College Development Council
University of Jammu
Jammu-180 006 (INDIA)

No: CDC/2016/6827-36
Dated: 10/02/16

Assistant Registrar (CDC)

To

The Chairman,
Sant Mela Singh College of Education,
Jammu.

Sub: Renewal/extension of temporary affiliation for imparting instruction to B.Ed. course for the academic session 2015-16.

Sir,

I am directed to inform you that based on the recommendations of the Inspection Committee which conducted inspection of your college on 02.12.2015, the Vice-Chancellor, in anticipation approval of the Competent Authority, is pleased to authorize renewal/extension of temporary affiliation of your college for the session 2015-16 for imparting instructions in Bachelor's Degree Course in Education (B.Ed.) subject to the condition that the college shall remove all the deficiencies and submit the compliance report along with documentary evidence within a months' time from the date of this letter.

A copy of the inspection report is enclosed herewith for necessary action at your end.

Thanking You,

Yours faithfully

Assistant Registrar (CDC)

Copy to:

1. Special Secretary to Vice-Chancellor
2. Sr. P.A. to Registrar/Controller of Examinations/Director (CDC)
3. Deputy/Assistant Registrar (Exams/Regd/Coord/Inf./Acad)

INSPECTION REPORT OF PVT. COLLEGE FOR NEW/ADDITIONAL/RENEWAL OF B.ED. & M.ED. COURSES

Name of College	Sant Mela Singh College of Education	
Address	Digiana - near Ashram (JAMMU)	
Pincode	180010	
Phone	0191-2430346 / 0191-2432146	
Mobile	–	
Email	principalsmscoe@gmail.com	
Website	www.smscoe.in	
Year of Establishment	2003	
Date of Inspection		
Course applied for (new/additional/renewal)	B.Ed (Semester System)	
Session	2015-17	
Status (Permanent/Temporary)		
Whether permission for the relevant academic session granted by the State Government? (Yes/No)	yes	
If yes, reference No. & date	HE/Recog/J/Renewal/236/2015 Dt. 30-07-2015	
Whether permission for the relevant academic session granted by the concerned statutory/regulatory body? (Yes/No)	yes	
If yes, reference No. & date	–	
Course offered	B.Ed (2 yrs. Semester System)	
No. of students	Total Intake	Admitted
	70	57
Name of Trust/Society (Regd. No)	Sant Manjit Singh Trust - Digiana - Ashram (Jammu) GO-5277 dt. 26-3-99	
PAN of Trust/Society/Institution	AAAJS-2345-E	
No. of Institutes/Colleges run by the Trust/Society	6 Nos.	
Total Land owned by the Trust/Society.	K - M 322 - 16	
Land in possession of college (enclose proof of Revenue Papers)	K-M 8-13 (Applied for Ownership Certificate from Rev. Deptt)	
Validity of NAAC	–	
Date of last visit of NAAC peer team (if applicable)	–	
Period of validity of the certificate awarded, the grade awarded (if applicable)	–	

Salary of Faculty & other Staff Members	1.20lac PM			
Annual increments (Yes/No)	—			
Accounts Books Cash Book Day Book	yes – Maintained			
C.P Fund Contribution	yes.			
Details of Buildings	Detail (Dimensions)			Vacant / available for proposed course
	Chairperson Room	1st floor	225 Sq. Feet.	
	Director Room	–	–	
	No. of Class Rooms (in Sq. ft)	G. Floor 1st Floor 2nd Floor 3rd Floor	6 Nos. 3803 Sq. feet	
	Library	Area(in Sqft)	1114 Sq. feet	
		Text Books Reference Books	2844	
		Electronic Publications	–	
		Journals Printed : E-journals:	8 Nos.	
		Newspapers	5 Nos.	
		Educational Encyclopedias	–	
		Library Management Software	–	
		Reading Room Capacity	26 students	
		Multimedia PC	yes	
	Computational Facilities	Internet Bandwidth	yes 100	
		Printers	2 Nos.	
		Legal Application/S/W-Applied Intake	yes	
		Legal System S/W-Applied Intake	–	
		PCs to Student ratio-Applied Intake	–	
	Lab	Science	yes	
		Psychology	—	
		Mathematics	u/ Process	
		Social Studies	>>	
		Educational Technology	yes	

		Audio-Visual	Yes	
		Sc.-Demo	Yes	
	No. of Bathrooms	Male	2 Nos.	
		Female	2 "	
	Staff Room		Yes	
	Girls Common Room		Yes	
	Committee Room		Yes	
	Visitor Room		—	
	Store Room		Yes	
	Multipurpose Hall		Yes	
	Drawing Hall		—	
	Seminar Hall		Yes	
	Psychology Resource Centre		—	
	Art & Craft Resource Centre		—	
	Health & Physical Education Resource Centre		—	
	Workshops		—	
	Male Hostel		—	
	Female Hostel		Yes	
Principal & staff Position (Faculty)		Regular	Adhoc	
	Director / Principal	Yes	—	
	Teaching Staff	Yes		
	Non-Teaching Staff	Yes		
	Librarian	Yes		
	Asstt. Librarian	—		
Date of Last Selection Committee	25th + 26th July 2011			
Date of Last Managing Committee	15th Jan: 2015			
Other Facilities				
Type	Availability		Deficiency	
• All Weather Approach (Motorized Road)	Yes – 2 Nos.			
• Barrier free Environment	Yes			
• Electric Supply	Yes			
• General Insurance	—			
• Xerox	—			
• Medical & Counseling	—			
• Canteen	Yes			
• Notice Boards	Yes			
• Playground	Yes			
• Portable Water Supply	Yes			
• Safety Provisions	Yes			
• Sewage Disposal System	Yes			
• Telephone & FAX	Yes			
• Transport	Yes			
• Vehicle Parking	Yes			

• First Aid	Yes	
• Safeguard against fire hazard	Yes	
• Musical instruments	Yes	
Anti-Ragging Status	–	
Details of Requirement	**Status provided by the Institute**	**Deficiency**
• Constitution of Anti-Ragging Committee	Discipline Committee Constituted	
• Constitution of Anti-Ragging Squad	– " –	
• Affidavit obtained from all students	NA	
• Appointment of Counselors	NA	
• Affidavit obtained from parents of all the students	NA	
• Affidavit obtained from students staying in Hostels	–	
• Affidavit obtained from parents of students staying in Hostel	–	
Grievance Committee	–	
Whether the college has appointed PIO & APIO	–	
Whether the college has appointed Women Protection Cell	–	
Finance		
Endowment Fund created as per University Statutes? (YES/NO)	Yes	
• Already created	Yes	
• Pending	–	
Audited accounts for the preceding financial year	Yes – (Copy enclosed)	
Expenditure during the last year		
• Salary of Teaching staff	15,85,680	
• Salary of Non-Teaching staff	3,01,274	
• Purchase of books, Journals, etc	38,916	
• Purchase of sports and other equipments/material for the students	–	
• Purchase of computers, etc	–	
• Maintenance of computers, etc	–	
• Repair and renovation of building	–	
• Construction of new building	–	
• Any other exp.	22,14,773	
• Total	41,40,643	
Total receipts of the college during the last year		

• University fee	28,70,056-00	
• College fee	11,91,375-00	
• Interest Income	85,381-00	
• Any other incl. OP. Balance 1-4-14	24,29,709-98	
• Total	65,76,521-98	
Activities		**Remarks**
Accreditation		
Any Accreditation of any department in last 5 years from NAAC/NBA	NA	
Research and Development		
MOU with any organization/Institute for Quality improvement	— N.A.	
Research and Development activities in last 5 years • Papers published by faculty (Conferences/Journals) • Patents field *(NIL)* Grants received external funding agency for Research/Lab development *(NIL)*	N. A.	
Faculty Development		
• Steps undertaken for Faculty development in last five years • Faculty Deputed for Higher Studies • Faculty Deputed for Training programmes / workshop	Arranged Lecture from Expert of Jammu University Yes	
Student-centric Activities		
Activities undergone for placement of students in last 5 year	—	
• Number and Name of companies where students actively participated for placement • Percentage of Placement	—	
Any collaboration with companies/industry for providing exposure to students	—	
Any students chapter such as ISTE etc	—	
Annual festival/Tech Fest/Alumni meet in last five years	College Celebrates Annual Day Function.	

Verification:

Verified that the contents of this report are true and correct to the best of my knowledge and belief and nothing has been concealed therein and there from.

(PRINCIPAL)

Major Deficiencies need to be attended on priority:

(1). The college has only 3 permanent teachers & one on adhoc basis. The college has shortage of staff & needs to appoint at least 28 teachers for two semesters (first year) of B.Ed course for two basic units.

(2). The college management has employed one retired lecturer, who is more than 71 yrs of age. the committee advised the management to engage him as guest faculty & cannot be treated as faculty on the rolls of the college.

(3) The committee found the washrooms of staff in dilapidated condition, the committee members asked the management to maintain hygienic conditions & get toilets repaired & renovated.

(4). The committee appreciated that the college has organised various academic activities e.g. symposiums, essay writing competitions, & other co-curricular activities

(5). The committee physically inspected the library & found that the librarian was again a retired personal. and the same has not been got approved by University authority. The College Mgt has purchased 64 new titles & subscribed to 8 journals.

Minor deficiencies/suggestions:

The journals needed renewal of subscription & recent issues were not found.

(6) The committee observed that books from vinod publications were present in library, which was objectionable & the committee directed the management not to prescribe such low quality books to students.

(7) The committee also found that the salary was not as per norms as a minimum of Rs 12000/- was not being disbursed to staff selected through due process of selection plus annual increments were not being given to staff.

(8) The committee members suggested that guest lectures from education dept of JU and seminars be organised in upcoming semester.

RECOMMENDATIONS OF THE INSPECTION COMMITTEE:

Extended/Not Extended Extended.

Gound for extension/not extension:

The college has selected staff for teaching optional language subjects, and is making effort to improve their quality of teaching by forming mentoring groups etc. In case the college improves its infrastructural deficiencies & give compliance report to the office of CDC, the committee reccomends its extension of affiliation for session 2015-16 in favour of the college.

Signature of the Committee Members:

1. Prof Rajnikant (Name & Dept.) _____ (Signature)
2. Prof Vivek Gupta (Name & Dept.) _____ (Signature)
3. Prof. Mubarak Singh (Name & Dept.) _____ (Signature)
4. Asst. Reg. (CDC) (Name & Dept.) _____ (Signature)