College Development Council
University of Jammu
Jammu-180 006 (INDIA)

No: CDC/2016/1719-2
Dated: 08/06/16.

Assistant Registrar (CDC)

To

The Chairman,
Sai Shyam College of Education,
Ghou-Manhasa, Jammu.

Sub: Renewal/extension of temporary affiliation for imparting instruction to B.Ed course for the academic session 2016-17.

Sir,

I am directed to inform you that based on the recommendations of the Inspection Committee which conducted inspection of your college on 23.05.2016, the Vice-Chancellor, in anticipation of approval of the Competent Authority, is pleased to authorize renewal/extension of temporary affiliation of your college for the session 2016-17 for imparting instruction of B.Ed. course subject to the condition that Chairman shall submit the compliance report towards deficiencies pointed out by the inspection team before the start of session 2016-17.

A copy of the inspection report is being sent herewith for information and further necessary action at your end.

Thanking you,

Yours faithfully,

Assistant Registrar (CDC)
07/06/16

Copy to:

1. Special Secretary to Vice-Chancellor.
2. Sr. P.A. to Director (CDC)/Controller of Examinations.
3. Deputy/Asstt. Registrar (Exams/Regd/Eval.)

INSPECTION REPORT OF PVT. COLLEGE FOR NEW/ADDITIONAL/RENEWAL OF B.ED. & M.ED. COURSES

Name of College	SAI SHYAM COLLEGE OF EDUCATION	
Address	GHOU-MANHASA, JAMMU	
Pincode	18008	
Phone	0191-2644319	
Mobile	94191-97037	
Email	usha.tickoo@yahoo.co.in	
Website	saishyameducational society.org.	
Year of Establishment	2002	
Date of Inspection	23.05.2016	
Course applied for (new/additional/renewal)	BEd	
Session	2016-17	
Status (Permanent/Temporary)	Temporary.	
Whether permission for the relevant academic session granted by the State Government? (Yes/No)	yes.	
If yes, reference No. & date	HE/Recog/Renewal/245/2016 dt 22-03-2016	
Whether permission for the relevant academic session granted by the concerned statutory/regulatory body? (Yes/No)	yes	
If yes, reference No. & date	CDC/2015/4567-79 Dt 23-9-2015	
Course offered	BEd.	
No. of students	Total Intake	Admitted
	90	21
Name of Trust/Society (Regd. No)	Sai Shyam Educational Society. Regd No 1223 RS/271, Dt 10-7-2001	
PAN of Trust/Society/Institution	AACTS 0409H	
No. of Institutes/Colleges run by the Trust/Society	1.	
Total Land owned by the Trust/Society.	8 Kanals.	
Land in possession of college (enclose proof of Revenue Papers)	8 Kanals (Annexure-1)	
Validity of NAAC	5 years.	
Date of last visit of NAAC peer team (if applicable)	19th March 2015 to 21st March 2015	
Period of validity of the certificate awarded, the grade awarded (if applicable)	5 years, B Grade (Good)	
AISHE form filled	Yes	No

DETAILS OF TEACHING FACULTY MEMBERS

S. No	Name of the incumbent	Designation	Date of birth	Qualification PhD/Mphil/NET/Slet/B.Ed./M.Ed.	Branch / subject	% marks obtained	Regular/Contract/PT/Visiting	Date of Joining the institute	Total salary paid per month		
									Basic	DA	Total
1	Dr Usha Tickoo	Principal	10-12-55	M.A (Edu) BEd; Phd			Regular	7-9-2002	14940	7470	22410
2	Ms Rajinder Koul	Lect	1-1-63	M.A; M.Ed M.Phill (Edu)			-Do-	1-12-04	8825	4412	13237
3	Mr H.K. Kitchloo	-Do-	26-1-53	MA (Eng) MA (Pol.Sc); M.Ed			-Do-	17-11-2011	8000	4000	12000
4	Mrs Babita Tickoo	-Do-	29-10-80	M.A (Hindi) B.Ed			Regular Part time	2-2-2019	5000	-	5000
5	Mrs Anita Raina	-Do-	3-7-71	BSc; M.Ed			Adhoc	1-10-2015	8400	-	8400
6	Mr J. N. Bhat	-Do-	30-6-52	MA (Edu) Mcom; BEd			-Do-	1-10-2015	8400	-	8400
7	Ms Indu Pandita	-Do-	16-11-77	Msc (Physics) B.Ed			Part time	1-2-2016	5000	-	5000
8	Ms Rajni Koul	-Do-	16-12-67	M.A (Pol Sc) MPhil; MEd			Regular	21-9-2002			
9	Ms Laxmi Pandita	-Do-	14-2-77	MSc (Math) M.Ed.			Regular	1-12-2005			
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18											
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20											
21											

Note The teachers on S.No 8 and 9 have proceeded on special leave and child care leave respectively.

Principal
Sai Shyam College of Education
Ghou-Mandi
Jammu

Signature of Principal with date & seal of the Institute

DETAILS OF SUPPORTING STAFF (TECHNICAL) MEMBERS

No	Name of Laboratory/ Workshop/ Computer Centre, etc. to which attached	Name of the incumbent	Designation	Date of birth	Qualification	Regular/Contract	Date of Joining the institute	Total salary paid per month			
								Basic	DA	Total	Convergence Total
1	Computer Lab.	Mr Sukesh Koul	Comp Asstt	25-11-79	MCA (Pursuing)	Consolidated	2-10-15	4000	2000	400	6400
2	Library	Mr. Raj Singh	Lib Asstt	10-8-87	B.A	-Do-	5-12-03	4000	-	4000	
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Principal
Sai Shyam College of Education
Ghou-Mankasan
Jammu

Signature of Principal with date & seal of the Institute

Sai Shyam College of Education
Ghou-Manhasan, Jammu

List of Faculty Members

S. No.	Name of the Teacher	Permanent	Adhoc
1.	Dr. Usha Tickoo	Permanent	-
2.	Ms. Rajni Koul	Permanent	-
3.	Ms. Rajinder Kour	Permanent	-
4.	Ms. Laxmi Pandita (Maths).	Permanent	-
5.	Mr. H. K. Kitchloo	Permanent	-
6.	Ms. Babita Tickoo	Permanent	-
7.	Ms. Anita Raina	-	Adhoc
8.	Mr. J. N. Bhat	-	Adhoc
9.	Ms. Indu Pandita	-	Part-Times

Sukesh Koul - Computers.

Note: - **The Teachers on S.No: 2 and 4 have proceeded on special leave and Child care leave respectively.**

Principal
Sai Shyam College of Education
Ghou-Manhasan
Jammu

Salary of Faculty & other Staff Members	Faculty - 9.12 lakh per year. other staff members - 6.48 lakh per year.			
Annual increments (Yes/No)	yes.			
Accounts Books **Cash Book** **Day Book**	Maintained			
C.P Fund Contribution	yes.			
Details of Buildings	**Detail (Dimensions)**			**Vacant / available for proposed course**
	Chairperson Room	10'.2" x 12'.0"		
	Director Room	/ Principal Room	List Enclosed Annexure-2	
	No. of Class Rooms (in Sq. ft)	G. Floor		
		1st Floor		
		2nd Floor		
		3rd Floor		
	Library	Area(in Sqft)		
		Text Books	3400	
		Reference Books	650	
		Electronic Publications	7	
		Journals Printed : E-journals:	–	
		Newspapers	4	
		Educational Encyclopedias	5	
		Library Management Software	yes.	
		Reading Room Capacity	60 students	
		Multimedia PC	–	
	Computational Facilities	Internet Bandwidth	yes	
		Printers	2	
		Legal Application/S/W-Applied Intake	–	
		Legal System S/W-Applied Intake	–	
		PCs to Student ratio-Applied Intake	1:2	
	Lab	Science	20'.5" x 13'.4"	
		Psychology	20'.5" x 12'.10"	
		Mathematics	–	
		Social Studies	–	
		Educational Technology	30.10 x 20.6 / Edu.Comp Smart class.	

		Audio-Visual	23'.0" x 20'.5"
		Sc.-Demo	–
	No. of Bathrooms	Male	4
		Female	5
	Staff Room		23'.2" x 20'.5"
	Girls Common Room		18'.0" x 18'.7"
	Committee Room		–
	Visitor Room		–
	Store Room		–
	Multipurpose Hall		69'.4" x 36'.1"
	Drawing Hall		–
	Seminar Hall		76'.6" x 36'.2"
	Psychology Resource Centre		20'.5" x 12'.10"
	Art & Craft Resource Centre		–
	Health & Physical Education Resource Centre		–
	Workshops		–
	Male Hostel		NO
	Female Hostel		yes
Principal & staff Position (Faculty)		Regular	Adhoc
	Director / Principal	1	–
	Teaching Staff	5	3
	Non-Teaching Staff	11	–
	Librarian	–	–
	Asstt. Librarian	1	–
Date of Last Selection Committee	17-8-2011		
Date of Last Managing Committee	16-04-2014		
Other Facilities			
Type	Availability		Deficiency
• All Weather Approach (Motorized Road)	yes		
• Barrier free Environment	yes		
• Electric Supply	yes		
• General Insurance	yes		
• Xerox	yes		
• Canteen	yes		
• Notice Boards	yes		
• Playground	yes		
• Portable Water Supply	yes (Aqua Guard with cooler)		
• Sewage Disposal System	yes		
• Telephone & FAX	yes		
• Transport	yes		
• Vehicle Parking	yes		
• First Aid	yes		
• Safeguard against fire hazard	yes.		

• Musical instruments	Yes	
Anti-Ragging Status	N. A	
Details of Requirement	**Status provided by the Institute**	**Deficiency**
• Constitution of Anti-Ragging Committee	N. A	
• Constitution of Anti-Ragging Squad	–	
• Affidavit obtained from all students	–	
• Appointment of Counselors	–	
• Affidavit obtained from parents of all the students	–	
• Affidavit obtained from students staying in Hostels	–	
• Affidavit obtained from parents of students staying in Hostel	–	
Grievance Committee	Yes	
Whether the college has appointed PIO & APIO	–	
Whether the college has appointed Women Protection Cell	–	
Finance		
Endowment Fund created as per University Statutes? (YES/NO)	Yes	
• Already created	Yes	
• Pending	NO.	
Audited accounts for the preceding financial year	Yes	
Expenditure during the last year		
• Salary of Teaching staff	16.79 lakh	
• Salary of Non-Teaching staff	0.28 lakh	
• Purchase of books, Journals, etc	0.60 lakh	
• Purchase of sports and other equipments/material for the students	–	
• Purchase of computers, etc	–	
• Maintenance of computers, etc	0.21 lakh.	
• Repair and renovation of building	5.17 lakh.	
• Construction of new building	–	
• Any other	26.58 lakh	
• Total	57.63 lakh.	
Total receipts of the college during the last year	27.05 lakh	
• University fee	19.91 lakh.	
• College fee	5.11 lakh.	

• Interest Income	2.03 Lakh.	
• Any other	–	
• Total	27.05 Lakh.	
Activities	Seminars, Debates, etc are being organised in the College.	**Remarks**
Accreditation		
Any Accreditation of any department in last 5 years from NAAC/NBA	NAAC Re-accreditated cycle II, Grade B (Good) Annexure-3	
Research and Development		
MOU with any organization/Institute for Quality improvement	Yes, Copy enclosed Annexure-4	
Research and Development activities in last 5 years • Papers published by faculty (Conferences/Journals) • Patents field *(NIL)* Grants received external funding agency for Research/Lab development *(NIL)*	Paper Published in Journal – Indian Psychological Review.	
Faculty Development		
• Steps undertaken for Faculty development in last five years • Faculty Deputed for Higher Studies • Faculty Deputed for Training programmes / workshop	– – –	
Student-centric Activities		
Activities undergone for placement of students in last 5 year	Madan & Indian Institute of Mass Communication Depts were invited in the college.	
• Number and Name of companies where students actively participated for placement • Percentage of Placement	Madan & Indian Institute of Mass Communication Depts were invited, in which students participated for placements.	
Any collaboration with companies/industry for providing exposure to students	–	
Any students chapter such as ISTE etc	–	
Annual festival/Tech Fest/Alumni meet in last five years	Alumni meet was held in the College in different years.	

Verification:

Verified that the contents of this report are true and correct to the best of my knowledge and belief and nothing has been concealed therein and there from.

Principal
Sai Shyam College of Education
Ghou-Manhasan
Jammu

(PRINCIPAL)

Observations &

Major Deficiencies need to be attended on priority:

1. The college has 6 regular teachers including principal
2. There is no teacher to teach science & ICT subjects. Mgt of the college has advertized the posts.
3. The committee observed that that the salary is being paid to staff without following any criteria of experience & higher qualification.
4. Two lecturers were found on long leave. The principal informed that both teachers will join in the current session i.e from July-August onwards.
5. The committee advised that if the above said teachers don't join the college mgt should convene its selection committee for lecturers short as per norms & for librarian before the start of next session.
6. The committee asked the principal to disburse salary directly into accounts of the staff & not through cheques. It was also advised that the advertisement issued by college should mention salary to be paid in advance.
7. The college management has purchased books but were less in number, thus the committee suggested that more books be added in next session & library use be encouraged amongst students.

Minor deficiencies/suggestions:

RECOMMENDATIONS OF THE INSPECTION COMMITTEE:

Extended/Not Extended Extended.

Gound for extension/not extension:

On the basis of the observations & physically examining the infrastructure & other facilities, the committee recommends extension in temporary affiliation in favour of Sri Shayam College for the session 2016-17. subject to fulfilment of deficiencies before the start of session 2016-17.

Signature of the Committee Members:

1. Prof Rajinder Gupta (Name & Dept.) (Signature)
2. Prof Mubarak Singh (Name & Dept.) (Signature)
3. Prof Anil Rainia (Name & Dept.) (Signature)
4. Asst. Registrar CDC (Name & Dept.) (Signature)