COLLEGE DEVELOPMENT COUNCIL
University of Jammu
Jammu-180 006 (INDIA)

No: CDC/2017/ 10
Dated: 03/04/17

Assistant Registrar (CDC)

To

The Chairman,
Shri Vaishno Devi College of Education,
Reasi.

Sub: Renewal/extension of temporary affiliation for imparting instructions in B.Ed. Course for the academic session 2016-17.

Sir,

I am directed to inform you that based on the recommendations of the Inspection Committee, the Vice-Chancellor has authorized renewal/extension of temporary affiliation of your college for the session 2016-17 in anticipation of approval of the Competent Body for imparting instructions in B.Ed. course.

Further, you are also informed that as per report, the committee has pointed out several deficiencies viz inadequate and poor teaching faculty, no permanent librarian has been appointed, accounts and stock registers are not maintained properly etc. In this regard, I am directed to request you to kindly appoint adequate teaching faculty and librarian through proper selection committee and also submit the compliance report of all other deficiencies with documentary evidence before 30th April, 2017 failing which the temporary affiliation for the session 2017-18 shall not be extended.

A copy of the inspection report is enclosed herewith for information and necessary action at your end.

Thanking you,

Yours faithfully,

Assistant Registrar (CDC)

31/03/17

Copy to:

1. Special Secretary to Vice-Chancellor.
2. Sr. P.A. to Director/Controller of Examinations.
3. Deputy/Asstt. Registrar (Exams/Regd/Eval.)

INSPECTION REPORT OF PVT. COLLEGE FOR NEW/ADDITIONAL/RENEWAL OF B.ED. & M.ED. COURSES

Name of College	SHRI VAISHNO DEVI COLLEGE OF EDUCATION	
Address	WARD No. 5, Main BAZAR, REASI	
Pincode	182311	
Phone	01991-244273	
Mobile	9419143230	
Email	Contact@vaishnodevicollege.com	
Website	www.vaishnodevicollege.com	
Year of Establishment	2002	
Date of Inspection	07 of March, 2017	
Course applied for (new/additional/renewal)	B.Ed	
Session	2016-17	
Status (Permanent/Temporary)	Temporary	
Whether permission for the relevant academic session granted by the State Government? (Yes/No)	Yes	
If yes, reference No. & date	Order No- 335-HE-of 2016 Dated - 25-10-2016	
Whether permission for the relevant academic session granted by the concerned statutory/regulatory body? (Yes/No)	Yes	
If yes, reference No. & date	CDC/2016/2818-2 Dated: 20-09-16	
Course offered	B.Ed	
No. of students	*Total Intake*	*Admitted*
	100	29
Name of Trust/Society (Regd. No)	Swadeshi Welfare Trust	
PAN of Trust/Society/Institution	AADTS9197H	
No. of Institutes/Colleges run by the Trust/Society	One	
Total Land owned by the Trust/Society.	39K-14M	
Land in possession of college (enclose proof of Revenue Papers)	11K-5M	
Validity of NAAC	Yes, (30-12-2014)	
Date of last visit of NAAC peer team (if applicable)	08-12-2009	
Period of validity of the certificate awarded, the grade awarded (if applicable)	5 Years	
AISHE form filled	*Yes* ✓	*No*

Principal
Shri Vaishno Devi
College of Education
Reasi

DETAILS OF TEACHING FACULTY MEMBERS

S. No	Name of the incumbent	Designation	Date of birth	Qualification PhD/Mphil/NET/Slet/B.Ed./M.Ed.	Branch / subject	% marks obtained	Regular/Contract/PT/Visiting	Date of Joining the institute	Total salary paid per month		
									Basic	DA	Total
1	Dr. Vikesh Kumar	Principal	28/06/1980	PhD (Edu) M.Ed, MSc (Phy)	Phy.	60%	Adhoc.	5-10-2005	8000 + 4000 + 6275		= 18,275/-
2	Dr. Krishen Lal	Lect.	27/7/1952	PhD (HES), B.Ed	History	55%	Contr.	15-9-2016	8000 + 4000		= 12,000/-
3	Mrs. Sunita Verma	Lect.	30/3/1974	B.Sc., M.Ed	Edu.	56.6%	Contr.	15-9-2016	8000 + 4000		= 12,000/-
4	Mrs. Anita Sharma	Lect.	10/10/84	M.CA.	Comp.	65%	Contr.	15-9-16	8000 + 4000		= 12,000/-
5	Fiaz Ahmed	Lect.	10/04/87	MA, B.Ed.	Urdu	58.6%	Reg.	02-5-16	8000 + 4000		= 12,000/-
6	Mrs. Nisha Sharma	Lect.	31/08/83	M.A, B.Ed.	Eng.	58.3%	Contr.	15-9-16	8000 + 4000		= 12,000/-
7	Mrs. Suchi Sharma	Lect.	25/11/90	M.Ed, B.A.	Edu.	61.3%	Contr.	19-12-16	8000 + 4000		= 12,000/-
8	Mrs. Risha Devi	Lect	30/04/87	M.A, B.Ed	Hindi	59%	Contr.	19-12-16	8000 + 4000		= 12000/-
9											
10											
11											
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21											

Signature of Principal
with date & seal
of the Institute

Principal
Devi Vaishno Devi
College of Education
Reasi (J&K)

DETAILS OF SUPPORTING STAFF (TECHNICAL) MEMBERS

S. No	Name of Laboratory/ Workshop/ Computer Centre, etc. to which attached	Name of the incumbent	Designation	Date of birth	Qualification	Regular/Contract	Date of Joining the institute	Total salary paid per month		
								Basic	DA	Total
1		Sh. Bansar Chand	SO	3 01/1951	10+2 B.E.C	Regular	24 03/2012			5000/-
2		Sudha Sharma	O/Astt	11 11/73	10+2	Regular	06 02/2007			4000/-
3		Laxmi Devi	Lib. Astt	15 06/86	B.A; B.Ed.	Regular	19 02/2008			5000/-
4		Rattan Lal	Elect.	09 06/71	P.U.C	Regular	03 06/2002			4000/-
5		Inder Prakash	Water Man	12 05/47	Middle	Regular	20 03/2008			4000/-
6		Romesh Chander	"	16 04/62	Middle	Regular	26 03/2014			4000/-
7										
8										
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Salary of Faculty & other Staff Members	Yes			
Annual increments (Yes/No)	Yes, if funds available from University			
Accounts Books				
Cash Book				
Day Book	Yes			
C.P Fund Contribution	Yes			
Details of Buildings	Detail (Dimensions)			Vacant / available for proposed course
	Chairperson Room	1 (14' x 14')		
	Director Room	(15' x 20)		
	No. of Class Rooms (in Sq. ft)	G. Floor	3-500 Sq. ft	
		1st Floor	2-600 Sq. ft	
		2nd Floor	1-1800 Sq. ft, 1-600 Sq. ft	
		3rd Floor	1-20x15.5 Sq ft, 1-15x20.5 Sq ft, 1-8x15.5 Sq ft	
	Library	Area(in Sqft)	10,000 Sq. ft.	
		Text Books		
		Reference Books		
		Electronic Publications		
		Journals	02	
		Printed :	—	
		E-journals:	—	
		Newspapers	06	
		Educational Encyclopedias	02	
		Library Management Software	Yes	
		Reading Room Capacity	60	
		Multimedia PC	20	
	Computational Facilities	Internet Bandwidth	Yes	
		Printers	03	
		Legal Application/S/W-Applied Intake		
		Legal System S/W-Applied Intake		
		PCs to Student ratio-Applied Intake		
	Lab	Science	✓	
		Psychology		
		Mathematics		
		Social Studies		
		Educational Technology	✓	

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		Audio-Visual	✓	
		Sc.-Demo	✓	
	No. of Bathrooms	*Male*	03	
		Female	04	
	Staff Room		Yes, One	
	Girls Common Room		Yes, One	
	Committee Room		Yes	
	Visitor Room		Yes	
	Store Room		Yes	
	Multipurpose Hall		Yes	
	Drawing Hall		Yes	
	Seminar Hall		Yes	
	Psychology Resource Centre		—	
	Art & Craft Resource Centre		—	
	Health & Physical Education Resource Centre		—	
	Workshops		Yes	
	Male Hostel		Yes	
	Female Hostel		Yes	
Principal & staff Position (Faculty)		**Regular**	**Adhoc**	
	Director		01	
	Teaching Staff	01	06	
	Non-Teaching Staff	06	01	
	Librarian	Post advertized		
	Asstt. Librarian	01		
Date of Last Selection Committee	22-06-2016			
Date of Last Managing Committee	23-01-2015			
Other Facilities				
Type	**Availability**		**Deficiency**	
• *All Weather Approach (Motorized Road)*	Available within 50 Mts.			
• *Barrier free Environment*	✓			
• *Electric Supply*	✓			
• *General Insurance*	✓			
• *Xerox*	✓			
• *Canteen*	✓			
• *Notice Boards*	✓			
• *Playground*	✓			
• *Portable Water Supply*	✓			
• *Sewage Disposal System*	✓			
• *Telephone & FAX*	✓			
• *Transport*	✓			
• *Vehicle Parking*	✓			
• *First Aid*	✓			
• *Safeguard against fire hazard*	✓			

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• *Musical instruments*	✓	
Anti-Ragging Status		
Details of Requirement	**Status provided by the Institute**	**Deficiency**
• *Constitution of Anti-Ragging Committee*	Yes	
• *Constitution of Anti-Ragging Squad*	Yes	
• *Affidavit obtained from all students*	Yes	
• *Appointment of Counselors*	Yes	
• *Affidavit obtained from parents of all the students*	—	
• *Affidavit obtained from students staying in Hostels*	No Students in Hostel	
• *Affidavit obtained from parents of students staying in Hostel*	N/A	
Grievance Committee	Yes	
Whether the college has appointed PIO & APIO	Yes (APIO)	
Whether the college has appointed Women Protection Cell	Yes	
Finance		
Endowment Fund created as per University Statutes? (YES/NO)	Yes	
• *Already created*	Yes	
• *Pending*	N/A	
Audited accounts for the preceding financial year	All the records	
Expenditure during the last year	Shifted to chartered	
• *Salary of Teaching staff*	accountant Office.	
• *Salary of Non-Teaching staff*		
• *Purchase of books, Journals, etc*		
• *Purchase of sports and other equipments/material for the students*		
• *Purchase of computers, etc*		
• *Maintenance of computers, etc*		
• *Repair and renovation of building*		
• *Construction of new building*		
• *Any other*		
• *Total*		
Total receipts of the college during the last year		
• *University fee*		
• *College fee*		
• *Interest Income*		

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Rewari (U.S.K.)

• *Any other*		
• *Total*		**Remarks**
Activities		
Accreditation		
Any Accreditation of any department in last 5 years from NAAC/NBA	NAAC, Grade 'B' (8-12-09 to 30-12-14)	
Research and Development		
MOU with any organization/Institute for Quality improvement		
Research and Development activities in last 5 years • *Papers published by faculty (Conferences/Journals)* • *Patents field (NIL)* *Grants received external funding agency for Research/Lab development (NIL)*	Yes	
Faculty Development		
• *Steps undertaken for Faculty development in last five years* • *Faculty Deputed for Higher Studies* • *Faculty Deputed for Training programmes / workshop*	Yes Yes Yes	
Student-centric Activities		
Activities undergone for placement of students in last 5 year	All the passouts either been observed in Govt. Jobs or Private Institutions.	
• *Number and Name of companies where students actively participated for placement* • *Percentage of Placement*	N/A, all the students get Govt Jobs in their respective states	
Any collaboration with companies/industry for providing exposure to students	—	
Any students chapter such as ISTE etc	—	
Annual festival/Tech Fest/Alumni meet in last five years	Yes	

Verification:

Verified that the contents of this report are true and correct to the best of my knowledge and belief and nothing has been concealed therein and there from.

(PRINCIPAL)

Principal
Shri Vaishno Devi
College of Education
Rajouri (J&K)

SHRI VAISHNO DEVI COLLEGE OF EDUCATION, REASI

OBSERVATIONS/ DEFICIENCIES/ RECOMMENDATIONS/ SUGGESTIONS OF THE COMMITTEE CONSTITUTED BY THE HON'BLE VICE-CHANCELLOR FOR THE AFFILATION OF B.Ed. COLLEGE, REASI FOR THE SESSION 2015-17 HELD ON 07-03-2017 AT 11:30 AM.

Major deficiencies need to be attended on priority:

1. It was observed that there were only one permanent faculty members selected through a proper Selection Committee of the University for the B.Ed. programme being run by the college. A temporary arrangement was made by the college to run this course. It was also noticed that the faculty engaged for teaching in the College were without NET/SET or Ph.D.

   However, the college should have more faculty members on permanent basis as per UGC/NCTE norms for running this course smoothly. As we know a teacher has always been vital in the all round personality development of the students. In fact, a teacher is a role model influencing every facet of the student's growth and developing their innate potentials, in addition to being a motivator, guide and friend.

2. The college hasn't appointed a permanent Librarian through a proper Selection Committee of the University. The Committee desired that an eligible Librarian be appointed at the earliest.

3. The Inspection Committee observed that the salary being paid to the faculty members was not as per UGC/NCTE norms.

4. The college hasn't purchased any text/course related books during the session 2015-17 as per record produced during the inspection. The committee members pointed out about providing wrong information about the number of books purchased and the expenditure incurred for the purpose.

5. The Committee observed during the interaction with the students and the teachers that they are reading and teaching from the small guide books available in the market which are published by Vinod's Publishers.

6. It was noticed that the account book and the stock register (i.e. consumable and non-consumable) weren't maintained properly.

15/3/17

urther observed that the college was not deducting any CPF/ EPF of its employees working in the college and the Director/HOD/Principal/Chairman of the college was advised to deduct the same as per norms laid down for the purpose.

8. It was noticed during the inspection that the college was disbursing the salary to their faculty members by cheque system but without any proof of pasting Govt. Revenue Stamps on the Salary Register maintained by the college for the purpose. It is worth mentioning here that the salary register was not maintained properly by the college.

Minor deficiencies/Suggestions:

1. The committee has suggested to the representatives of the college that the inspection from NAAC be initiated on priority basis.
2. Further suggested that to keep the library update on regular basis in terms of Journals, Magazines, Newspapers etc. and also enlist the book's title/subject wise.
3. The college should have made a list of equipments available in the Audio/Visual room and Computer Lab of the College.

Recommendation of the Inspection Committee:

Extended/Not Extended **Extended**

Ground for extension/ not extension

After conducting the inspection of the college vis-à-vis the prescribed norms, the committee recommended that the college be granted extension of temporary/provisional affiliation for imparting instructions in Bachelor's Degree Course in Education (B.Ed.) for the academic session 2015-17 subject to the condition that the Chairman of the college shall submit a compliance report for the removal of the deficiencies pointed out by the Inspection team.

Signature of the Committee Members:

1. Prof. Dhian Singh Bhau (Director, DDE) 15/3/XVII (Signature)
2. Prof. Anil Raina (HOD, EVS) (Signature)
3. Dr. Jaspal Singh (Education, DDE) (Signature)
4. Dr. Raj Kumar (DR, DDE) 15/3/17 (Signature)