.(Edu.),B.Ed., M.Phil(Edu.).	Permanent	21-02-2006	12,500/-	Education	Permanent - directly recruited through Univ. staff Selection Committee
5.	Mrs. Jasmeet Kour	S. Bachitter Singh	30-10-1969	Lecturer	M.A. (Pol. Sc.), B.Ed.	Permanent w.e.f. 1-9-2011	01-03-2008 06-01-2011 1-9-2011	12,000/-	Teaching of S.St.	Permanent - Recruited through Univ. staff Selection Committee
6.	Ms. Anju Sudan	Sh. Jagdish Lal	2-08-1979	Lecturer	M.A. (Hindi),B.Ed	Permanent w.e.f 1-9-2011	24-01-2011 1-9-2011	12,000/-	Teaching of Hindi.	Permanent - Recruited through Univ. staff Selection Committee
7.	Mrs. Harvinder Kour	S.Jagdish Singh	13-08-1970	Lecturer	M.A. (Pub..), B.Ed.	Contractual	23-04-2012	10,000/-	Teaching of Punjabi	Contractual Basis
8.	Prof. Taruna Sharma		28-01-1986	Lecturer	M.Ed. M.Sc.	On Adhoc	25-7-2016	6,000/-	Teaching of Environmental Science	Adhoc
9.	Prof. Rekha Rani		10-4-1988	Lecturer	M.Sc. (Maths),M.Ed.	On Adhoc	12-8-2016	6,000/-	Teaching of Mathematics	Adhoc
10.	Ms. Gurpreet Kour	S. Tarlok Singh	31-1-1980	Incharge Compter Sec.	M.C.A.	Contractual	01-09-2007	10,800/-	Computer	Contractual
11.	Prof. Sewa Singh	Sh. Kartar Singh	20-09-1944	Guest Lecturer	M.A. (English), M.Ed		01-12-2012	10,500/-	Teaching of English	Guest Lecturer

Principal

SANT MELA SINGH COLLEGE OF EDUCATION – JAMMU

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STATEMENT SHOWING THE PARTICULARS OF NON - TEACHING STAFF POSITION

S.No.	Name	Designation	Qualification	Date of Joining	Basic	D.A.	Total
LIBRARY SECTION							
1.	Mrs. Taranjeet Kour	Librarian	M.Lib.	25-5-2016	On Deputed by MBS College		
ADMINISTRATION STAFF							
2.	S.Charan Singh	O.S.D	M.A. (History)/M.Lib.	25-05-2016	9,000/-	-	9,000/-
3.	S.Amrik Singh	Section Officer	B.A.	01-10-2003	5,000/-	2,500/-	7,500/-
4.	S. Waryam Singh	Sr.. Assistant	B.A.	25-11-2003	4,000/-	2,400/-	6,400/-
5.	S. Ravinder Singh	Junior Assistant	Matric	24-5-2007	3,150/-+ Special pay 1000/-	2,315/-	6,465/-
6.	S. Jaspal Singh	IV Class	Middle	18-11-2003	3,000/-	2,300/-	5,300/-
7.	Smt. Lakhbir Kaur	IV Class	Matric	21-11-2003	3,000/-	2,300/-	5,300/-

Principal

Principal
Sant Mela Singh College of Education

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Salary of Faculty & other Staff Members	1.71700 P.M.			
Annual increments (Yes/No)	—			
Accounts Books Cash Book Day Book	Maintained			
C.P Fund Contribution	yes			
Details of Buildings	**Detail (Dimensions)**			**Vacant / available for proposed course**
	Chairperson Room	1st Floor	225 Sq. Feet	—
	Director Room	—		
	No. of Class Rooms (in Sq. ft)	G. Floor 2	648 Sq. Feet	
		1st Floor 5	645 Sq. Feet	
		2nd Floor 6	320 Sq. Feet	
		3rd Floor —	—	
	Library	Area(in Sqft)	1114 Sq. Feet	
		Text Books	2942	
		Reference Books	225	
		Electronic Publications	—	
		Journals Printed : E-journals:	08	
		Newspapers	05	
		Educational Encyclopedias	04	
		Library Management Software	—	
		Reading Room Capacity	26 students	
		Multimedia PC	yes	
	Computational Facilities	Internet Bandwidth	yes 400-1200 MHz.	
		Printers	2 Nos.	
		Legal Application/S/W-Applied Intake	—	
		Legal System S/W-Applied Intake	—	
		PCs to Student ratio-Applied Intake		
	Lab	Science	yes	
		Psychology	—	
		Mathematics	U/Process	
		Social Studies	"	
		Educational Technology	yes	

		Audio-Visual	yes	
		Sc.-Demo	yes	
	No. of Bathrooms	Male	2 Nos.	
		Female	2 "	
	Staff Room		yes	
	Girls Common Room		yes	
	Committee Room		yes	
	Visitor Room		—	
	Store Room		yes	
	Multipurpose Hall		yes	
	Drawing Hall		—	
	Seminar Hall		yes	
	Psychology Resource Centre		—	
	Art & Craft Resource Centre		—	
	Health & Physical Education Resource Centre		—	
	Workshops		—	
	Male Hostel		—	
	Female Hostel		yes	
Principal & staff Position (Faculty)		**Regular**	**Adhoc**	
	Director /Principal	yes	—	
	Teaching Staff	yes		
	Non-Teaching Staff	yes		
	Librarian	yes		
	Asstt. Librarian	—		
Date of Last Selection Committee	25th & 26th July 2011			
Date of Last Managing Committee	6-10-2016			
Other Facilities				
Type	**Availability**		**Deficiency**	
• All Weather Approach (Motorized Road)	Yes - 2 Nos.			
• Barrier free Environment	yes			
• Electric Supply	yes			
• General Insurance	—			
• Xerox	—			
• Canteen	yes			
• Notice Boards	yes			
• Playground	yes			
• Portable Water Supply	yes			
• Sewage Disposal System	yes			
• Telephone & FAX	yes			
• Transport	yes			
• Vehicle Parking	yes			
• First Aid	yes			
• Safeguard against fire hazard	yes			

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• Musical instruments	yes	
Anti-Ragging Status	Anti Ragging squad in place.	
Details of Requirement	**Status provided by the Institute**	**Deficiency**
• Constitution of Anti-Ragging Committee	Discipline Committee Constituded	
• Constitution of Anti-Ragging Squad	"	
• Affidavit obtained from all students	Yes	
• Appointment of Counselors	NA	
• Affidavit obtained from parents of all the students	NA	
• Affidavit obtained from students staying in Hostels	Yes	
• Affidavit obtained from parents of students staying in Hostel	—	
Grievance Committee	yes	
Whether the college has appointed PIO & APIO	—	
Whether the college has appointed Women Protection Cell	yes	
Finance		
Endowment Fund created as per University Statutes? (YES/NO)	yes	
• Already created	yes	
• Pending	—	
Audited accounts for the preceding financial year	yes (copy enclosed) 63	
Expenditure during the last year (2015-16)		
• Salary of Teaching staff	13, 64, 680	
• Salary of Non-Teaching staff	4, 10, 819	
• Purchase of books, Journals, etc	56, 224	
• Purchase of sports and other equipments/material for the students	—	
• Purchase of computers, etc	—	
• Maintenance of computers, etc	1, 31, 100	
• Repair and renovation of building	—	
• Construction of new building	—	
• Any other	61, 61, 620	
• Total	81, 24, 443	
Total receipts of the college during the last year		
• University fee	14, 37, 138 -14	
• College fee	5, 73, 925-00	

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• Interest Income	98,885-00	
• Any other incl. FD Rs & opening Balance	81,46,475-98	
• Total	1,02,56,424-12	
Activities		**Remarks**
Accreditation		
Any Accreditation of any department in last 5 years from NAAC/NBA	NA	
Research and Development		
MOU with any organization/Institute for Quality improvement	NA	
Research and Development activities in last 5 years • Papers published by faculty (Conferences/Journals) • Patents field *(NIL)* Grants received external funding agency for Research/Lab development *(NIL)*	yes	
Faculty Development		
• Steps undertaken for Faculty development in last five years • Faculty Deputed for Higher Studies • Faculty Deputed for Training programmes / workshop	Details attached (04)	
Student-centric Activities		
Activities undergone for placement of students in last 5 year	N.A	
• Number and Name of companies where students actively participated for placement • Percentage of Placement	N.A	
Any collaboration with companies/industry for providing exposure to students	N.A	
Any students chapter such as ISTE etc	N.A	
Annual festival/Tech Fest/Alumni meet in last five years	1. Republic Day / Independence Day 2. Lohri Festival 3. College Picnic 4. Sports Day	

Verification:

Verified that the contents of this report are true and correct to the best of my knowledge and belief and nothing has been concealed therein and there from.

(PRINCIPAL)

Principal
Sant Mela Singh College of Education
Digiana, Jammu

REPORT OF THE INSPECTION COMMITTEE

Name of the College: Sant Mela Singh college of Education

Date of Inspection: 11-11-2016

After verifying the records and data provided by the college the committee has the following observations:

1. The list appended with the proforma filled by the college regarding the Teaching Staff shows that it has 11 teachers including the Principal. There are three teachers who are post graduate & B.Ed. The Management of the college may be asked to appoint all the teachers possessing M.Ed. degree.
2. One of the teachers viz. Prof. Sewa Singh is more than 72 years old which the Management can not engage as the prescribed age is 67 years.
3. The college has engaged four teachers on contractual/Ad-hoc basis which must be appointed on regular basis through proper Selection committee.
4. Some of the faculty members are being paid very less salary. The Management may be asked to pay a minimum of Rs.12000/- to the faculty as has been pointed out by the earlier committee
5. No Librarian has been appointed on regular basis. The college may be directed to appoint the librarian on regular basis through Selection committee within a month
6. The college has purchased some books in 2016 to enrich its Library.
7. Some of the faculty members have attended workshops organised in other colleges of Education during 2014-15 but more such events like seminars/Lectures/workshops should be organised or attended by the faculty every year.
8. The college does not have a photocopier/xerox machine. The college must have atleast one machine as part of Student support Services.

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RECOMMENDATIONS OF THE INSPECTION COMMITTEE:

Extended/Not Extended Extended

Gound for extension/not extension:

The Inspection committee recommends that temporary affiliation may be extended in favour of the college for the session 2016-17 and the college be asked to remove the deficiencies observed by the committee within a period of two months.

Signature of the Committee Members:

1. Prof. Rajni Dhingra (Name & Dept.) (Signature)
   Deptt. of Home Science
2. Prof. Jasbir Singh (Name & Dept.) (Signature)
   Deptt. of Economics
3. Prof. Renu Nanda (Name & Dept.) (Signature)
   Deptt. of Education
4. Dr. Rainoo Bhai (Name & Dept.) (Signature)
   AR-CDC