College Development Council
University of Jammu
Jammu-180 006 (INDIA)

No: CDC/2013/3492-501
Dt: 4/7/13

Director (CDC)

The Chairman,
Ashoka College of Education,
Manke Talab, Near Fish Seed Farm, Kathua.

Subject:- Grant of extension of temporary/ provisional affiliation for imparting instructions to B.Ed. Course for the academic session 2012-2013.

Sir,

I am to inform you that based on the recommendation of the Inspection Committee which conducted inspection of your college on 21.12.2012 , the Vice-Chancellor, in anticipation of the approval of the Competent Bodies, is pleased to grant extension of temporary/ provisional affiliation for imparting instructions in Bachelor's Degree Course in Education (B.Ed.) Course for the academic session 2012-2013.

A copy of the Inspection Report is also sent herewith for perusal and further necessary action at your end.

Yours sincerely,

DIRECTOR 4/7/13

Copy to:

1. *Spl. Secretary to Vice Chancellor, University of Jammu.*
2. *Sr. P.A. to Registrar/ Controller of Examinations, University of Jammu.*
3. *Deputy Registrar/Asstt. Registrar (Exams/ Regd./Coord/Inf./Acad./Admission) University of Jammu.*

COLLEGE DEVELOPMENT COUNCIL
UNIVERSITY OF JAMMU
JAMMU

B.Ed. College's Inspection Report for Affiliation

INSPECTION REPORT OF ASHOKA COLLEGE OF EDUCATION, MANKE TALAB, KATHUA TO CONSIDER GRANT OF EXTENSION OF TEMPORARY/ PROVISIONAL AFFILIATION FOR IMPARTING INSTRUCTIONS TO B.Ed. PROGRAMME FOR THE ACADEMIC SESSION 2012-13.

NAME OF THE COLLEGE	:	**Ashoka College of Education, Kathua**
NAME OF THE TRUST/ SOCIETY	:	**Ashoka Educational Training and Research Institute**
DATE AND TIME OF INSEPECTION	:	**21-12-2012 AT 1:30pm**
NAME OF INSEPECTION TEAM MEMBERS:		**Prof. Desh Bandhu (Director, CDC)** **Prof. Jigar Mohammad** **Prof. R.K. Ganjoo** **Prof. Baljit Singh** **Dr. Saranpreet Kour Broca**
YEAR OF ESTABLISMENT	:	**2001**
INTAKE AUTHORIZED BY THE UNIVERSITY:		**300 (excluding Social Infrastructure and Management Seats.)**

1. Extent to which the observations Of the previous inspection report Have been compiled with : **Satisfactory**

2. HUMAN RESOURCES

i) Adequacy of staff strength vis-a-vis number of students **Not adequate**

ii) Eligibility of the teachers in relation to the subjects they are teaching **Qualified**

iii) Whether the staff is properly paid as per Univ. norms	**No**
iv) Whether the staff has enter into agreements with the Management	**No**
v) Whether the staff members have been entrusted with other responsibilities Beside teaching, which are likely to interfere with the proper discharge of the duties	
vi) Practice of holding staff meeting and its frequency	**Satisfactory**

3. INFRASTRCUTURE & EQUIPMENT

I) Number of classrooms in relation to the number of students	**Adequate**
ii) Facilities like common rooms, bathrooms/toilets	**Adequate**

4. LIBRARY

i) Number of hours it is kept open	**Adequate**
ii) Number of volumes in stock	**Not Adequate**
iii) Physical condition of the library in terms of lighting etc.	**Adequate**
iV) Whether all the books are well accessioned.	**Yes**

5. RESEARCH

i) Extent of research work carried out in the institution	**N.A.**
ii) Facilities provided for research work	**N.A.**

6. STUDENT FACILITIES

i) Facilities provided for social activities, sports, NCC, NSS etc	**Adequate**

7. FINANCE

i) Whether the income can be expected to meet the annual increment of the staff.	**Yes**
ii) Whether the provision has been made for the maintenance of Laboratories and the Library	**Yes**

8. HOSTELS **Not shown**

9. OFFICE RECORDS

I) Student records	**Maintained**
ii) Attendance records	**Maintained**
iii) Stock registers	**Maintained**
iv) Account Books	**Maintained**

10. ACADEMIC AND OTHER ACTIVITIES **Adequate**

11. OBSERVATIONS/DEFICIENCIES

The Inspection Team made the following observations:

1. The adequacy of staff strength vis-a-vis number of students i.e. Teacher: Student Ratio (1:15) was not maintained properly by the college. The college has Seventeen (17) teachers (5 permanent and 12 Adhoc) . The college has total seats of 334. So the inspection team observed that the college was not having the adequate staff strength, the college required twenty two (22) permanent teachers appointed through proper selection committee constituted by University of Jammu as per their intake. The Committee members desired that the faculty working on Adhoc Basis be regularized, provided they fulfill necessary qualification for appointment, as soon as possible. The team also observed that the salary given to the staff of the college was not as per norms.

2. No record was available for management committee meetings. No Selection Committee Meeting was held in the college since 2005.

3. Library facility given by the college to the student was adequate. But the number of books in the library and the amount spent per year for purchasing books was not adequate. There are total of 2702 books in the library. In the year 2011-2012, total of 109 books amounting to Rs. 22095 were added. The subscription of journals, Magazines etc. was irregular. There is no accessioning of journals as well.

4. Student facilities provided by the college to the students such as Social Activities, Sports, NSS etc. was adequate.

5. The Inspection Team found ambiguity in the office records like personal files of the staff, stock register, salary register etc. There was no compliance report of the last year inspection. There were total of 11 computers in the lab with 5 computers having internet connection.

12. FINAL RECOMANDATION

The Inspection team recommends that the college be affiliated provisionally for imparting instructions to B.Ed. programme for the academic session 2012-2013 only after obtaining the compliance report from the management and removal of deficiency within a stipulated period.

Signature of Members of the Inspection Team

1) _____ 2) _____

3) _____ 4) _____

5) _____