



College Development Council  
University of Jammu  
Jammu-180 006 (INDIA)

No: CDC/2016/355-61  
Dated: 27-4-2016

Assistant Registrar (CDC)

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To

The Principal,  
Sai Shyam College of Education,  
Shou-Manhasa, Jammu.

Sub: Renewal/extension of temporary affiliation for imparting instruction to  
B.Ed course for the academic session 2015-16.

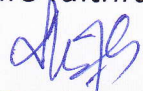
Madam,

I am directed to inform you that based on the recommendations of the Inspection Committee which conducted inspection of your college on 07.04.2016, the Vice-Chancellor, in anticipation of approval of the Competent Authority, is pleased to authorize renewal/extension of temporary affiliation of your college for the session 2015-16 for imparting instruction of B.Ed. course subject to the condition that Chairman shall submit the compliance report towards deficiencies pointed out by the inspection team before the start of next session.

A copy of the inspection report is enclosed herewith for information and necessary action at your end.

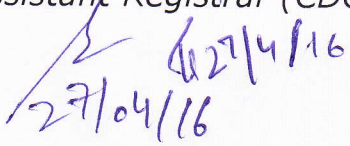
Thanking you,

Yours faithfully,

  
Assistant Registrar (CDC)

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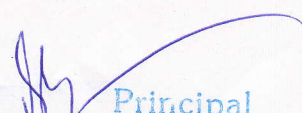
1. Special Secretary to Vice-Chancellor.
2. Sr. P.A. to Director/Controller of Examinations.
3. Deputy/Asstt. Registrar (Exams/Regd/Eval.)

  
27/04/16



INSPECTION REPORT OF PVT. COLLEGE FOR  
NEW/ADDITIONAL/RENEWAL OF B.ED. & M.ED. COURSES

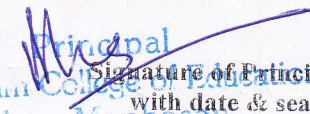
Name of College	SAI SHYAM COLLEGE OF EDUCATION	
Address	GHOU-MANHASA, JAMMU.	
Pincode	180008	
Phone	0191-2644319.	
Mobile	94191-97337	
Email	usha.tikka@yahoo.co.in	
Website	Saishyameducationalsociety.org	
Year of Establishment	2002	
Date of Inspection	07.04.2016	
Course applied for (new/additional/renewal) ✓	B. Ed.	
Session	2015-16	
Status (Permanent/Temporary) ✓	Temporary.	
Whether permission for the relevant academic session granted by the State Government? (Yes/No)	Yes.	
If yes, reference No. & date	HE/Recog-K/230/2015, Dt 2-12-2015	
Whether permission for the relevant academic session granted by the concerned statutory/regulatory body? (Yes/No)	Yes.	
If yes, reference No. & date	CDC/2015/4567-79, Dt. 23-9-2015	
Course offered	B-Ed.	
No. of students	Total Intake	Admitted
	90	21
Name of Trust/Society (Regd. No) ✓	Sai Shyam Educational Society. Regd No:- 1223 RS/271 Dt 10-7-2001	
PAN of Trust/Society/Institution ✓	AACT58409H	
No. of Institutes/Colleges run by the Trust/Society ✓	1	
Total Land owned by the Trust/Society.	8 Kanals.	
Land in possession of college (enclose proof of Revenue Papers) ✓	8 Kanals. (Annexure-1)	
Validity of NAAC	5 Years.	
Date of last visit of NAAC peer team (if applicable)	19th March 2015 to 21st March 2015	
Period of validity of the certificate awarded, the grade awarded (if applicable)	5 years, B Grade (Good)	

  
 Principal  
 Sai Shyam College of Education  
 Ghou-Manhasan  
 Jammu



**DETAILS OF TEACHING FACULTY MEMBERS**


S. No	Name of the incumbent	Designation	Date of birth	Qualification PhD/Mphil/NET/ Slet/B.Ed./M.Ed.	Branch / subject	% marks obtained	Regular/Contract/PT/Visiting	Date of Joining the institute	Total salary paid per month		
									Basic	DA	Total
1	DY Usha Tickoo	Principal	10-12-55	MA(Edu) BEd; Phd			Regular	7-9-2002	14940	7470	22410
2	Mrs Rajinder Kaur	lect	1-1-63	MA; MEd M.Phil(Edu)			-Do-	1-12-04	8825	4412	13237
3	Mr. H. R. Kitchaw	-Do-	26-1-53	MA(Eng) M.A(Ad.Sc)MEd			-Do	17-11-2011	8000	4000	12000
4	Mrs Babita Tickoo	-Do-	29-10-80	MA(Hindi) BEd			Part time	9-12-2015	5000	-	5000
5	Mrs Anita Raina	-Do-	3-7-71	BSc; MEd			Adhoc	1-10-2015	8400	-	8400
6	Mr. J. N. Bhat	-Do-	30-6-52	MA(Edu) M.com; B-Ed			-Do-	1-10-2015	8400	-	8400
7	Ms INDU Pandita	-Do-	16-11-77	MSc(Physics) B.Ed			Part time	1-2-2016	5000	-	5000
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 Principal  
 Sai Shyam College of Education  
 Ghou-Manhasan  
 Jammu  
 Signature of Principal  
 with date & seal  
 of the Institute



**DETAILS OF SUPPORTING STAFF (TECHNICAL) MEMBERS**

S. No	Name of Laboratory/ Workshop/ Computer Centre, etc. to which attached	Name of the incumbent	Designation	Date of birth	Qualification	Regular/Contract	Date of Joining the institute	Total salary paid per month			
								Basic	DA	Total	
1	Computer Lab	Mr. Suresh Koul	Comp Asstt	25-11-79	MCA (Passing)	Consolidated	2-10-15	4000	2000	4000	6400.
2	Library	Mr. Raj Singh	Lib Asstt	10-8-87	B.A	-Do-	5-12-03	4000	-	4000	
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 Jammu



Salary of Faculty & other Staff Members	Faculty - 9.12 lakh per year other staff members - 6.48 lakh per year.			
Annual increments (Yes/No)	Yes.			
Accounts Books	Maintained			
Cash Book				
Day Book				
C.P Fund Contribution	yes			
Details of Buildings	Detail (Dimensions)			Vacant / available for proposed course
	Chairperson Room	10' 2" x 12' 0"		
	Director Room / Principal Room			
	No. of Class Rooms (in Sq. ft)	G. Floor 1 <sup>st</sup> Floor 2 <sup>nd</sup> Floor 3 <sup>rd</sup> Floor	} List Enclosed Annexure - 2.	
	Library	Area (in Sqft)		
		Text Books	2400	
		Reference Books	650	
		Electronic Publications	7	
		Journals Printed :	-	
		E-journals:	-	
		Newspapers	4	
		Educational Encyclopedias	5	
		Library Management Software	Yes	
		Reading Room Capacity	60 students	
		Multimedia PC	-	
	Computational Facilities	Internet Bandwidth	Yes	
		Printers	2	
		Legal Application/S/W-Applied Intake	-	
		Legal System S/W-Applied Intake	-	
		PCs to Student ratio-Applied Intake	1:2	
	Lab	Science	20.5 x 13.4	
		Psychology	20.5 x 12.10	
		Mathematics	-	
		Social Studies	-	
		Educational Technology / Eduap Smart class	30.10 x 20.6	

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Principal  
Sai Shyam College of Education  
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Jammu




		Audio-Visual	23.0 x 20.5
		Sc.-Demo	-
	No. of Bathrooms	Male	4
		Female	5
	Staff Room		23.3 x 20.5
	Girls Common Room		18.0 x 18.7
	Committee Room		-
	Visitor Room		-
	Store Room		
	Multipurpose Hall		69.4 x 36.1
	Drawing Hall		-
	Seminar Hall		76.6 x 36.2
	Psychology Resource Centre		20.5 x 12.0
	Art & Craft Resource Centre		-
	Health & Physical Education Resource Centre		-
	Workshops		-
	Male Hostel		No
	Female Hostel		Yes
Principal & staff Position (Faculty)		Regular	Adhoc
	Director/Principal	1	-
	Teaching Staff	2	5
	Non-Teaching Staff	11	-
	Librarian	-	-
	Asstt. Librarian	1	-
Date of Last Selection Committee	17-8-2011		
Date of Last Managing Committee	16-04-2014		
Other Facilities			
Type	Availability	Deficiency	
• All Weather Approach (Motorized Road)	Yes		
• Barrier free Environment	Yes		
• Electric Supply	Yes		
• General Insurance	Yes		
• Xerox	Yes		
• Medical & Counseling	Yes		
• Canteen	Yes		
• Notice Boards	Yes		
• Playground	Yes		
• Portable Water Supply	Yes (Acqua Guard with cables)		
• Safety Provisions	Yes		
• Sewage Disposal System	Yes		
• Telephone & FAX	Yes		
• Transport	Yes		
• Vehicle Parking	Yes		

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Principal  
Sai Shyam College of Education  
Ghou-Manhasan  
Jammu



• First Aid	Yes	
• Safeguard against fire hazard	Yes	
• Musical instruments	Yes	
<b>Anti-Ragging Status</b>	N.A	
<b>Details of Requirement</b>	<b>Status provided by the Institute</b>	<b>Deficiency</b>
• Constitution of Anti-Ragging Committee	N.A	
• Constitution of Anti-Ragging Squad	-	
• Affidavit obtained from all students	-	
• Appointment of Counselors	-	
• Affidavit obtained from parents of all the students	-	
• Affidavit obtained from students staying in Hostels	-	
• Affidavit obtained from parents of students staying in Hostel	-	
<b>Grievance Committee</b>	Yes	
<b>Whether the college has appointed PIO &amp; APIO</b>	-	
<b>Whether the college has appointed Women Protection Cell</b>	-	
<b>Finance</b>		
<b>Endowment Fund created as per University Statutes? (YES/NO)</b>	Yes	
• Already created	Yes	
• Pending	No	
<b>Audited accounts for the preceding financial year</b>	Yes	
<b>Expenditure during the last year</b>		
• Salary of Teaching staff	16.79 Lakh	
• Salary of Non-Teaching staff	8.28 Lakh.	
• Purchase of books, Journals, etc	0.60 Lakh.	
• Purchase of sports and other equipments/material for the students	-	
• Purchase of computers, etc	-	
• Maintenance of computers, etc	0.21 Lakh.	
• Repair and renovation of building	5.17 Lakh	
• Construction of new building	-	
• Any other	26.58 Lakh.	
• Total	57.63 Lakh.	
<b>Total receipts of the college during the last year</b>	27.05 Lakh.	

  
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 Sai Shyam College of Education  
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 Jammu  
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• University fee	19.91 Lakh.	
• College fee	5.11 Lakh	
• Interest Income	2.03 Lakh.	
• Any other	-	
• Total	27.05 Lakh.	
<b>Activities</b>	Seminars, Debates etc being organised in the college.	Remarks
<b>Accreditation</b>	NAAC Reaccreditation cycle II, Grade-B (Good) Annexure - 3	
Any Accreditation of any department in last 5 years from NAAC/NBA		
<b>Research and Development</b>		
MOU with any organization/Institute for Quality improvement	Yes copy Enclosed. Annexure - 4	
Research and Development activities in last 5 years		
• Papers published by faculty (Conferences/Journals)	Paper Published in Journal Indian Psychological Review.	
• Patents filed (NIL)		
Grants received external funding agency for Research/Lab development (NIL)		
<b>Faculty Development</b>		
• Steps undertaken for Faculty development in last five years	-	
• Faculty Deputed for Higher Studies	-	
• Faculty Deputed for Training programmes / workshop	-	
<b>Student-centric Activities</b>		
Activities undergone for placement of students in last 5 year	Vadan & Indian Institute of Mass Communication Depts were invited in the college.	
• Number and Name of companies where students actively participated for placement	The students participated for placement in "Vadan" & Indian Institute of Mass Communication.	
• Percentage of Placement		
Any collaboration with companies/industry for providing exposure to students	-	
Any students chapter such as ISTE etc	-	
Annual festival/Tech Fest/Alumni meet in last five years	Alumni meet was held in college premises in different years.	

Principal  
Sai Shyam College of Education  
Ghou-Manhasan  
Jammu



### Verification:

Verified that the contents of this report are true and correct to the best of my knowledge and belief and nothing has been concealed therein and there from.

Sai Shyam (PRINCIPAL)  
Principal Education  
Ghou-Manhasan  
Jammu

Major Deficiencies need to be attended on priority:

- ① The committee observed that out of 21 students admitted in the college at the start of session, only 10 students are continuing the course. The committee felt that the viability of a college with a mere 10 students is very tough.
- ② The college has only 4 permanent teachers, 2 part time staff & one adhoc arrangement. The college is deficient in staff as per the staff required for a basic unit of 50. But since the college doesn't have enough students, the committee feels that part time employment may be allowed to be continued.
- ③ The college has not purchased any book since 2011. The librarian was found to be on long leave. However journals have been prescribed by the college. The committee asked the principal to purchase new books as per syllabi.
- ④ The college has tried to organise many academic activities in the college such as seminars & symposiums, camps, but the same have been organised in collaboration with their school.

Minor deficiencies/suggestions:

- ⑤ The college management had taken students for practical training to various schools, DIET, & other institutions but no itinerary or plan was prepared beforehand as to how to proceed during the visits. The committee advised the management to meet faculty/Dean, Education or attend refresher courses for new syllabus/practical components & take guidance accordingly.
- ⑥ The committee felt that the college should fulfil the requirements as per norms or in case the student strength remains low for the next session, they should not run the session.



Minor deficiencies/suggestions:

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RECOMMENDATIONS OF THE INSPECTION COMMITTEE:


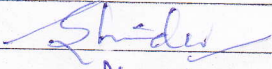
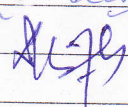
Extended/Not extended:

Extended.

Ground for extension/not extension:

On the basis of the recommendations observations, the committee recommends for extension of temporary affiliation in favours of the college for the session 2015-16.

Signature of the Committee Members:

- |    |                           |                |   |             |
|----|---------------------------|----------------|---|-------------|
| 1. | <u>Prof Seemalanga</u>    | (Name & Dept.) |   | (Signature) |
| 2. | <u>Prof Shivdev Singh</u> | (Name & Dept.) |   | (Signature) |
| 3. | <u>AR CDC</u>             | (Name & Dept.) |  | (Signature) |
| 4. | _____                     | (Name & Dept.) | _____   | (Signature) |

May pl. be approved.

com/  
26/04/16

hw  
22/04/16

Vice chancellor M